



**CLEAR LAKE CITY COMMUNITY ASSOCIATION
BYLAWS & POLICIES COMMITTEE MINUTES
January 9, 2019**

The Clear Lake City Community Association, Inc. Board of Trustees Bylaws & Policies Committee met on Wednesday, January 9 at the Clear Lake City Community Association Sports and Recreation Complex.

The meeting was called to order at 5:05pm and a quorum was established. Those present were Alternate Chair Glenda Stroud and Lori Alvarez. General Manager Rachel Morales was also present.

The committee reviewed recommended verbiage for Bylaw 3.3 from the attorney and the committee chair. The committee will recommend the following verbiage:

Texas Open Meetings Act (TOMA); all Trustees are required to review the TOMA video and complete the certification within 90 days of taking the oath of office. If the Trustee fails to complete this certification within the first 90 days, they will be in violation of the Texas Open Meetings Act, and subject to removal from the Board.

The board of Trustees & Meeting Policies under Trustee Duties & Responsibilities and the Ethics Policies under Code of Conduct will be changed to match Bylaw 3.3 above regarding the amount of days a Trustees has to review and complete the TOMA training. The committee will recommend both policies be changed to 90 days upon taking the oath of office.

The meeting was adjourned at 5:20pm.

Glenda Stroud

Glenda Stroud
Alt. Chair