



Clear Lake City
Community Association

Board of Trustees
Business Open and Closed Meeting Agendas
June 15, 2016

The Clear Lake City Community Association, Inc. Board of Trustees will meet at 7:00 p.m. on Wednesday, June 15, 2016 in Boardroom B, at the Clear Lake City Community Association Sports and Recreation Complex, located at 16511 Diana Lane, Houston, TX 77062.

BUSINESS OPEN MEETING AGENDA

- 1. Establish a quorum and call the Business Open Meeting of June 15, 2016 to order.**
- 2. Please turn all cellular phones and pagers to vibrate or off.**
- 3. Comments from the Audience (10 Minutes Maximum)**

FORM FOR PUBLIC SPEAKING IS NOW REQUIRED TO ADDRESS THE BOARD

- a. Texas State Law prohibits the Board of Trustees from commenting on any statement or engaging in dialogue without an appropriate agenda item being posted in accordance with the Texas Open Meetings Act 551.042. Comments should be limited to two (2) minutes per Policy 401-8 and directed to the entire board, not individual members or the audience. Engaging in verbal attacks or comments intended to insult, abuse, malign or slander any individual or creating a public disturbance shall be cause for termination of speaking privileges and expulsion from the Board Meeting either voluntarily or involuntarily with the assistance of Texas Law Enforcement.
 - b. As appropriate, Trustees may respond to an inquiry if listed on the Agenda or to identify the policy or procedure applicable to the inquiry or to request placing the inquiry on a future agenda.
- 4. Consider and approve the May 18, 2016 Regular Business Open Meeting Minutes**
 - 5. Officers Reports for June, 2016**
 - a. **President's Report** – Mr. Cook
 - i. General Comments
 - b. **Treasurer's Report** – Mrs. Stroud
 - i. Present status of CLCCA finances and related activities.
 - ii. Present income and expenditures report (check register).
 - iii. CD renewals and make necessary motions
 - 6. General Manager's Report** – Ms. Morales
 - a. Motion to approve the Communicator printing cost for April and July.
 - 7. HPD PIP** – Mrs. Slade, Scheduled 3rd Tuesday of the month.
 - 8. ACLC** – Mrs. Carroll, Scheduled 2nd Wednesday of the month.
 - 9. CLCWA** - Mr. Cook, Scheduled 2nd Thursday of the month.
 - 10. Standing Committee Reports:**

- a. **Architecture Review** – Dr. Heimlich, Committee Meetings, June 14
 - i. Motion to approve any variances brought before the Board by the Committee's recommendation requests.
- b. **Budget and Finance** – Ms. Stroud – No meeting, no report
- c. **Bylaws & Policies** – Mr. Canup – No meeting, no report
- d. **Communications** – Ms. Slade – No meeting, no report
- e. **Elections** – Mrs. Eaton – No meeting, no report
- f. **Facilities** – Mr. Mitchell – Meeting held June 13th
 - i. Motion to approve fitness room equipment recommendations
 - ii. Motion to approve new gym remodeling quotes

11. Personnel – Mr. Cook – No meeting, no report

12. Special Committee

- a. **Revision of Founding Documents** – Ms. Stroud/Mr. Cook

13. Trustees General Comments (Left to Right) 2 Minutes, President going last

14. Comments from the audience (20 Minutes Maximum)

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- b. As appropriate, Trustees may respond to an inquiry if listed on the Agenda or to identify the policy or procedure applicable to the inquiry or to request placing the inquiry on a future agenda.

15. Recess to Business Closed Meeting under Texas Government Code Chapters 551.071 and 551.074, at: _____.

Commence Business Closed Meeting at: _____.

BUSINESS CLOSED MEETING AGENDA

- A. President's General Comments**
 - a. Ratify the GM Contract**
- B. Treasurer's Comments**
- C. GM Comments**
 - a. Review regular status legal report and recommendations for legal action**
- D. Review May 18, 2016 Regular Closed Meeting Minutes**

Recess Business Closed Meeting and return to Business Open Meeting under Texas Government Code Chapter 551.102 at: _____.

Recommence Open Meeting Agenda at: _____.

BUSINESS OPEN MEETING AGENDA (continued)

16. Motion to ratify the GM contract.

17. Consider and approve May 18, 2016 Regular Business Closed Meeting Minutes.

18. Any subsequent motions arising from Closed Meeting Discussions.

19. President now seats new Camino South, Oakbrook West and Oakbrook Trustees (Bylaw 6.2)

- a. New Trustees stand before the Board and read the Oath of Office Policy 401-14, then seat new Trustees, President passes gavel to the current Treasurer, and departs from the Board. Outgoing Trustees depart from the board after turning in their Trustee binder.

20. Treasurer motion calls for nominations and voting for President, gavel passes to newly elected President.

21. Newly Elected President

- a. Nominations and voting for Vice-President, Secretary, and Treasurer.
- b. Motion appointing new Bank of America & Shell Federal Credit Union Account Signers per Bylaw 9.2, President, Vice-President, & Treasurer.
- c. New Trustees provide contact information to GM for website publication.
- d. Motion to appoint Interim Architecture Review Committee (Bylaw 7.10) and or Motion for Trustee Committee Assignments for FY 2016-2017.

22. Motion to not set BOT meeting June 29, 2016.

Adjourn the Business Open Meeting at: _____

**Rachel Morales,
CLCCA General Manager**

Note: Whenever any agenda item is not ready for action at the time it is reached on the agenda that item shall be placed at the end of the agenda for action when all other agenda items have been considered or may be skipped entirely.

The Presiding Officer of the Board of Trustees reserves the right to take up agenda items out of the order in which they are posted on this agenda.