



Clear Lake City  
Community Association

**Communications Committee Meeting Minutes  
October 12, 2015**

Quorum established and meeting called to order 7:15PM

*In attendance:*

Annice Slade

Leslie Eaton

Rachel Morales

Dee Carroll arrived at 7:32pm

The Communications Committee Charter 404-4C was reviewed. No changes necessary.

Policies 410-2C, 410-3A and 410-A were reviewed. Changes were made to Policy 410-4A that will be presented to the Bylaws & Policies Committee Meeting and to the Board of Trustees on October 21 for approval.

The committee plans to send out the newsletter on a quarterly basis with the first issue being mailed in early December. The committee members will solicit sponsors to help offset the cost. USPS Every Door Direct Mail will be used.

Annice Slade will ask Dorothy how they put together their welcome packets so CLCCA can create one for new property owners.

Bri will come up with three new CLCCA Logos to present to the committee at the next meeting.

The Deed Violation Brochure was reviewed and the details will be included in the December newsletter.

The next meeting will be on Monday, November 2<sup>nd</sup> at 7:15pm.

Meeting was adjourned at 8:20pm.

A handwritten signature in cursive script that reads 'Annice Slade'.

Annice Slade  
Committee Chairman