

Clear Lake City Community Association, Inc.
TRUSTEE WORKSHOP AGENDA AUGUST 11, 2012

PLEASE NOTE:
THIS IS A TRUSTEE WORKSHOP FOR TRAINING PURPOSES ONLY
NO PUBLIC BUSINESS WILL BE CONDUCTED AT THIS WORKSHOP

THE PUBLIC IS INVITED; HOWEVER, NO COMMENTS OR QUESTIONS ARE
PERMITTED FROM THE PUBLIC SINCE NO PUBLIC BUSINESS TO BE CONDUCTED!

9:00 A.M. Ms. Toppin	Introductions – This workshop is for the benefit of the CLCCA Board of Trustees in the administering of their duties and responsibilities. Please, no comments or questions from the public during the multiple presentations to the Board of Trustees.
9:05 A.M. Mr. Canady	Financial (30 Min)
9:35 A.M. Mr. Swerdlin	Review selected portions of the Open Meetings Act Code 551 (OMA) & OMA 2012 Handbook, Robert Rules of Order, Texas Business Organization Code (BOC), Certificate of Formation [Articles of Incorporation] (55 Min)
10:30 A.M. Mr. Brady	Insurance (20 Min)
10:50 Break (10 Min)	
11:00 A.M. Mr. Jordan	Legal (30 Min)
11:30 A.M. Ms. Stroud	End of FY Closeout, Check Registries, and Asset Management (45 Min)
12:15 P.M. Dismissal	