

## **CLEAR LAKE CITY COMMUNITY ASSOCIATION**

### **ELECTION COMMITTEE MEETING MINUTES**

The Election Committee met at 10:30 a.m. Thursday September 19, 2013 in Room B, at the Kermit Applewhite Sports and Recreation Center.

Quorum was established at 10:32 AM. The Election Committee members present were Committee Chair Tim Daggett, Members Glenda Stroud and Fred Swerdlin. Also present was General Manager Becky Ellisor. Committee Member Terry Canup was absent. No visitors were present

The committee developed a charter (Policy 404-5) for submission to the Board of Trustees at the next regular Board Meeting for approval.

The committee created the application form to be used at the next election cycle for approval by the Board, to be posted on the Website downloadable forms.

The committee created the application to be used for an appointment to the Board in reference to newly revised Bylaw 5.3 for approval by the Board, to be posted on the Website downloadable forms.

The committee set times and dates for the voting for the next election cycle as follows:  
Early voting Monday April 28, 2013 thru Friday May 2, 2013 11 AM to 7 PM.  
Voting Day is Saturday May 03, 2013 7 AM to 7 PM.

Recently revised Bylaws (4.3) reduced early voting from 2 weeks to 1 week. The committee expanded the hours to be more inclusive by extending voting hours to cover the lunch period starting at 11 AM and extending into the early evening till 7 PM.

The committee also recommended the pay for the Election Judge hourly rate of \$12 and the hourly rate for the Election Clerk rate of \$10.

Additional recommendations were made by the Committee to update Policy 512-2 Election Judges not reviewed at the committee meeting, but forwarded to the Bylaws & Policy Committee Chair.

Preliminary forms were created for the ballots and absentee ballots to be used for the next election cycle as part of the supplies provided to the election judge, prior to early voting.

A preliminary date was set for the next meeting for late January.

The meeting adjourned at 11:15 AM.

**Fred Swerdlin**  
**Committee Member**  
**03 November 2013**