



**Board of Trustees  
Business Open and Closed Meeting Agendas  
October 19, 2016**

The Clear Lake City Community Association, Inc. Board of Trustees will meet at 7:00 p.m. on Wednesday, October 19, 2016 in Boardroom B, at the Clear Lake City Community Association Sports and Recreation Complex, located at 16511 Diana Lane, Houston, TX 77062.

**BUSINESS OPEN MEETING AGENDA**

- 1. Establish a quorum and call the Business Open Meeting of October 19, 2016 to order.**
- 2. Please turn all cellular phones and pagers to vibrate or off.**
- 3. Comments from the Audience (10 Minutes Maximum)**

**FORM FOR PUBLIC SPEAKING IS NOW REQUIRED TO ADDRESS THE BOARD**

- a. Texas State Law prohibits the Board of Trustees from commenting on any statement or engaging in dialogue without an appropriate agenda item being posted in accordance with the Texas Open Meetings Act 551.042. Comments should be limited to two (2) minutes per Policy 401-8 and directed to the entire board, not individual members or the audience. Engaging in verbal attacks or comments intended to insult, abuse, malign or slander any individual or creating a public disturbance shall be cause for termination of speaking privileges and expulsion from the Board Meeting either voluntarily or involuntarily with the assistance of Texas Law Enforcement.
  - b. As appropriate, Trustees may respond to an inquiry if listed on the Agenda or to identify the policy or procedure applicable to the inquiry or to request placing the inquiry on a future agenda.
- 4. Consider and approve the September 21, 2016 Regular Business Open Meeting Minutes**
  - 5. Officers Reports for October, 2016**
    - a. President's Report – Ms. Slade
      - i. General Comments
    - b. **Treasurer's Report** – Mrs. Stroud
      - i. Present status of CLCCA finances and related activities.
      - ii. Present income and expenditures report (check register).
      - iii. CD renewals and make necessary motions
  - 6. General Manager's Report** – Ms. Morales
    - i. Motion to approve pending insurance premiums for the upcoming FY 2016-17
  - 7. HPD PIP** – Mrs. Eaton, Scheduled 3<sup>rd</sup> Tuesday of the month.
  - 8. ACLC** – Mr. Canup, Scheduled 2<sup>nd</sup> Wednesday of the month.
  - 9. CLCWA** - Ms. Schneider, Scheduled 2<sup>nd</sup> Thursday of the month.
  - 10. Standing Committee Reports:**

- a. **Architecture Review** – Mr. Mitchell, Committee Meetings, October 11
  - i. Motion to approve any variances brought before the Board by the Committee's recommendation requests.
- b. **Budget and Finance** – Ms. Stroud – No meeting, no report
- c. **Bylaws & Policies** – Mr. Canup – No meeting, no report
- d. **Communications** – Ms. Slade – No meeting, no report
- e. **Elections** – Mrs. Alvarez – No meeting, no report
- f. **Facilities** – Mr. Mitchell – No meeting, no report
- g. **Personnel** – Mrs. Slade – No meeting, no report

**11. Special Committee Reports:**

- a. **Revision of Founding Documents** – Mr. Canup – *Meeting scheduled for October 25 at 7:30pm*
- b. **Fundraising** – Ms. Wade, No meeting, no report

**12. Trustees General Comments** (Left to Right) 2 Minutes, President going last

**13. Comments from the audience (20 Minutes Maximum)**

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- b. As appropriate, Trustees may respond to an inquiry if listed on the Agenda or to identify the policy or procedure applicable to the inquiry or to request placing the inquiry on a future agenda.

**14. Recess to Business Closed Meeting under Texas Government Code Chapters 551.071 and 551.074, at: \_\_\_\_\_.**

**Commence Business Closed Meeting at: \_\_\_\_\_.**

**BUSINESS CLOSED MEETING AGENDA**

**A. President's General Comments**

**B. Vice President Comments**

- a. Discussion and recommendation(s) for legal action pertaining to the Homeowner Forum Meeting held on October 13, 2016

**C. Treasurer's Comments**

**D. GM Comments**

- a. Review regular status legal report and recommendations for legal action
- b. Review in-house collection and facility matters and recommendations for legal action

**E. Review September 21, 2016 Closed Meeting Minutes**

**Recess Business Closed Meeting and return to Business Open Meeting under Texas Government Code Chapter 551.102 at: \_\_\_\_\_.**

**Recommence Open Meeting Agenda at: \_\_\_\_\_.**

**BUSINESS OPEN MEETING AGENDA (continued)**

**15. Consider and approve September 21, 2016 Regular Meeting Closed Meeting Minutes.**

**16. Any subsequent motions arising from Closed Meeting Discussions.**

**Adjourn the Business Open Meeting at: \_\_\_\_\_**

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**Rachel Morales,  
CLCCA General Manager**

**Note:** Whenever any agenda item is not ready for action at the time it is reached on the agenda that item shall be placed at the end of the agenda for action when all other agenda items have been considered or may be skipped entirely.

The Presiding Officer of the Board of Trustees reserves the right to take up agenda items out of the order in which they are posted on this agenda.