



Board of Trustees Business Open and Closed Meeting Agendas November 28, 2018

The Clear Lake City Community Association, Inc. Board of Trustees will meet at 7:30 p.m. on Wednesday, November 28, 2018 in Boardroom B, at the Clear Lake City Community Association Sports and Recreation Complex, located at 16511 Diana Lane, Houston, TX 77062.

BUSINESS OPEN MEETING AGENDA

- 1. Establish a quorum and call the Business Open Meeting of November 28, 2018 to order.**
- 2. Please turn all cellular phones and pagers to vibrate or off.**
- 3. Comments from the Audience (10 Minutes Maximum)**

FORM FOR PUBLIC SPEAKING IS NOW REQUIRED TO ADDRESS THE BOARD

- a. Texas State Law prohibits the Board of Trustees from commenting on any statement or engaging in dialogue without an appropriate agenda item being posted in accordance with the Texas Open Meetings Act 551.042. Comments should be limited to two (2) minutes per policy and directed to the entire board, not individual members or the audience. Engaging in verbal attacks or comments intended to insult, abuse, malign or slander any individual or creating a public disturbance shall be cause for termination of speaking privileges and expulsion from the Board Meeting either voluntarily or involuntarily with the assistance of Texas Law Enforcement.
- b. As appropriate, Trustees may respond to an inquiry if listed on the Agenda or to identify the policy or procedure applicable to the inquiry or to request placing the inquiry on a future agenda.
- 4. Consider and approve the October 17, 2018 Regular Business Open Meeting Minutes**
- 5. Consider and approve the November 6, 2018 Special Business Open Meeting Minutes**
- 6. Officers Reports**
 - a. **President's Report** – Mr. Canup
 - i. General comments
 - b. **Treasurer's Report** – Mrs. Stroud
 - i. Present status of CLCCA finances and related activities
 - ii. CD renewals and make necessary motions
- 7. General Manager's Report** – Ms. Morales
 - a. Discussion and motion to purchase special event insurance coverage
 - b. Discussion and motion to amend the Nasa Area Little League agreement
 - c. Motion to correct verbiage in several meeting minutes from 2017 & 2018
- 8. HPD PIP** – Ms. Coblenz, Scheduled 3rd Tuesday of the month (*No meeting in November or December*)
- 9. ACLC** – Mr. Canup, Scheduled 2nd Wednesday of the month
- 10. CLCWA** – Mrs. Downing, Scheduled 2nd Thursday of the month
- 11. Standing Committee Reports:**
 - a. **Architecture Review** – Ms. Eaton, meeting held November 13
 - i. *Motion to approve any variances brought before the Board by the Committee's recommendation requests - Finger FCL Nasa, 1301 Nasa Rd. 1*
 - b. **Budget and Finance** – Ms. Stroud – No meeting, no report
 - c. **Bylaws & Policies** – Mr. Canup – No meeting, no report
 - d. **Communications** – Ms. Coblenz – No meeting, no report
 - e. **Elections** – Mrs. Downing – No meeting, no report
 - f. **Facilities** – Mr. Trejo – No meeting, no report

g. *Personnel* – Mr. Canup – No meeting, no report

12. Special Committee Reports:

a. *Revision of Founding Documents* – Mr. Canup – Meeting held October 31

13. Trustees General Comments (Left to Right) 2 Minutes, President going last

14. Comments from the audience (20 Minutes Maximum)

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- b. As appropriate, Trustees may respond to an inquiry if listed on the Agenda or to identify the policy or procedure applicable to the inquiry or to request placing the inquiry on a future agenda.

15. Recess to Business Closed Meeting under Texas Government Code Chapters 551.071, 551.072, 551.074

at: _____.

Commence Business Closed Meeting at: _____.

BUSINESS CLOSED MEETING AGENDA

A. President's General Comments

- i. Trustee Absences

B. Vice President Comments

C. Treasurer's Comments

D. GM Report

- i. Legal Report
- ii. Collections & Request(s)
- iii. Commercial deed violation(s), concern(s), and requests(s)
- iv. Residential deed violation(s), concern(s), and request(s)

E. Review the October 17, 2018 Closed Meeting Minutes

Recess Business Closed Meeting and return to Business Open Meeting under Texas Government Code Chapter 551.102 at: _____.

Recommence Open Meeting Agenda at: _____.

BUSINESS OPEN MEETING AGENDA (continued)

16. Consider and approve the October 17, 2018 Closed Meeting Minutes

17. Any subsequent motions arising from Closed Meeting Discussions

Adjourn the Business Open Meeting at: _____.

**Rachel Morales,
CLCCA General Manager**

Note: Whenever any agenda item is not ready for action at the time it is reached on the agenda that item shall be placed at the end of the agenda for action when all other agenda items have been considered or may be skipped entirely. The Presiding Officer of the Board of Trustees reserves the right to take up agenda items out of the order in which they are posted on this agenda.