



## **Job Description**

**Title:** Community Organizer

**Organization:** Community Water Center

**Location:** Visalia, CA

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The Community Water Center (CWC) acts as a catalyst for community-driven water solutions through organizing, education and advocacy. We seek to build and enhance leadership capacity and local community power around water issues, create a regional movement for water justice in the Valley, and enable every community to have access to safe, clean and affordable drinking water.

The Center employs three primary strategies in order to accomplish our goals:

- Educate, organize and provide technical assistance to low-income communities of color facing local water challenges.
- Advocate for systemic change to address the root causes of unsafe drinking water in the San Joaquin Valley.
- Serve as a resource for information and expertise on community water challenges.

At CWC, we believe that safe, clean and affordable water is a human right, not a privilege. Our organizing and advocacy work, community collaborations and organizational culture all reflect a concern for equality, mutual respect, appreciation for diversity and environmental and social justice. We are looking for candidates who share our values, who bring a willingness to contribute to our mission and to the growth of a new organization, and who are open to developing their skills.

### **Position Description:**

The Community Organizer (CO) will be a key member of the CWC's program staff, providing support in organizing and trainings for environmental justice campaigns around drinking water issues in low-income communities and communities of color. Specific areas of responsibility include community organizing, outreach and education as well as supporting local community leadership development in water planning and outreach efforts. The CO will work closely with staff, the Community Advocacy Director, two Co-Executive Directors and Valley community members, as well as members of affiliate organizations and various interns. This is a full-time position.

## **Major Responsibilities:**

### Community Outreach, Organizing & Education

- Work with staff to identify, recruit, train and support local community leaders, AGUA members and advocates from low-income communities and communities of color throughout the southern San Joaquin Valley
- Plan, organize, promote and facilitate community meetings as part of direct community services as well as specific campaign work
- Work with staff to develop training materials and presentations for community members and local water boards on issues and data relating to drinking water quality and regulation, water board management and upcoming legislation
- Manage multiple ongoing community campaigns, track progress, address barriers, respond to opportunities and conduct evaluation of efforts
- Build relationships, alliances and coalitions to move campaigns
- Support AGUA Coordinating efforts including tracking membership, processing stipends & reimbursements, meeting logistics, reminder calls, translation and participation in meetings.

### Community Leadership Development in Water Planning & Outreach Efforts

- Plan, organize, promote and conduct community meetings as part of regional water planning efforts
- Work with staff to craft training materials and presentations for disadvantaged communities to effectively participate in water planning efforts
- Facilitate community participation at local, regional and state level hearings, forums and meetings

### General Duties

- Foster an environment that promotes trust and cooperation amongst CWC staff, community members and affiliate organizations
- Actively participate in program strategy and staff meetings and staff retreats
- Actively participate in CWC activities such as donor drives, fundraising and other events
- Other duties as assigned by the Community Advocacy Director and Co-Executive Directors

*Note: Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time.*

## **Minimum Qualifications and Skills:**

- Strong passion and commitment for social and environmental justice
- 2-5 years of organizing experience required
- Experience working with low-income communities and/or communities of color in an organizing or service capacity
- Strong interpersonal verbal communication, writing and presentation skills, with sensitivity to appropriate delivery depending on target and audience
- Outstanding organizational skills with demonstrated ability to plan and execute a complex project involving multiple actors
- Strong creative and comprehensive problem solving skills

- Ability to work in fast-paced environment and meet deadlines
- Ability to work with and inspire diverse communities and age groups
- Values self-improvement; able to accept praise and critical feedback and seeks evaluation
- Flexible schedule, willing and able to work weekends and attend night meetings
- Fully-insured personal vehicle and valid California Drivers' License

**Required Skills:**

- Fluency in both English and Spanish, and ability to provide both written and oral translation
- Familiarity with and ability to use the Internet, computers, photocopiers, fax machines, telephones and calculators

**Starting Date:** OPEN UNTIL FILLED

**Salary:** We offer a competitive salary. Salary will depend of experience and/or a combination of experience and skills.

**Application:**

To apply, email resume and cover letter to: [maria.herrera@communitywatercenter.org](mailto:maria.herrera@communitywatercenter.org)

**Benefits:**

We offer a comprehensive compensation and benefits package which includes: medical, dental and vision insurance; generous vacation, family and sick leave and holiday policies; flexible work schedule; professional development opportunities and more! (Benefits guidelines and eligibility vary based on tenure and employment status, among other factors.)

*Community Water Center is committed to providing equal opportunity to qualified job applicants and employees and does not discriminate on the basis of race, religious creed, color, national origin, ancestry, physical disability (including pregnancy), mental disability, medical condition, marital status, sex, age, sexual orientation, citizenship, military service status or any other characteristic protected by applicable federal, state or local law.*

To learn more about the Community Water Center and our programs, visit our website at [www.communitywatercenter.org](http://www.communitywatercenter.org)