



**CLEAR LAKE CITY COMMUNITY ASSOCIATION, INC.**

**April 18, 2018**

**REGULAR BUSINESS OPEN MEETING MINUTES**

The April Regular Business Open Meeting of the Clear Lake City Community Association, Inc. was called to order by Vice-President Terry Canup at 19:30 p.m. in Room B of the Clear Lake City Community Association Sports and Recreation Complex; located at 16511 Diana Lane, Houston, Texas 77062.

**The following Trustees were present and a quorum was established**

- President – Terry Canup
  - Vice-President – Lori Alvarez
  - Secretary – Leslie Eaton
  - Treasurer – Glenda Stroud
  - Linda Coblentz
  - Matthew Henahan
  - Isaac Stoddard
  - Kevin Wood
  - Nef Trejo - Absent
- Rachel Morales- General Manager

**Comments from the Audience**

There were no comment requests from the audience.

Motion to approve the March 21, 2018 Regular Business Open Meeting Minutes as amended.

Motion: Terry Canup      Second: Glenda Stroud

TRUSTEE	FOR	AGAINST	ABSTAIN
Mary "Lori" Alvarez	X		
Terry Canup	X		
Linda Coblentz	X		
Leslie Eaton	X		
Matthew Henahan	X		
Nef Trejo	<Absent>		
Isaac Stoddard			X
Glenda Stroud	X		
Kevin Wood			X

Vote: 6-For    0-Against    2-Abstain



### **President's Report – Terry Canup**

President Terry Canup noted that the Town Hall meeting held at the Clear Lake United Methodist Church was a success.

### **Treasurer Report – Glenda Stroud**

We have a balance of \$53,791.84 in the Bank of America account for the insurance proceeds. On February 28 we transferred \$6611.84. The lockers still need to be repainted and there are some post-Harvey roofing repairs that need to be made.

Motion to approve \$6,100 from the insurance funds to paint the locker rooms and do the roofing repairs.

Motion: Glenda Stroud

Second: Terry Canup

<b>TRUSTEE</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
Mary "Lori" Alvarez	X		
Terry Canup	X		
Linda Coblentz	X		
Leslie Eaton	X		
Matthew Henehan	X		
Nef Trejo	<Absent>		
Isaac Stoddard	X		
Glenda Stroud	X		
Kevin Wood	X		

Vote: 8-For 0-Against 0-Abstain

The BOA checking account has a balance of \$88,921.77

The BOA Merchant Account has a balance of \$3000.00

The UBS Reserves is \$1,080,442.27. We had a loss of \$11.55. The next CD is due on 6/25/2018 for \$100,000.

There is \$425.45 in outstanding checks that have not been cashed by recipients.

There were no transfers this month for Operation Expenses and there is \$46,445.92 remaining in the Shell Credit Union account.

Rachel has started work on the 2018-19 budget.



### **General Manager's Report**

Janet has collected \$33,125.70 this past month.

The annual Easter Egg Hunt had 800 participants and brought in \$1,900. There were over 2,500 eggs for the youngsters to hunt.

There will be a Garage Sale on 4/21. There is currently over 30 families signed up to participate. There also will be music and food trucks.

The Newsletter is completed.

Motion to approve the \$3,843.00 to print the April Newsletter.

Motion: Leslie Eaton                      Second: Isaac Stoddard

<b>TRUSTEE</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
Mary "Lori" Alvarez	X		
Terry Canup	X		
Linda Coblentz	X		
Leslie Eaton	X		
Matthew Henehan	X		
Nef Trejo	<Absent>		
Isaac Stoddard	X		
Glenda Stroud	X		
Kevin Wood	X		

Vote: 8-For    0-Against    0-Abstain

The office is approaching their busy hours with annual assessments, pool tags and summer camp. And would like to be closed on Wednesdays from 11:30am to 5pm starting May2 through August 22.

Motion to approve the office being closed on Wednesdays from 11:30am to 5pm starting May 2 through August 22

Motion: Kevin Wood                      Second: Lori Alvarez

<b>TRUSTEE</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
Mary "Lori" Alvarez	X		
Terry Canup	X		
Linda Coblentz	X		
Leslie Eaton	X		
Matthew Henehan	X		
Nef Trejo	<Absent>		



Isaac Stoddard	X		
Glenda Stroud	X		
Kevin Wood	X		

Vote: 8-For 0-Against 0-Abstain

Residents have requested a summer family pool pass. The pass would be \$135 for a family of four for May 25 thru August 19. Additional passes may be purchased for \$25. The indoor pool is NOT included in this offer.

There are numerous trees around the courtyard and Pavilion room that are rubbing on the roof and need to be trimmed to prevent damage to the roof. Motion to approve the quote from Silversands for \$3,100 to trim 11 trees in the courtyard and Pavilion area.

Motion: Lori Alvarez Second: Kevin Wood

TRUSTEE	FOR	AGAINST	ABSTAIN
Mary "Lori" Alvarez	X		
Terry Canup	X		
Linda Coblentz	X		
Leslie Eaton	X		
Matthew Henehan	X		
Nef Trejo	<Absent>		
Isaac Stoddard	X		
Glenda Stroud	X		
Kevin Wood	X		

Vote: 8-For 0-Against 0-Abstain

The Lifeguard stands for the indoor pool and the pool at Krueger Park are in need of replacement. They are both old, rusted, dangerous to sit in, and will most likely not pass inspection this year. The Lifeguard Store has the best bid (\$925/each) to replace the stands with a plastic unit that will handle the chlorine and sun better than the current metal stands. These chairs also will be moveable to different areas around the pool.

Motion to approve \$2,157.50 for two 70" lifeguard chairs from the Lifeguard Store.

Motion: Kevin Wood Second: Isaac Stoddard

TRUSTEE	FOR	AGAINST	ABSTAIN
Mary "Lori" Alvarez	X		
Terry Canup	X		
Linda Coblentz	X		
Leslie Eaton	X		
Matthew Henehan	X		



Nef Trejo	<Absent>		
Isaac Stoddard	X		
Glenda Stroud	X		
Kevin Wood	X		

Vote: 8-For 0-Against 0-Abstain

Rachel will obtain quotes to remove the old, permanently mounted lifeguard stands that are in the concrete.

The roofs of the indoor gymnasium and Indoor pool need to be pressure washed. The Clear Lake Water Authority has agreed to reimburse CLCCA for half of the cost of the pressure washing. Motion to approve \$3,475 for Morales Painting and Carpentry to pressure wash the roofs and the Clear Lake Water Authority with reimburse the CLCCA for \$1,737.50.

Motion: Isaac Stoddard Second: Terry Canup

TRUSTEE	FOR	AGAINST	ABSTAIN
Mary "Lori" Alvarez	X		
Terry Canup	X		
Linda Coblentz	X		
Leslie Eaton	X		
Matthew Henahan	X		
Nef Trejo	<Absent>		
Isaac Stoddard	X		
Glenda Stroud	X		
Kevin Wood	X		

Vote: 8-For 0-Against 0-Abstain

Asphalt Maintenance was scheduled to restripe the office parking lot on Monday, 16 April 2018. The company accidentally restriped the wrong lot for free. Both parking lots are now striped.

#### **HPD PIP – Linda Coblentz**

The crime rate is down in the Clear Lake area.

There was one murder in April. There has been a significant loss from "roping" ATMs and pulling away. There have been seven incidents in Houston.

There were new animal cruelty handouts given out at the last meeting. In the event you see animal cruelty, please call HPD and tell them it is a Priority 3 call.



### **ACLC – Terry Canup**

The Association of Clear Lake Communities (ACLC) Clear Lake Crime Watch Town Hall meeting brought in about 30 people when they met on April 12th in the Wesley Center at Clear Lake United Methodist Church. CCISD uses the Sheriff's Department, who are stationed inside the schools. Pct. 8 Constable Phil Sandlin and HPD officers now have maps and layouts of the school campuses. When HPD reports to a situation, they can immediately stop it. They do not have to wait for SWAT.

There also has been significant mail theft in Meadowgreen and Bay Oaks. Also, some thieves have obtained master keys to open the community boxes. They noted that they arrested an individual and it stopped. There were 18 different counts.

There is a homeless encampment at I-45 & Edgebrook. HPD is asking people to please refrain from giving to the panhandlers.

### **CLCWA – Isaac Stoddard**

Exploration Green will be opening on Saturday, 28 April 2019. There area will be a dual-use area, allowing it to be a park as well as a water detention facility.

### **ARC – Leslie Eaton**

The ARC met on April 10 and there were fourteen residential applications approved. The applications were for two roof replacements, three window replacements, two homes requesting approval for paint colours, an in-ground pool installation, a patio installation, siding replacement, a tree removal, and a balcony addition. All fourteen applications were approved as submitted. The application for a fence and a lamp Post from last month was brought back to the Board. The homeowner supplied a rendering of what they wanted the fence to look like on the front of the home and it was approved as submitted.

There were two Commercial applications for signs submitted. Both of the applications met the Commercial requirements and were approved as submitted.

### **Budget & Finance – Glenda Stroud**

No Meeting. No Report.

### **Bylaws & Policies – Terry Canup**

No Meeting. No Report.

### **Communications – Linda Coblentz**

No meeting. No report.



### **Elections – Lori Alvarez**

The Elections Committee met on March 19th. Early voting will be the entire week before the election from 11 a.m. until 7 p.m. The Election Committee will monitor the early voting and possibly reduce the early voting hours for the 2019 election. The pay will be \$12/hour for the judge and \$10/hour for the clerk.

Motion to approve the pay for the election judge at \$12/hour and for the election clerk at \$10/hour.

Motion: Lori Alvarez Second: Terry Canup

<b>TRUSTEE</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
Mary “Lori” Alvarez	X		
Terry Canup	X		
Linda Coblentz	X		
Leslie Eaton	X		
Matthew Henahan	X		
Nef Trejo	<Absent>		
Isaac Stoddard	X		
Glenda Stroud	X		
Kevin Wood	X		

Vote: 8-For 0-Against 0-Abstain

### **Facilities – Kevin Wood**

No Meeting. No Report.

### **Personnel – Terry Canup**

No Meeting, No Report.

### **Revision of Founding Documents – Terry Canup**

No Meeting, No Report.

### **Trustee General Comments**

Linda Coblentz – No Comments.

Matthew Henahan – No Comments.

Leslie Eaton – There was a Star Party at San Jacinto College last week. We have had them here at CLCCA before and members of the JSC Astronomical Society have shown with their equipment. We can discuss having one in the future.

Glenda Stroud – No Comments.

Kevin Wood -- No Comments.

Lori Alvarez – No Comments.

Terry Canup – No Comments.



The Open Meeting was recessed at 20:27pm in order to go to the Closed Meeting.

After the Closed Meeting, the Open Meeting was recommenced at 20:47pm.

Motion to write off and not pursue the personal judgment as discussed in the Closed Session.

Motion: Leslie Eaton Second: Terry Canup

TRUSTEE	FOR	AGAINST	ABSTAIN
Mary "Lori" Alvarez	X		
Terry Canup	X		
Linda Coblentz	X		
Leslie Eaton	X		
Matthew Henehan	X		
Nef Trejo	Absent		
Isaac Stoddard	X		
Glenda Stroud	X		
Kevin Wood	X		

Vote: 8-For 0-Against 0-Abstain

Motion to approve the Closed meeting minutes as submitted.

Motion: Terry Canup Second: Lori Alvarez

TRUSTEE	FOR	AGAINST	ABSTAIN
Mary "Lori" Alvarez	X		
Terry Canup	X		
Linda Coblentz	X		
Leslie Eaton	X		
Matthew Henehan	X		
Nef Trejo	<Absent>		
Isaac Stoddard			X
Glenda Stroud	X		
Kevin Wood			X

Vote: 6-For 0-Against 2-Abstain

Motion to approve Nef Trejo's absence as discussed in the Closed Session.

Motion: Terry Canup Second: Kevin Wood

TRUSTEE	FOR	AGAINST	ABSTAIN
Mary "Lori" Alvarez	X		
Terry Canup	X		
Linda Coblentz	X		





Leslie Eaton	X		
Matthew Henchan	X		
Nef Trejo	Absent		
Isaac Stoddard	X		
Glenda Stroud	X		
Kevin Wood	X		


Vote: 8-For    0-Against    0-Abstain

**Comments from the Audience**

There were no comments from the audience.

A motion to adjourn was offered by Matthew Henchan.

The Regular Business Meeting of 18 April 2018 was closed at 8:48pm

  
Leslie Eaton, Board Secretary

  
Date

