

Clear Lake City Communication, Inc.

Minutes

Special Election Committee Open Meeting – April 13, 2012 – Addendum to Original Packet.

The Meeting was called to order at 1:52PM on the date as noted above, in Room B of the Clear Lake City Community Association, 16511 Diana Lane, Houston, TX 77062.

Present were Roberta Toppin, Chair, Glenda Stroud, Nancy Leber, Gerald Gaff, and Leslie Alvarez-Phillips, GM.

1. Copies of the filed By-Laws were given to committee members, Election Judge and Clerk. Each was requested to review and to pose any questions.
2. It was the consensus of the committee that all Ballot Boxes would be secured within the second closet in Room B and a key given to the Election Judge.
3. Voting supplies were given to Election Judge/Clerk by the Chair. Provisional Ballots are on order.
4. The ballot(s) may be changed to include property code 209.0058 noting the signing, by homeowners, on said ballot. Handouts would also be provided to the Election Judge/Clerk.
5. All paperwork/books will be noted in alphabetical order with a cross reference by address. Codes by core to be included.
6. Parking will be management controlled. NASA Little League parking will be moved to the far end of the CLCCA parking lot on Ramada.
7. The GM and Ms. Toppin, Chair will review and finalize books.
8. The meeting adjourned at 2:24PM

Respectfully,

Roberta Toppin, Chair