



**Board of Trustees
Business Open and Closed Meeting Agendas
August 16, 2017**

The Clear Lake City Community Association, Inc. Board of Trustees will meet at 7:00 p.m. on Wednesday, August 16, 2017 in Boardroom B, at the Clear Lake City Community Association Sports and Recreation Complex, located at 16511 Diana Lane, Houston, TX 77062.

BUSINESS OPEN MEETING AGENDA

- 1. Establish a quorum and call the Business Open Meeting of August 16, 2017 to order.**
- 2. Please turn all cellular phones and pagers to vibrate or off.**
- 3. Comments from the Audience (10 Minutes Maximum)**

FORM FOR PUBLIC SPEAKING IS NOW REQUIRED TO ADDRESS THE BOARD

- a. Texas State Law prohibits the Board of Trustees from commenting on any statement or engaging in dialogue without an appropriate agenda item being posted in accordance with the Texas Open Meetings Act 551.042. Comments should be limited to two (2) minutes per policy and directed to the entire board, not individual members or the audience. Engaging in verbal attacks or comments intended to insult, abuse, malign or slander any individual or creating a public disturbance shall be cause for termination of speaking privileges and expulsion from the Board Meeting either voluntarily or involuntarily with the assistance of Texas Law Enforcement.
- b. As appropriate, Trustees may respond to an inquiry if listed on the Agenda or to identify the policy or procedure applicable to the inquiry or to request placing the inquiry on a future agenda.
- 4. Consider and approve the June 26, 2017 Special Business Open Meeting Minutes**
- 5. Consider and approve the July 19, 2017 Regular Business Open Meeting Minutes**
- 6. Officers Reports for August, 2017**
 - a. President's Report – Ms. Slade
 - i. General comments
 - b. **Treasurer's Report** – Mrs. Stroud
 - i. Present status of CLCCA finances and related activities.
 - ii. Present income and expenditures report (check register).
 - iii. CD renewals and make necessary motions
- 7. General Manager's Report** – Ms. Morales
 - a. Oakbrook Trustee Position - Deadline Extended
- 8. HPD PIP** – Ms. Coblenz, Scheduled 3rd Tuesday of the month
- 9. ACLC** – Mr. Canup, Scheduled 2nd Wednesday of the month
- 10. CLCWA** – Mr. Stoddard, Scheduled 2nd Thursday of the month
- 11. Standing Committee Reports:**
 - a. *Architecture Review* – Ms. Eaton, meeting held August 8

- i. Motion to approve any variances brought before the Board by the Committee's recommendation requests
- b. **Budget and Finance** – Ms. Stroud – No meeting, no report
- c. **Bylaws & Policies** – Mr. Canup – No meeting, no report.
- d. **Communications** – Ms. Coblenz – No meeting, no report
- e. **Elections** – Mrs. Alvarez – No Meeting, no report
- f. **Facilities** – Mrs. Alvarez – Meeting held August 15
 - i. Discussion and motion to conduct a reserve study
 - ii. Discussion and motion to approve repairs or a new slide for Rutledge Park
 - iii. Discussion and motion to approve the purchase a complete A/C system for office area
 - iv. Discussion and motion to approve the purchase of a new indoor pool boiler
 - v. Any subsequent motions arising from the committee meeting
- g. **Personnel** – Mrs. Slade – No meeting, no report

12. Special Committee Reports:

- a. **Revision of Founding Documents** – Mr. Canup – No meeting, no report

13. Trustees General Comments (Left to Right) 2 Minutes, President going last

14. Comments from the audience (20 Minutes Maximum)

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- b. As appropriate, Trustees may respond to an inquiry if listed on the Agenda or to identify the policy or procedure applicable to the inquiry or to request placing the inquiry on a future agenda.

15. Recess to Business Closed Meeting under Texas Government Code Chapters 551.071, 551.072 and 551.074 at: _____.

Commence Business Closed Meeting at: _____.

BUSINESS CLOSED MEETING AGENDA

- A. President's General Comments**
- B. Vice President Comments**
- C. Treasurer's Comments**
- D. GM Comments**
 - i. Review regular status legal report and recommendations for legal action**
 - ii. Commercial deed violation(s), concern(s), and requests(s)**
 - iii. Residential deed violation(s), concern(s), and request(s)**
 - iv. Delinquent Account(s)**
- E. Review the July 19, 2017 Closed Meeting Minutes**

Recess Business Closed Meeting and return to Business Open Meeting under Texas Government Code Chapter 551.102 at: _____.

Recommence Open Meeting Agenda at: _____.

BUSINESS OPEN MEETING AGENDA (continued)

16. Consider and approve July 19, 2017 Closed June Meeting Minutes

17. Motion to not set a Board of Trustee Meeting on August 30, 2017

18. Any subsequent motions arising from Closed Meeting Discussions

Adjourn the Business Open Meeting at: _____

Rachel Morales,
CLCCA General Manager

Note: Whenever any agenda item is not ready for action at the time it is reached on the agenda that item shall be placed at the end of the agenda for action when all other agenda items have been considered or may be skipped entirely. The Presiding Officer of the Board of Trustees reserves the right to take up agenda items out of the order in which they are posted on this agenda.