

**CLEAR LAKE CITY COMMUNITY ASSOCIATION
BYLAWS & POLICIES COMMITTEE MEETING MINUTES**

The Bylaws & Policies Committee met at 7:45 p.m. on Friday August 1, 2014 in Boardroom B, at the Clear Lake City Community Association Sports and Recreation Complex, located at 16511 Diana Lane, Houston, TX 77062.

Present were Chair Fred Swerdlin, and Members Stan Cook, Dr Heimlich, and Terry Canup. Also present Trustee Leslie Eaton, former Trustee Glenda Stroud and four Guests.

All submissions to the Board for approval for Policies & Bylaws will occur after one more round of review, which is expected to take place on Wednesday August 27, 2014

The committee first reviewed the Bylaw & Policy Charter Policy 404-3A which will be modified to become 403-3B when adding the Commercial Trustee as a requirement for all future Committee Meeting Participants.

Revised Bylaws were review and several changes were approved while one change will be forward without a recommendation due to tie consensuses concerning the qualifications of the Commercial Trustee.

All other Policies were reviewed with various changes were made. As stated earlier in the Minutes, no changes are being submitted until one more review before forwarding them to the Board for evaluation and approval.

Documents reviewed:

- Bylaws Dated 30 September 2013
- Policy 401-03B Bylaws & Policy Charter
- Policy 401-09B Complaints Regarding Staff (Combined with 408-3)
- Policy 401-11B Whistleblower
- Policy 401-12B Conflict of Interest
- Policy 401-13B External Audits
- Policy 402-2C Altering Exterior Appearances
- Policy 405-1C Program Participation
- Policy 405-3K Program Participation Tags
- Policy 405-8B Emergency Procedures
- Policy 408-14A Qualified Trustee
- Policy 409-2E Exterior Maintenance Guidelines

Next Meeting is tentatively scheduled for Wednesday August 27, 2014
Meeting Adjourn at 9:38 PM

Fred Swerdlin
Committee Chair
02 August 2014