

**CONSERVATION COUNCIL OF SOUTH AUSTRALIA  
HONORARY TREASURER**

Founded in 1971, the Conservation Council of South Australia Inc (CCSA) is the peak body for environment and conservation in this State. As a community-powered organisation we stand for South Australia's environment when it's under threat, help our member groups and other nature champions, and create and tell stories about ways for people and nature to live in balance. Together we are a force for nature.

Our Executive Committee is effectively the Board of the organisation and we are seeking to appoint three new members to increase our capacity and skills and to oversee the next phase of the delivery of our new strategic plan.

The Treasurer will join a group of ten individuals who meet eight times per year to discuss governance issues associated with the organization. CCSA has a paid Finance Officer (0.6 FTE).

#### **Qualifications/Skills**

Applicants will ideally have been CPA or ACA qualified and have an interest in conservation, experience with community groups and a 'hands-on' approach.

#### **Term**

The Treasurer is currently elected, unopposed, by the Council on an annual basis at its AGM in October. Ideally, the Treasurer would be committed to serve a minimum two-year term.

#### **Requirements**

- An interest in Conservation
- An ability to communicate financial information
- Prepare for and participate in the discussions and deliberations of the Board
- To foster a positive working relationship with other Board members, and with the general staff
- Be aware of and abstain from any conflict of interest.

#### **Major Duties**

- Provide advice on financial matters
- Present a monthly financial report/analysis for Executive Committee members (CCSA's paid staff member prepares the financial statements from which the Executive Committee reports are drawn)
- Attendance at monthly Executive Committee meetings and up to two planning days per year.
- Attendance at monthly Executive meetings



- Attendance at Annual General Meeting (October)
- Ensure audited financial statements are presented to the Executive Committee on an annual basis.
- Call the motion at the Annual General Meeting to appoint the Auditor.
- Act as a resource to other committees.

Executive Committee membership is a voluntary role. Meetings are held every 6 weeks from 4:30 to 7:30 on Thursdays but these times can be flexible and decided by the group overall.

CCSA is an equal opportunity organisation. We celebrate diversity and are committed to creating an inclusive environment for all.

For more information about this rewarding position, phone Mark Anderson, President 0407 755 873

Please submit a CV and a covering letter by 30 September to [President@conservationsa.org.au](mailto:President@conservationsa.org.au)

Prospective Executive Committee members who best meet our requirements will be invited to speak to some of our existing members at the October meeting.