



**Board of Trustees
Business Open and Closed Meeting Agendas
June 19, 2019**

The Clear Lake City Community Association, Inc. Board of Trustees will meet at 7:30 p.m. on Wednesday, June 19, 2019 in Boardroom B, at the Clear Lake City Community Association Sports and Recreation Complex, located at 16511 Diana Lane, Houston, TX 77062.

BUSINESS OPEN MEETING AGENDA

- 1. Establish a quorum and call the Business Open Meeting of June 19, 2019 to order.**
- 2. Please turn all cellular phones to vibrate or off.**
- 3. Comments from the Audience (10 Minutes Maximum)**

FORM FOR PUBLIC SPEAKING IS NOW REQUIRED TO ADDRESS THE BOARD

- a. Texas State Law prohibits the Board of Trustees from commenting on any statement or engaging in dialogue without an appropriate agenda item being posted in accordance with the Texas Open Meetings Act 551.042. Comments should be limited to two (2) minutes per policy and directed to the entire board, not individual members or the audience. Engaging in verbal attacks or comments intended to insult, abuse, malign or slander any individual or creating a public disturbance shall be cause for termination of speaking privileges and expulsion from the Board Meeting either voluntarily or involuntarily with the assistance of Texas Law Enforcement.
- b. As appropriate, Trustees may respond to an inquiry if listed on the Agenda or to identify the policy or procedure applicable to the inquiry or to request placing the inquiry on a future agenda.
- 4. Consider and approve the May 15, 2019 Business Open Meeting Minutes**
- 5. Officers Reports**
 - a. **President's Report** – Mr. Canup
 - i. General comments
 - ii. Cypress Creek Pest Control
 - b. **Treasurer's Report** – Mrs. Stroud
 - i. Present status of CLCCA finances and related activities
 - ii. CD renewals and make necessary motions
- 6. General Manager's Report** – Ms. Morales
 - a. *Motion to approve the July Communicator printing fee*
 - b. *Motion to approve electricity renewal contract*
 - c. *Motion to approve new AC unit for the pavilion room and ladies' locker room*
 - d. *Motion to approve the Gym HVAC repairs*
- 7. HPD PIP** – Ms. Coblentz, Scheduled 3rd Tuesday of the month
- 8. ACLC** – Mr. Canup, Scheduled 2nd Wednesday of the month
 - a. Motion to approve letter indicating board is in favor of land being sold to Armand Bayou to suppress flooding in the area.
- 9. CLCWA** – Mr. Linton, Scheduled 2nd Thursday of the month
- 10. Standing Committee Reports:**
 - a. **Architecture Review** – Ms. Eaton, *meeting originally scheduled June 11 and rescheduled for June 17*
 - i. Motion to approve any variances brought before the Board by the Committee's recommendation requests
 - b. **Budget and Finance** – Ms. Stroud – *Meeting held May 30*
 - i. Motion to accept preliminary 2019-2020 Operating Budget
 - c. **Bylaws & Policies** – Mr. Canup – no meeting, no report

- d. **Communications** – Ms. Coblenz – no meeting, no report
 - e. **Elections** – Mr. Linton – Final election results
 - f. **Facilities** – Mr. Trejo – no meeting, no report
 - g. **Personnel** – Mr. Canup – no meeting, no report
11. **Trustees General Comments** (Left to Right) 2 Minutes, President going last
12. **Comments from the audience (20 Minutes Maximum)**

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 - b. As appropriate, Trustees may respond to an inquiry if listed on the Agenda or to identify the policy or procedure applicable to the inquiry or to request placing the inquiry on a future agenda.
13. **Recess to Business Closed Meeting under Texas Government Code Chapters 551.071, 551.072, 551.074**
at: _____.
- Commence Business Closed Meeting at:** _____.

BUSINESS CLOSED MEETING AGENDA

- A. **President's General Comments**
 - i. Uncured Deed Violation
- B. **Vice President Comments**
- C. **Treasurer's Comments**
- D. **GM Report**
 - i. Legal Report
 - ii. Collections & Request(s)
 - iii. Commercial deed violation(s), concern(s), and requests(s)
 - iv. Residential deed violation(s), concern(s), and request(s)
- E. **Review the May 15, 2019 Closed Meeting Minutes**

Recess Business Closed Meeting and return to Business Open Meeting under Texas Government Code Chapter 551.102 at: _____.

Recommence Open Meeting Agenda at: _____.

BUSINESS OPEN MEETING AGENDA (continued)

- 14. **Consider and approve the May 15, 2019 Closed Meeting Minutes**
- 15. **Any subsequent motions arising from Closed Meeting Discussions**
- 16. **President and Treasurer thank departing trustee from Oakbrook and re-elected trustee from Camino South. The Camino South re-elected trustee stands before the Board and reads the Oath of Office. Outgoing Trustees depart from the board**
- 17. **Introduction and bio by prospective candidate(s) for appointment to the Board of Trustees per Bylaw 5.2 to fill vacant Oakbrook trustee position and vacant Oakbrook West trustee position**
- 18. **Board voting for prospective trustee for Oakbrook and prospective trustee for Oakbrook West**
- 19. **Motion to seat Oakbrook appointed trustee and Oakbrook West appointed trustee**
- 20. **Prospective appointed trustees read the oath of office**
- 21. **Treasurer motion calls for nominations and voting for President, gavel passes to newly elected President**
- 22. **Newly Elected President**
 - a. Nominations and voting for Vice-President, Secretary, and Treasurer
 - b. Motion appointing new Bank of America, Shell Federal Credit Union and UBS Account Signers per Bylaw 9.2, President, Vice-President, and Treasurer
 - c. New trustees provide contact information to GM for website publication
 - d. Motion to appoint interim Architecture Review Committee (Bylaw 7.10)

e. Motion for trustee committee assignments for FY 2019-2020.

Adjourn the Business Open Meeting at: _____

Rachel Morales,
CLCCA General Manager

Note: Whenever any agenda item is not ready for action at the time it is reached on the agenda that item shall be placed at the end of the agenda for action when all other agenda items have been considered or may be skipped entirely. The Presiding Officer of the Board of Trustees reserves the right to take up agenda items out of the order in which they are posted on this agenda.