



CLEAR LAKE CITY COMMUNITY ASSOCIATION, INC.

November 15, 2017

REGULAR BUSINESS OPEN MEETING MINUTES

The November Regular Business Open Meeting of the Clear Lake City Community Association, Inc. was called to order by President Annice Slade at 7:00 p.m. in Room B of the Clear Lake City Community Association Sports and Recreation Complex; located at 16511 Diana Lane, Houston, Texas 77062.

The following Trustees were present and a quorum was established

- President Annice Slade
- Vice President-Terry Canup
- Secretary-Leslie Eaton
- Linda Coblentz
- Matthew Henehan
- Lori Alvarez
- <Vacant Oakbrook>
- Glenda Stroud - Absent
- Isaac Stoddard - Absent

Comments from the Audience

There were no comments from the audience.

Motion to approve the October 18, 2017 Regular Business Open Meeting Minutes as written.

Motion: Terry Canup Second: Matthew Henehan

TRUSTEE	FOR	AGAINST	ABSTAIN
Mary "Lori" Alvarez			X
Terry Canup	X		
Linda Coblentz	X		
Leslie Eaton	X		
Matthew Henehan	X		
<vacant Oakbrook>			
Annice Slade	X		
Isaac Stoddard	<Absent>		
Glenda Stroud	<Absent>		

Vote: 5-For 0-Against 1-Abstain



President's Report – Annice Slade

President Annice Slade discussed that there was only one candidate for the Oakbrook Trustee position. Mr. Wood gave a brief biography of himself for the Board.

Motion to seat Kevin Wood as the new Oakbrook Trustee

Motion: Annice Slade Second: Leslie Eaton

TRUSTEE	FOR	AGAINST	ABSTAIN
Mary “Lori” Alvarez	X		
Terry Canup	X		
Linda Coblentz	X		
Leslie Eaton	X		
Matthew Henehan	X		
<vacant Oakbrook>			
Annice Slade	X		
Isaac Stoddard	<Absent>		
Glenda Stroud	<Absent>		

Vote: 6-For 0-Against 0-Abstain

Mr. Wood read the oath of office and took his seat at the Board table.

President Annice Slade distributed the revised committee assignments to the Board.

Motion to accept the revised Committee assignments:

Motion: Terry Canup Second: Annice Slade

TRUSTEE	FOR	AGAINST	ABSTAIN
Mary “Lori” Alvarez	X		
Terry Canup	X		
Linda Coblentz	X		
Leslie Eaton	X		
Matthew Henehan	X		
Kevin Wood	X		
Annice Slade	X		
Isaac Stoddard	<Absent>		
Glenda Stroud	<Absent>		

Vote: 7-For 0-Against 0-Abstain

Treasurer Report

The options for the CD renewal was discussed by the board. The Board discussed renewing the CD with Ally Bank at 2.05%



Motion: Terry Canup

Second: Annice Slade

TRUSTEE	FOR	AGAINST	ABSTAIN
Mary "Lori" Alvarez	X		
Terry Canup	X		
Linda Coblentz	X		
Leslie Eaton	X		
Matthew Henahan	X		
Kevin Wood	X		
Annice Slade	X		
Isaac Stoddard	<Absent>		
Glenda Stroud	<Absent>		

Vote: 7-For 0-Against 0-Abstain

General Manager's Report

The GM presented an update on the flood insurance from Hurricane Harvey.

Motion to approve the estimate for Morales Painting & Carpentry to paint and install the baseboards in the Gymnasium

Motion Leslie Eaton Second: Lori Alvarez

TRUSTEE	FOR	AGAINST	ABSTAIN
Mary "Lori" Alvarez	X		
Terry Canup	X		
Linda Coblentz	X		
Leslie Eaton	X		
Matthew Henahan	X		
Kevin Wood	X		
Annice Slade	X		
Isaac Stoddard	<Absent>		
Glenda Stroud	<Absent>		

Vote: 7-For 0-Against 0-Abstain

The General Manager presented the bids for the work in rooms C&D and the Pavillion room.

Motion to approve the two estimates by Morales Carpentry for the C&D room, Pavillon room, camp office, G-100 room, vending areas and outdoor storage areas.

Motion: Terry Canup

Second: Annice Slade

TRUSTEE	FOR	AGAINST	ABSTAIN
Mary "Lori" Alvarez	X		
Terry Canup	X		
Linda Coblentz	X		



Leslie Eaton	X		
Matthew Henehan	X		
Kevin Wood	X		
Annice Slade	X		
Isaac Stoddard	<Absent>		
Glenda Stroud	<Absent>		

Vote: 7-For 0-Against 0-Abstain

The General Manager showed hardwood floor samples for the CD & Pavilion room floors. She will look into additional flooring options to be discussed at the December board meeting.

The repairs to the office and Room B are just about complete. The General Manager discussed the furniture options for the main office and Board room. She requested the Board approve a budget of up to \$20,000 to purchase office furniture and conference tables for the Board Room.

Motion: Leslie Eaton Second: Lori Alvarez

TRUSTEE	FOR	AGAINST	ABSTAIN
Mary "Lori" Alvarez	X		
Terry Canup			X
Linda Coblentz	X		
Leslie Eaton	X		
Matthew Henehan	X		
Kevin Wood	X		
Annice Slade	X		
Isaac Stoddard	<Absent>		
Glenda Stroud	<Absent>		

Vote: 6-For 0-Against 1-Abstain

The General Manager discussed the furniture options for Rooms C&D, the camp office and the Pavilion room and requested a budget of up to \$40,000 to purchase furniture and fixtures for the areas.

Motion: Leslie Eaton Second: Terry Canup

TRUSTEE	FOR	AGAINST	ABSTAIN
Mary "Lori" Alvarez	X		
Terry Canup	X		
Linda Coblentz	X		
Leslie Eaton	X		
Matthew Henehan	X		
Kevin Wood	X		
Annice Slade	X		
Isaac Stoddard	<Absent>		



Glenda Stroud	<Absent>		
Vote: 7-For 0-Against 0-Abstain			

The General Manager discussed the bids for a new phone system to replace the system that was damaged by Hurricane Harvey. Motion to accept the quotes from Digital Phone Works.

Motion: Annice Slade Second: Matthew Henehan

TRUSTEE	FOR	AGAINST	ABSTAIN
Mary "Lori" Alvarez	X		
Terry Canup	X		
Linda Coblentz	X		
Leslie Eaton	X		
Matthew Henehan	X		
Kevin Wood	X		
Annice Slade	X		
Isaac Stoddard	<Absent>		
Glenda Stroud	<Absent>		

Vote: 7-For 0-Against 0-Abstain

There are play structure panels that need to be replaced at Rocket Park, Kruger Park and at the Oakbrook West park. Motion to approve the purchase of replacement panels for Kruger Park, Oakbrook West Park, and Rocket Park.

Motion: Leslie Eaton Second: Lori Alvarez

TRUSTEE	FOR	AGAINST	ABSTAIN
Mary "Lori" Alvarez	X		
Terry Canup	X		
Linda Coblentz	X		
Leslie Eaton	X		
Matthew Henehan	X		
Kevin Wood	X		
Annice Slade	X		
Isaac Stoddard	<Absent>		
Glenda Stroud	<Absent>		

Vote: 7-For 0-Against 0-Abstain

The General Manager recommended warning signs be posted at each play structure stating the play structures are intended for children only. Motion for the communications committee to review the verbiage for the warning signs needed and run it by the attorney to approve.

Motion: Terry Canup Second: Leslie Eaton

TRUSTEE	FOR	AGAINST	ABSTAIN
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Mary "Lori" Alvarez	X		
Terry Canup	X		
Linda Coblentz	X		
Leslie Eaton	X		
Matthew Henehan	X		
Kevin Wood	X		
Annice Slade	X		
Isaac Stoddard	<Absent>		
Glenda Stroud	<Absent>		

Vote: 7-For 0-Against 0-Abstain

HPD PIP – Linda Coblentz

Missed the meeting and party.

ACLC – Terry Canup

Unable to attend

CLCWA – Isaac Stoddard

Absent from meeting.

ARC – Leslie Eaton

There were 11 residential applications and three commercial applications approved as submitted. There were also two commercial applications approved with restrictions.

Budget & Finance – Glenda Stroud

No meeting. No report.

Bylaws & Policies – Terry Canup

No meeting. No report.

Communications – Annice Slade

No meeting. No report.

Elections – Lori Alvarez

No meeting. No report.

Facilities – Lori Alvarez

No Meeting, No Report.



Personnel – Annice Slade

No Meeting, No Report.

Revision of Founding Documents – Terry Canup

There will be a meeting on December 5 at 7:30pm.

Trustee General Comments

Linda Coblentz – Are we back to normal?

Isaac Stoddard – No Comments.

Matthew Henahan – No Comments.

Terry Canup – Welcome Kevin.

Leslie Eaton – Welcome to the Board, Kevin.

Lori Alvarez – Rachel has done a great job getting the facilities back in shape.

Kevin Wood – No Comments.

Annice Slade – Welcome Kevin.

Comments from the Audience

There were no comments from the audience.

The Open Meeting was recessed at 20:10pm in order to go to the Closed Meeting.

After the Closed Meeting, the Open Meeting was recommenced at 20:39pm.

Motion to approve the October 18, 2017 Closed meeting minutes as written.

Motion: Leslie Eaton Second: Terry Canup

TRUSTEE	FOR	AGAINST	ABSTAIN
Mary “Lori” Alvarez	X		
Terry Canup	X		
Linda Coblentz	X		
Leslie Eaton	X		
Matthew Henahan	X		
Kevin Wood			X
Annice Slade			X
Isaac Stoddard	<Absent>		
Glenda Stroud	<Absent>		

Vote: 5-For 0-Against 2-Abstain



The Board meeting for the 5th Wednesday will be cancelled.

Motion to decline the offer from Wray's.

Motion: Leslie Eaton Second: Terry Canup

TRUSTEE	FOR	AGAINST	ABSTAIN
Mary "Lori" Alvarez	X		
Terry Canup	X		
Linda Coblentz	X		
Leslie Eaton	X		
Matthew Henehan	X		
Kevin Wood	X		
Annice Slade	X		
Isaac Stoddard	<Absent>		
Glenda Stroud	<Absent>		

Vote: 7-For 0-Against 2-Abstain

A motion to adjourn was offered by Terry Canup.

The Regular Business Meeting of 18 October 2017 was closed at 20:42pm.


Leslie Eaton, Board Secretary


Date