



Clear Lake City
Community Association

CLEAR LAKE CITY COMMUNITY ASSOCIATION, INC.
ELECTION COMMITTEE MEETING MINUTES
MARCH 14, 2016

Trustee: Dee Carroll
Leslie Eaton

Staff Present: General Manager Rachel Morales

Guests in Audience 2

The meeting was called to order at 6:03pm

The Committee reviewed the election dates. Per Bylaw 4.3, the election will be held on the first Saturday in May in any given year and early voting will begin 1 business week prior to election day. The official Election Day will be May 7, 2016 with early voting from May 2-6. Based on prior experience with early voting, the committee will recommend the hours of 1-7pm.

The filing application for candidates was amended to include that the candidate must be a Resident/Property Owner. Candidates must file by April 22, 2016 at 5pm.

The election judge will be paid \$12/hr and the clerk will be paid \$10/hr. We will contact Elizabeth Lauzon and Dan Fast to be our judge and clerk respectively.

Bylaws 3.2, 4.2, 4.3, and 4.7 were reviewed. An error in Bylaw 4.7 was found regarding the filing deadline for inclusion on the Printed ballot. Bylaw 4.7 currently states that the deadline for inclusion on the ballot is at the Close of Business on the Monday, thirteen (13) days prior to the Voting Day the first Saturday in May. Information pertaining to whom has already submitted an application to be placed onto the ballot, will be provided to the public no later than ten (10) days prior to voting day, first Saturday in May. (per TPC 209.00593)

Thirteen (13) days would actually be a Sunday, not a Monday. The General Manager noted that Friday, 15 days prior to the election should be the cutoff date for applications, giving more time to prepare the regular and absentee ballots for the election. The Election Committee will need to bring a motion before the Board to suspend the portion of Bylaw 4.7 that calls for Monday, thirteen (13) calendar days and change it to Friday, fifteen (15) calendar days.



Election Schedule

01 April 2016	Homeowner check name in voter rolls, if desired (per 4.4)
04-22 April 2016	Filing Period (per Suspended 4.7 & 512-3D)
18 April 2016	Take out notification ad of Election Dates in Clear Lake Citizen
23 April 2016	Deadline to select Judge & Clerk (per 512-2B)
25 April 2016	Get voting materials to the judge (per 512-2B)
27 April 2016	Deadline to notify public who had filed to run. (per TPC 209.00593)
02-06 May 2016	Early Voting (per Bylaw 4.3)
06 May 2016	Deadline for returning Absentee Ballots (per Bylaw 4.3)
07 May 2016	Voting Day (per Bylaw 4.3)
04 June 2016	Runoff election, if needed. (per Bylaw 4.9)

Leslie Eaton
Committee Chair

Date