



**Board of Trustees
Business Open and Closed Meeting Agendas
October 18, 2017**

The Clear Lake City Community Association, Inc. Board of Trustees will meet at 7:00 p.m. on Wednesday, October 18, 2017 in Boardroom B, at the Clear Lake City Community Association Sports and Recreation Complex, located at 16511 Diana Lane, Houston, TX 77062.

BUSINESS OPEN MEETING AGENDA

- 1. Establish a quorum and call the Business Open Meeting of October 18, 2017 to order.**
- 2. Please turn all cellular phones and pagers to vibrate or off.**
- 3. Comments from the Audience (10 Minutes Maximum)**

FORM FOR PUBLIC SPEAKING IS NOW REQUIRED TO ADDRESS THE BOARD

- a. Texas State Law prohibits the Board of Trustees from commenting on any statement or engaging in dialogue without an appropriate agenda item being posted in accordance with the Texas Open Meetings Act 551.042. Comments should be limited to two (2) minutes per policy and directed to the entire board, not individual members or the audience. Engaging in verbal attacks or comments intended to insult, abuse, malign or slander any individual or creating a public disturbance shall be cause for termination of speaking privileges and expulsion from the Board Meeting either voluntarily or involuntarily with the assistance of Texas Law Enforcement.
- b. As appropriate, Trustees may respond to an inquiry if listed on the Agenda or to identify the policy or procedure applicable to the inquiry or to request placing the inquiry on a future agenda.
- 4. Consider and approve the August 16, 2017 Regular Business Open Meeting Minutes**
- 5. Consider and approve the October 4, 2017 Special Business Open Meeting Minutes**
- 6. Report of Oakbrook prospective candidate(s) for appointment – R. Morales**
- 7. Officers Reports**
 - a. President's Report – Ms. Slade
 - i. General comments
 - ii. Introduction and bio by prospective candidate for appointment to the Board of Trustees per Bylaw 5.2 to fill vacant Oakbrook trustee position
 - iii. Board voting for prospective trustee for Oakbrook
 - iv. Motion to seat Oakbrook appointed trustee or to extend application deadline
 - v. Prospective appointed trustee reads the oath of office
 - vi. Motion to approve revised committee assignments FY 2017-18
 - b. **Treasurer's Report** – Mrs. Stroud
 - i. Present status of CLCCA finances and related activities
 - ii. CD renewals and make necessary motions
- 8. General Manager's Report** – Ms. Morales
 - i. Discussion and motion to postpone or eliminate the October 2017 edition of the Communicator
 - ii. Discussion and motion to approve the Clear Lake Toastmaster's rental request
 - iii. Flood and Windstorm insurance claim update
 - iv. Discussion and motion to approve content replacement items for the office and board room
 - v. Discussion and motion to approve a contractor to paint the gym ceiling
 - vi. Discussion and motion to approve the insurance premiums and payment method for FY 2017-18

9. **HPD PIP** – Ms. Coblenz, Scheduled 3rd Tuesday of the month
10. **ACLC** – Mr. Canup, Scheduled 2nd Wednesday of the month
11. **CLCWA** – Mr. Stoddard, Scheduled 2nd Thursday of the month

12. Standing Committee Reports:

- a. **Architecture Review** – Ms. Eaton, meeting held September 12 & October 10
 - i. Motion to approve any variances brought before the Board by the Committee's recommendation requests
- b. **Budget and Finance** – Ms. Stroud – No meeting, no report
- c. **Bylaws & Policies** – Mr. Canup – No meeting, no report
- d. **Communications** – Ms. Coblenz – No meeting, no report
- e. **Elections** – Mrs. Alvarez – No Meeting, no report
- f. **Facilities** – Mrs. Alvarez – No Meeting, no report
- g. **Personnel** – Mrs. Slade – No meeting, no report

13. Special Committee Reports :

- a. **Revision of Founding Documents** – Mr. Canup

14. Trustees General Comments (Left to Right) 2 Minutes, President going last

15. Comments from the audience (20 Minutes Maximum)

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16. Recess to Business Closed Meeting under Texas Government Code Chapters 551.071, 551.072, and 551.074 at: _____.

Commence Business Closed Meeting at: _____.

BUSINESS CLOSED MEETING AGENDA

- A. **President's General Comments**
 - i. **Trustee Absences**
- B. **Vice President Comments**
- C. **Treasurer's Comments**
- D. **GM Comments - Legal**
 - i. **Commercial deed violation(s), concern(s), and requests(s)**
 - ii. **Residential deed violation(s), concern(s), and request(s)**
- E. **Review the August 16, 2017 Closed Meeting Minutes**

Recess Business Closed Meeting and return to Business Open Meeting under Texas Government Code Chapter 551.102 at: _____.

Recommence Open Meeting Agenda at: _____.

BUSINESS OPEN MEETING AGENDA (continued)

- 17. Consider and approve August 16, 2017 Closed June Meeting Minutes**
- 18. Any subsequent motions arising from Closed Meeting Discussions**

Adjourn the Business Open Meeting at: _____

Rachel Morales,
CLCCA General Manager

Note: Whenever any agenda item is not ready for action at the time it is reached on the agenda that item shall be placed at the end of the agenda for action when all other agenda items have been considered or may be skipped entirely. The Presiding Officer of the Board of Trustees reserves the right to take up agenda items out of the order in which they are posted on this agenda.