



**Board of Trustees
Business Open and Closed Meeting Agendas
March 17, 2021**

The Clear Lake City Community Association, Inc. Board of Trustees will meet at **7:00 p.m. on Wednesday, March 17, 2021**. Due to the COVID-19 pandemic, the meeting will be held through Zoom Video Communications. These actions are being taken to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting. Telephonic and videoconferencing capabilities will be utilized to allow individuals to address the board.

Join Zoom Meeting Online:

<https://us02web.zoom.us/j/82696509725?pwd=bmdCRExOMEUxWklhaEVWRjZ6NUx0Zz09>

Dial by your location:

+1 346 248 7799 US (Houston)

Meeting ID: 826 9650 9725

Passcode: 762378

****Please be sure to always keep your microphone on mute unless called upon by the Chair.***

BUSINESS OPEN MEETING AGENDA

- 1. Establish a quorum and call the Business Open Meeting of March 17, 2021 to order.**
 - 2. Please turn all cellular phones to vibrate or off.**
 - 3. Comments from the Audience (10 Minutes Maximum)** **If you wish to address the board, please complete the online form located on the website and submit it to Rmorales@clcca.org no later than 5:00pm on March 17. Upon entering the online meeting, please message the host to state you would like to address the board and whether you submitted the form. Once the host moves you into the meeting room, please keep your microphone on mute until the Board President calls on you to speak. Please have your information ready.*
 - a. Texas State Law prohibits the Board of Trustees from commenting on any statement or engaging in dialogue without an appropriate agenda item being posted in accordance with the Texas Open Meetings Act 551.042. Comments should be limited to **two (2) minutes** per policy and directed to the entire board, not individual members, or the audience. Engaging in verbal attacks or comments intended to insult, abuse, malign or slander any individual or creating a disturbance shall be cause for termination of speaking privileges and the guest will be removed from the meeting by the host.
 - b. As appropriate, Trustees may respond to an inquiry if listed on the Agenda or to identify the policy or procedure applicable to the inquiry or to request placing the inquiry on a future agenda.
 - 4. Consider and approve the February 24, 2021 BOT Meeting Minutes**
 - 5. Officers Reports**
 - a. **President's Report – Mr. Canup**
 - i. General comments
 - b. **Treasurer's Report – Mrs. Stroud**
 - i. Present status of CLCCA finances and related activities
 - ii. CD renewals and make necessary motions
 - 6. General Manager's Report – Ms. Morales**
 - a. Motion on how to proceed with MG USPS Cluster Boxes
 - b. Motion to approve April Newsletter Expense
 - 7. HPD PIP – Ms. Taylor, Scheduled 3rd Tuesday of the month**
 - 8. ACLC – Ms. Dragamir, Scheduled 2nd Wednesday of the month**
 - 9. CLCWA – Ms. Coblentz, Scheduled 2nd Thursday of the month**
- Business Open and Closed Meetings Agenda – March 17, 2021**

10. Standing Committee Reports:

- a. **Architecture Review** – Mr. Cook – Meeting held March 11
 - i. *Motion to approve any variances brought before the Board by the Committee's recommendation requests*
- b. **Budget and Finance** – Ms. Stroud - no meeting, no report
- c. **Bylaws & Policies** – Ms. Coblenz - no meeting, no report
- d. **Communications** – Ms. Dragamir – no meeting, no report
- e. **Elections** – Ms. Eaton – no meeting, no report
- f. **Facilities** – Mr. Cook – Meeting held March 10
 - i. *Motion to approve Recreation Center Plumbing Repairs*
 - ii. *Motion to approve Camino South Plumbing Wader Leak Repairs*
 - iii. *Motion to approve Recreation Center Dive Board Sand and Paint*
 - iv. *Motion to approve Recreation Center Water Slide Restoration*
- g. **Personnel** – Mr. Canup – no meeting, no report

11. Special Committee Reports

- a. **Revision of Restrictive Covenants** – Mr. Cook – no meeting, no report

12. Trustees General Comments (Left to Right) 2 Minutes, President going last

13. Comments from the audience (20 Minutes Maximum) **Please raise your hand or message the host ahead of time to state you would like to address the board. Keep your microphone on mute until the Board President calls on you to speak. Please have your information ready.*

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- b. As appropriate, Trustees may respond to an inquiry if listed on the Agenda or to identify the policy or procedure applicable to the inquiry or to request placing the inquiry on a future agenda.

14. Recess to Business Closed Meeting under Texas Government Code Chapters 551.071, 551.072, 551.074 at:

_____. *The Host will move all guests to the "waiting room" while the closed meeting is in progress.*

Commence Business Closed Meeting at: _____.

BUSINESS CLOSED MEETING AGENDA

A. President's General Comments

B. Vice President Comments

C. Treasurer's Comments

D. GM Report

- i. Personnel
- ii. Legal report
- iii. Collections & request(s)
- iv. Deed violation(s), concern(s), and requests(s)

E. Review the February 24, 2021 Closed Meeting Minutes

Recess Business Closed Meeting and return to Business Open Meeting under Texas

Government Code Chapter 551.102 at: _____.

Recommence Open Meeting Agenda at: _____.

All guests in the "waiting room" will be moved back to the meeting.

BUSINESS OPEN MEETING AGENDA (continued)

15. Consider and approve the February 24, 2021 Closed Meeting Minutes

16. Motion to not hold a Trustee meeting on March 31, 2021.

17. Any subsequent motions arising from Closed Meeting Discussions

Adjourn the Business Open Meeting at: _____

Rachel Morales, CLCCA General Manager

***Note:** Whenever any agenda item is not ready for action at the time it is reached on the agenda that item shall be placed at the end of the agenda for action when all other agenda items have been considered or may be skipped entirely. The Presiding Officer of the Board of Trustees reserves the right to take up agenda items out of the order in which they are posted on this agenda.