

# The CLCCA COMMUNICATOR

Apr. 2020



Like most of you, CLCCA is monitoring the effects of the COVID-19 and the health concerns facing our community. Visit <https://www.dshs.texas.gov/coronavirus/> for valuable COVID-19 information. CLCCA closed the recreation facility and parks for recreation purposes. The parks are still being maintained as are the pools. We currently have one employee onsite M-F from 10am-2pm to assist with any questions or concerns you may have. The office staff is working remotely and is available to answer emails and calls M-F from 8am-5pm.

All CLCCA committee and board meetings are being held online for the time being. Meeting agenda's can be found online. You are welcome to join a meeting at any time.

**The CLCA Board of Trustees Annual Election is scheduled for May 2, 2020 from 7am-7pm. Trustee positions open are Meadowgreen, Camino South and Commercial.** Qualifications are listed in the bylaws which are posted at [clcca.org](http://clcca.org). The application is currently available online and in the gym office. The application deadline to appear on the ballot is Friday, April 17 at 5pm. Absentee balloting is allowed. To receive an absentee ballot, call the association at 281-488-0360 and ask to speak with the Election Judge or send a letter requesting an "absentee ballot" written on the outside of the envelope to the Attn: Election Judge, c/o CLCCA, 16511 Diana Lane, Houston, TX 77062. Your absentee ballot must be received in the mail by Friday, May 1 in order to be counted.

Annual assessments will be mailed to each property owner within the CLCCA boundary within the next month. If you do not receive your assessment notice by June 15th, please contact the CLCCA office. If your mailing address has changed, call the office to update your contact information. CLCCA is not responsible for assessments mailed to the wrong address or being lost in the mail. Instructions on how to access the online property owner portal is included in this newsletter. Assessments must be paid by July 31st to avoid late fees.

CLCCA is preparing for summer camp and our aquatic season in hopes of opening in June. Please keep an eye on our website for updates.

Below are some great ways to beautify your property during this time:

Mow & edge, remove all weeds from flowerbeds, trim all trees and shrubs, add color by planting new flowers or mulch, pressure wash the exterior of your home including the sidewalks, driveway and curb, repair and repaint fascia board, clean shutters and windows, upgrade your porch lights, store trash cans and other miscellaneous items out of public view, clean or paint your mailbox, clean out gutters, remove debris from rooftop, etc.

The CLCCA Office staff is available Monday-Friday to answer any questions you may have!

Terry Canup  
President

Linda Coblentz  
Communications Chair

Rachel Morales  
General Manager

## SUMMER JOBS!

### CLCCA IS HIRING LIFEGUARDS & DAY CAMP COUNSELORS!

Lifeguards must be 15+  
years of age &  
Red Cross Lifeguard Certified

Camp Counselors must be 18+  
years of age &  
Red Cross Certified

Contact 281-488-0360 for  
more info.

### LG Certification Classes:

May 2<sup>nd</sup> & 3<sup>rd</sup>  
May 16<sup>th</sup> & 17<sup>th</sup>

*\*Please call for June class  
dates*



**Lunar Landing  
Family 5K & Kids 1K**  
**Saturday July 18th**

**RAS**  
Running Alliance South

**Runners  
First**

Visit-your-community's-website

WWW.CLCCA.ORG

This is a valuable resource for all the information you need about your community. Here are just a few of the features available to you online:

- ◆ Read Governing Documents
- ◆ Submit an online Architectural Review Application
- ◆ Find board representatives & general manager contact info.
- ◆ Download your annual budget
- ◆ Download audits and IRS tax returns
- ◆ View available rental facilities
- ◆ View recreation classes & events
- ◆ Read board & committee meeting minutes

**CLCCA'S ARCHITECTURAL REVIEW COMMITTEE**  
**meets on the second Tuesday of every month.**

If you are considering an exterior change to your property, plan to build a shed, add a pool, remove a tree, etc., be sure to submit an online ARC request before you begin the project. The request form can be found at [www.clcca.org](http://www.clcca.org) under the forms tab.

**How To Pay Your CLCCA Annual Assessments**

**Online:** The new CLCCA accounting software & property owner portal is now accessible. You can pay your assessment online and even set up a recurring payment to avoid late fees. If you would like to pay online and haven't already set up a username and password, please send an email to [admin@clcca.org](mailto:admin@clcca.org) requesting access. Please be sure to email us your property address and contact number.

**Mail:** You can mail your payment to CLCCA at 16511 Diana Lane, Houston, TX 77062

**In Person:** You can bring your payment to the recreation center between 10am-2pm and place it in the drop box located in the gym. Please be sure to follow up within 7 days to ensure we received your payment.

**Rutledge Park Tennis  
& Pickleball Courts!**

**Fully refurbished courts!**  
**Fun for all ages. Fun for all in the family.**  
**Lessons and classes coming soon!**  
**Get ready to dust off your rusty rackets**  
**and come on out for a great time!**

**Park Bench & Picnic Table  
Dedication Program**

Clear Lake City Community Association implemented a park bench and picnic table dedication program in the Fall of 2018. This program is designed for those who wish to contribute to the beauty of the parks by purchasing a park bench or picnic table to be installed in someone's honor or memory.

If you are interested in leaving a lasting memory for a loved one, please contact the office at 281-488-0360.

**CITY OF HOUSTON 311 OR  
713-837-0311**

**What is 311?**

311 is the City of Houston's non-emergency department directory and self-service city request line. In addition to the 311 web site and online service requests (<http://www.houstontx.gov/311>), agents are available 24/7 to answer your calls. The 311 website allows the citizens of Houston to access information, request city services and report problems at anytime of the day or night.

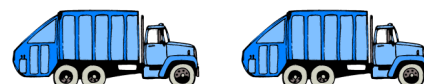
You can also call 713-837-0311 or submit an online

Online service request categories include: animals & pets; business, city government elections and records; employment and education; garbage, recycling and graffiti; health, safety & social services; licensing, permits, fines, fees, & taxes; neighborhoods, property, and construction; parks and trees; recreation and event planning; traffic, streets and drainage; and utilities.

**REMEMBER...**

For emergencies, always call 911!

**TRASH PICK-UP...**



Residents may dispose of their Tree Waste and Junk Waste at their curbside on the second Wednesday of the month. **Tree Waste is collected during ODD numbered months, and Junk Waste is collected during EVEN numbered months.**

**Tree Waste months are January, March, May, July, September, and November.**

**Junk Waste months are February, April, June, August, October and December.**

**PLEASE DO NOT PUT YOUR TREE OR JUNK WASTE OUT DAYS OR WEEKS BEFORE THE SCHEDULED PICK-UP.**