



**Board of Trustees
Business Open and Closed Meeting Agendas
February 15, 2017**

The Clear Lake City Community Association, Inc. Board of Trustees will meet at 7:00 p.m. on Wednesday, February 15, 2017 in Boardroom B, at the Clear Lake City Community Association Sports and Recreation Complex, located at 16511 Diana Lane, Houston, TX 77062.

BUSINESS OPEN MEETING AGENDA

- 1. Establish a quorum and call the Business Open Meeting of February 15, 2017 to order.**
- 2. Please turn all cellular phones and pagers to vibrate or off.**
- 3. Comments from the Audience (10 Minutes Maximum)**

FORM FOR PUBLIC SPEAKING IS NOW REQUIRED TO ADDRESS THE BOARD

- a. Texas State Law prohibits the Board of Trustees from commenting on any statement or engaging in dialogue without an appropriate agenda item being posted in accordance with the Texas Open Meetings Act 551.042. Comments should be limited to two (2) minutes per policy and directed to the entire board, not individual members or the audience. Engaging in verbal attacks or comments intended to insult, abuse, malign or slander any individual or creating a public disturbance shall be cause for termination of speaking privileges and expulsion from the Board Meeting either voluntarily or involuntarily with the assistance of Texas Law Enforcement.
 - b. As appropriate, Trustees may respond to an inquiry if listed on the Agenda or to identify the policy or procedure applicable to the inquiry or to request placing the inquiry on a future agenda.
- 4. Consider and approve the December 21, 2016 Regular Business Open Meeting Minutes**
 - 5. Consider and approve the December 27, 2016 Special Open Meeting Minutes**
 - 6. Consider and approve the December 29, 2016 Emergency Open and Closed Meeting Minutes**
 - 7. Consider and approve the January 18, 2017 Regular Business Open and Closed Meeting Minutes**
 - 8. Consider and approve the January 26, 2017 Special Open Meeting Minutes**
 - 9. Consider and approve the February 1, 2017 Emergency Open Meeting Minutes**
 - 10. Report of Oakbrook West prospective candidate for appointment - R. Morales**
 - 11. Officers Reports for February, 2017**
 - a. President's Report – Ms. Slade
 - i. General Comments
 - ii. Introduction and bio by prospective candidate for appointment to the Board of Trustees per Bylaw 5.2 to fill vacant Oakbrook West Trustee Position
 - iii. Board voting for prospective Trustee for Oakbrook West
 - iv. Motion to seat Oakbrook West Appointed Trustee or to extend application deadline
 - v. Prospective appointed Trustee read Oath of Office

- vi. Motion to approve revised Committee Assignments FY 2016-17
- b. Discussion and Motion to ratify prior action taken at the December 21, 2016 Regular Business Open Meeting to hold a Special Meeting on December 27, 2016 and to ratify prior action taken to extend the Camino South application deadline to January 5, 2017 at the December 27, 2016 Special Open Meeting in accordance with the Texas Open Meetings Act and CLCCA Bylaws.
 - i. Motion to extend the Camino South application deadline to March 9, 2017
- c. **Treasurer's Report** – Mrs. Stroud
 - i. Present status of CLCCA finances and related activities.
 - ii. Present income and expenditures report (check register).
 - iii. CD renewals and make necessary motions
- 12. General Manager's Report** – Ms. Morales
 - a. Discussion and motion to approve the newsletter expense for the January, 2017 edition
 - b. Discussion and motion to approve the purchase of a treadmill
 - c. Discussion and motion to approve new vending machines
- 13. HPD PIP** – Mrs. Eaton, Scheduled 3rd Tuesday of the month
- 14. ACLC** – Mr. Canup, Scheduled 2nd Wednesday of the month
- 15. CLCWA** – Ms. Stroud, Scheduled 2nd Thursday of the month
- 16. Standing Committee Reports:**
 - a. **Architecture Review** – Mr. Mitchell, Committee Meetings, January 10 & February 13
 - i. Motion to approve any variances brought before the Board by the Committee's recommendation requests
 - b. **Budget and Finance** – Ms. Stroud – Meeting held Feb. 2
 - i. Motion to finalize and approve necessary revisions to the 2016-17 Preliminary Budget
 - c. **Bylaws & Policies** – Mr. Canup – Meeting held Jan. 31
 - i. Discussion on recommended changes to the Bylaws for approval in March
 - ii. Discussion and Motion to approve recommended changes to the following policies: Committee & Charter Policies, Personnel Policies, Board of Trustees and Meeting Policies, and Legal Policies
 - d. **Communications** – Ms. Slade – Meeting held Feb. 1
 - i. Discussion and motion to approve the printing of the April newsletter and to move the newsletter online thereafter
 - e. **Elections** – Mrs. Alvarez – No meeting, no report
 - f. **Facilities** – Mr. Mitchell – No meeting, no report
 - g. **Personnel** – Mrs. Slade – No meeting, no report
- 17. Special Committee Reports:**
 - a. **Revision of Founding Documents** – Mr. Canup – No meeting, no report
- 18. Trustees General Comments** (Left to Right) 2 Minutes, President going last
- 19. Comments from the audience (20 Minutes Maximum)**

FORM FOR PUBLIC SPEAKING IS NOW REQUIRED TO ADDRESS THE BOARD

 - a. Texas State Law prohibits the Board of Trustees from commenting on any statement or engaging in dialogue without an appropriate agenda item being posted in accordance with the Texas Open Meetings Act 551.042. Comments should be limited to two (2) minutes

per Policy 401-8 and directed to the entire board, not individual members or the audience. Engaging in verbal attacks or comments intended to insult, abuse, malign or slander any individual or creating a public disturbance shall be cause for termination of speaking privileges and expulsion from the Board Meeting either voluntarily or involuntarily with the assistance of Texas Law Enforcement.

- b. As appropriate, Trustees may respond to an inquiry if listed on the Agenda or to identify the policy or procedure applicable to the inquiry or to request placing the inquiry on a future agenda.

20. Recess to Business Closed Meeting under Texas Government Code Chapters 551.071 and 551.072, at: _____.

Commence Business Closed Meeting at: _____.

BUSINESS CLOSED MEETING AGENDA

A. President's General Comments

- i. Discussion pertaining to recent trustee absences
- ii. Legal Opinion and discussion pertaining to TOMA

B. Vice President Comments

C. Treasurer's Comments

D. GM Comments

- i. Review regular status legal report and recommendations for legal action
- ii. Review and discuss 8 foreclosure accounts and 1 tax suit account
- iii. Commercial Deed Violation(s) and complaint(s)

E. Review the December 21, 2016 Regular Closed Meeting Minutes

F. Review the February 1, 2017 Emergency Closed Meeting Minutes

Recess Business Closed Meeting and return to Business Open Meeting under Texas Government Code Chapter 551.102 at: _____.

Recommence Open Meeting Agenda at: _____.

BUSINESS OPEN MEETING AGENDA (continued)

21. Consider and approve December 21, 2016 Regular Meeting Closed Meeting Minutes

22. Consider and approve February 1, 2017 Emergency Closed Meeting Minutes

23. Any subsequent motions arising from Closed Meeting Discussions

Adjourn the Business Open Meeting at: _____

**Rachel Morales,
CLCCA General Manager**

Note: Whenever any agenda item is not ready for action at the time it is reached on the agenda that item shall be placed at the end of the agenda for action when all other agenda items have been considered or may be skipped entirely. The Presiding Officer of the Board of Trustees reserves the right to take up agenda items out of the order in which they are posted on this agenda.