



Clear Lake City
Community Association

BYLAWS & POLICIES COMMITTEE MEETING AGENDA
Tuesday, September 15th at 7:30pm

The Clear Lake City Community Association, Inc. Bylaws & Policies Committee will meet at 7:30pm on Tuesday, September 15, 2015 in Room B at the Clear Lake City Community Association Facility located at 16511 Diana Lane, Houston, TX 77062.

The Agenda for the Committee Meeting is as follows:

- 1) Call to Order
- 2) Establish Quorum
- 3) Review Bylaws for updates
- 4) Develop consensus for recommendation to the Board of Trustees.
- 5) Review and update the following new & revised policies as needed:
 - Policy 100-4G Purchasing
 - Policy 401-04B Confidentiality
 - Policy 401-05C Employee Supervision, Work Orders, and Contract Vendors
 - Policy 401-14B Code of Conduct
 - Policy 402-3B Residential Deed Restriction Enforcement Exceptions
 - Policy 403-1B Employee Authority
 - Policy 405-1C Program Participation
 - Policy 405-3L Program Participation Facility Tags
 - Policy 408-11A Secretary Duties & Responsibilities
 - Policy 500-1H Transfer & Refinance Fees and Resale Certificate Fee
 - Policy 512-3D Election Committee
 - Walk on items that Committee Members are proposing
- 6) Develop consensus for recommendation to the Board of Trustees
- 7) Schedule next meeting
- 8) Adjourn

Note: Committee Members and all Trustees attending this committee, please bring your Trustee Binders containing the Bylaws & Policies with you.

Terry Canup

Committee Chair

September 10, 2015