



Job Description

Title: Regional Water Management Coordinator

Organization: Community Water Center

Location: Visalia, CA

ORGANIZATION

The Community Water Center (CWC) acts as a catalyst for community-driven water solutions through organizing, education and advocacy. We seek to build and enhance leadership capacity and local community power around water issues, create a regional movement for water justice in the San Joaquin Valley, and enable every community to have access to safe, clean and affordable drinking water.

The Center employs three primary strategies in order to accomplish our goals:

- Educate, organize and provide capacity building assistance to low-income communities and communities of color facing local water challenges.
- Advocate for systemic change to address the root causes of unsafe drinking water in the San Joaquin Valley.
- Serve as a resource for information and expertise on community water challenges.

At CWC, we believe that safe, clean and affordable water is a human right, not a privilege. Our organizing and advocacy work, community collaborations and organizational culture all reflect a concern for equity, mutual respect, appreciation for diversity and environmental and social justice. We are looking for candidates who share our values, who bring a willingness to contribute to our mission and to the growth of a new organization, and who are open to developing their skills.

Position Description:

The Regional Water Management Coordinator will be a key member of the CWC program staff, coordinating regional water management planning, policy, and program development to achieve sustainable and affordable drinking water solutions in low-income communities and communities of color. The Regional Water Management Coordinator will work closely with staff, the two Co-Executive Directors, Valley community members, as well as members of partner organizations and agencies, and various interns. This is a full-time, exempt position.

Major Responsibilities:

- Promote and support the development of regional policies and programs that address the immediate and long-term needs of low-income communities in Tulare, Kern, Kings and Fresno counties
- Support the development of, and community participation in, effective and equitable sustainable groundwater management efforts and watershed planning
- Develop, present, and disseminate informational materials and best practices related to regional water management activities, policies, resources, and programs to secure sustainable and affordable drinking water solutions
- Coordinate and grow the Center's Community Water Leaders Network program, a leadership cohort that unites local water board members to increase access to safe, clean and affordable drinking water in the San Joaquin Valley through information sharing and capacity building
- Develop content for funding applications and reports, as well as other fund development materials related to regional water management programmatic work and the Community Water Leaders Network, working with CWC's fund development staff
- Maintain CWC's internal planning and tracking tools for regional water management programmatic work and the Community Water Leaders Network

General Duties:

- Foster an environment that promotes trust and cooperation amongst CWC staff, community members and affiliate organizations
- Actively participate in program strategy and staff meetings and staff retreats
- Actively participate in CWC fund development activities, such as donor drives, online appeals, and other events, as well as
- Other duties as assigned by the Co-Executive Directors

Note: Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time.

Required Qualifications and Skills:

- Strong passion for and commitment to social and environmental justice
- Bachelors and/or graduate degree or equivalent work experience
- 2-5 years of experience related to local and regional water management planning and policy
- Experience with capacity building and/or local leadership development programs
- Experience working with low-income communities and/or communities of color
- Strong interpersonal communication, presentation skills and writing, with sensitivity to appropriate delivery depending on target and audience
- Fluency in both English and Spanish, and ability to provide both written and oral translation
- Outstanding organizational skills with demonstrated ability to plan and execute complex projects involving multiple actors
- Strong creative and comprehensive problem solving skills
- Ability to work in a fast-paced environment and meet deadlines
- Ability to work with and inspire diverse communities and age groups
- Ability to accept praise and critical feedback – the ideal candidate would value self-improvement and seek evaluation
- Flexible schedule – willing and able to work weekends and attend night meetings
- Fully-insured personal vehicle and valid California Drivers' License
- Proficient with basic computer skills including, at minimum: Microsoft Office, Google Apps, etc.

Preferred Qualifications

- Graduate degree in sustainable local water management planning and/or policy or related fields
- 2 or more years' experience in successful local leadership development programs
- Direct experience with local drinking water policy or project development

Starting Date: Open until filled.

Salary: We offer a competitive salary. Salary will depend of experience and/or a combination of experience and skills.

Application:

To apply, email resume and cover letter to: Kristin.dobbin@communitywatercenter.org

Benefits:

We offer a comprehensive compensation and benefits package which includes: medical, dental and vision insurance; generous vacation, family and sick leave and holiday policies; retirement contributions program; flexible work schedule; professional development opportunities and more! (Benefits guidelines and eligibility vary based on tenure and employment status, among other factors.)

Community Water Center is committed to providing equal opportunity to qualified job applicants and employees and does not discriminate on the basis of race, religious creed, color, national origin, ancestry, physical disability (including pregnancy), mental disability, medical condition, marital status, sex, age, sexual orientation, citizenship, military service status or any other characteristic protected by applicable federal, state or local law.

To learn more about the Community Water Center and our programs, visit our website at www.communitywatercenter.org