



ASSOCIATE TEACHER

OVERVIEW

To cultivate their instructional prowess and classroom leadership voice, **Associate Teachers (ATs)** will train alongside Collegiate Hall teachers. ATs will co-teach, work with small groups of students, provide coverage inside and outside of the classroom for teachers who are absent on a short- or long-term basis, and prepare to step in as the full-time teacher should a Lead Teacher resign or move mid-year. ATs should be flexible around subject and grade level placement.

RESPONSIBILITIES

Associate Teachers (ATs) will:

- Develop their instructional lens, classroom management skills, and leadership voice by spending the first 4-6 weeks of the year training, receiving feedback, being coached, and co-teaching with an experienced Collegiate Hall Lead Teacher;
- Assist Lead Teachers in any capacity needed during initial placement to drive student outcomes, including, but not limited to, providing targeted intervention or remediation to small groups of students, grading assignments, communicating with families, etc.;
- Step in to provide critical additional coverage inside and outside of the classroom that enable our schools to function when staff members are absent on a short or long-term basis;
- Lead students to meet high behavioral and academic expectations with consistency, with a true “sweat the small stuff” mindset that creates strong school culture;
- Participate in professional development to hone instructional practice and develop expertise across content areas;
- Lead a Guided Reading (small group leveled reading) with students
- Step in as the full-time teacher should a Lead Teacher resign or move mid-year.

WHO YOU ARE

Associate Teachers share our unwavering belief that students from all backgrounds can achieve at an exceptionally high level and graduate from college. Beyond that, a successful candidate will:

- Have a bachelor’s degree;
- Demonstrate a strong track record of seeking out opportunities to learn and improve;
- Have a propensity and desire to persevere through challenging situations and emerge victorious;
- Be hungry for feedback and energized by the steep learning curve that comes with learning “on-the-job” to be a phenomenal educator and classroom leader;
- Have experience setting and achieving ambitious qualitative and/or quantitative goals;
- Demonstrate strong organizational skills, written and verbal communication skills, an ability to meet deadlines, prioritize effectively, and independently manage time wisely; and
- Believe passionately in Collegiate Hall’s mission, values, and educational model, and demonstrate a deep commitment to empowering underserved students to close historic achievement gaps.

NOTE: Former teaching or student teaching experience a plus, but not required.