

Civil Service Association Financial Report

Report prepared by:
Community and Public Sector Union/
Civil Service Association of WA



**CIVIL SERVICE ASSOCIATION OF
WESTERN AUSTRALIA (INCORPORATED)
AND ITS CONTROLLED ENTITIES**

SPECIAL PURPOSE FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2020

**CIVIL SERVICE ASSOCIATION
OF WESTERN AUSTRALIA (INCORPORATED) AND ITS CONTROLLED ENTITIES
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2020**

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**CIVIL SERVICE ASSOCIATION
OF WESTERN AUSTRALIA (INCORPORATED) AND ITS CONTROLLED ENTITIES**

STATEMENT BY MEMBERS OF THE EXECUTIVE COMMITTEE

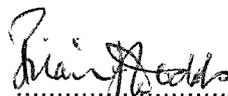
In the opinion of the Committee the financial report as set out on pages 6 to 29;

1. Presents fairly the financial position of the Civil Service Association of Western Australia (Incorporated) as at 30 June 2020 and its performance for the year ended on that date in accordance with Australian Equivalents to International Financial Reporting Standards, mandatory professional reporting requirements and other authoritative pronouncements of the Australian Accounting Standards Board.
2. At the date of this statement, there are reasonable grounds to believe that the Civil Service Association of Western Australia (Incorporated) will be able to pay its debts as and when they become due and payable for the next 12 months from the date of signing the financial report.
3. The financial report for the year ended 30 June 2020 has been properly drawn up in accordance with the Western Australia Industrial Relations Act 1979 (as amended).

This statement is made in accordance with a resolution of the Committee and is signed for and on the behalf of the Committee by:



.....
R HENDON
General Secretary



.....
B DODDS
President

Dated at Perth this *11th* day of *September* 2020



Anderson Munro & Wyllie

CHARTERED ACCOUNTANTS, REGISTERED COMPANY
AUDITORS AND REGISTERED SMSF AUDITORS

Postal Address:

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Liability limited by a scheme approved under Professional Standards Legislation

**AUDITORS' INDEPENDENCE DECLARATION
TO THE MEMBERS OF
CIVIL SERVICE ASSOCIATION
OF WESTERN AUSTRALIA (INCORPORATED) AND ITS CONTROLLED ENTITIES**

As auditor for the audit of Civil Service Association of Western Australia (Incorporated) and its controlled entities for the year ended 30 June 2020, I declare that, to the best of my knowledge and belief, during the year ended 30 June 2020 there has been:

- i. No contraventions of any applicable code of professional conduct in relation to the audit.

Anderson Munro + Wyllie

ANDERSON MUNRO & WYLLIE

Chartered Accountants

Martin Shone

Principal

Dated at Perth, Western Australia this 14th day of September 2020



Anderson Munro & Wyllie

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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE CIVIL SERVICE ASSOCIATION OF WESTERN AUSTRALIA (INCORPORATED) AND ITS CONTROLLED ENTITIES

Report on the Financial Report

Opinion

We have audited the accompanying financial report of The Civil Service Association of Western Australia (Incorporated) ("the Association") and its controlled entities which comprises the statement of financial position as at 30 June 2020, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year ended on that date, a summary of significant accounting policies, other explanatory notes and the statement by members of the committee.

In my opinion:

- (1) The special purpose financial report of the Civil Service Association of Western Australia (Incorporated) is in accordance with:
 - a. the *Industrial Relations Act 1979 (WA)* ("IR Act") and *Industrial Relations Commission Regulations 2005 (WA)* ("IRC Regulations"), including:
 - (i) giving a true and fair view of the Association's financial position as at 30 June 2020 and of its performance for the year ended on that date;
 - (ii) complying with applicable Australian Accounting Standards (including Australian Accounting Interpretations);
 - (iii) No person has contravened or failed to comply with s. 74 of the IR Act; and
 - b. the financial statements also complies with International Financial Reporting Standards as disclosed in Note 1.
- (2) The Association has kept satisfactory accounting records for the financial year including records of:
 - a. the sources and nature of the Association's income, including membership subscriptions and other income from members; and
 - b. the nature of and reasons for the Association's expenditure.
- (3) All the information and explanations that officers or employees of the Association were required to provide have been provided;
- (4) There was no deficiency, failure or shortcoming in any matter referred to in (1) to (3) above; and
- (5) Management's use of the going concern basis of accounting in the preparation of the Association's financial statements is appropriate.

Basis for opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of the Association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.



I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the committee of management's financial reporting responsibilities. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Information Other than the Financial Report and Auditor's Report Thereon

The Committee of Management is responsible for the other information. The other information obtained at the date of this auditor's report is in the Operating Report accompanying the financial report.

My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or my knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

Auditor's Responsibilities for the Audit of the Financial Report

My objective is to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Committee of Management.
- Conclude on the appropriateness of the Committee of Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Branch's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.

**CIVIL SERVICE ASSOCIATION
OF WESTERN AUSTRALIA (INCORPORATED) AND ITS CONTROLLED ENTITIES**

**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2020**

| | NOTES | CONSOLIDATED ENTITY | | ASSOCIATION | |
|--|-------|---------------------|------------------|------------------|------------------|
| | | 2020 | 2019 | 2020 | 2019 |
| | | \$ | \$ | \$ | \$ |
| Revenues from continuing operations | 2 | 8,852,495 | 8,753,175 | 9,254,866 | 8,750,677 |
| Employee benefits expense | | (7,575,104) | (7,373,672) | (7,575,104) | (7,373,672) |
| Legal fees | | (91,860) | (83,050) | (91,860) | (83,050) |
| Depreciation expense | 3 | (400,235) | (399,218) | (400,235) | (399,218) |
| Gain (Loss) on disposal of fixed assets | | 1,620 | (361) | 1,620 | (361) |
| Other expenses from ordinary activities | | (1,581,643) | (1,570,938) | (1,555,387) | (1,570,906) |
| Operating result before income tax expense | 4 | (794,727) | (674,064) | (366,100) | (676,530) |
| Income tax expense | 4 | - | (678) | - | - |
| Operating result for the year | | <u>(794,727)</u> | <u>(674,742)</u> | <u>(366,100)</u> | <u>(676,530)</u> |
| <u>Other Comprehensive Income</u> | | | | | |
| Other comprehensive income for the year net of tax | | - | - | - | - |
| Total comprehensive income for the year | | <u>(794,727)</u> | <u>(674,742)</u> | <u>(366,100)</u> | <u>(676,530)</u> |

The accompanying notes form part of these financial statements.

**CIVIL SERVICE ASSOCIATION
OF WESTERN AUSTRALIA (INCORPORATED) AND ITS CONTROLLED ENTITIES**

**STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2020**

| | NOTE | CONSOLIDATED ENTITY | | ASSOCIATION | |
|--------------------------------------|------|---------------------|------------------|------------------|------------------|
| | | 2020 | 2019 | 2020 | 2019 |
| | | \$ | \$ | \$ | \$ |
| CURRENT ASSETS | | | | | |
| Cash and cash equivalents | 5 | 1,825,613 | 2,379,960 | 1,825,611 | 2,194,299 |
| Trade and other receivables | 6 | 460,272 | 415,577 | 491,322 | 401,966 |
| TOTAL CURRENT ASSETS | | <u>2,285,885</u> | <u>2,795,537</u> | <u>2,316,933</u> | <u>2,596,265</u> |
| NON-CURRENT ASSETS | | | | | |
| Receivables | 6 | - | - | - | - |
| Other financial assets | 7 | - | - | - | - |
| Property, plant and equipment | 8 | 5,630,922 | 5,854,836 | 5,630,922 | 5,854,836 |
| TOTAL NON-CURRENT ASSETS | | <u>5,630,922</u> | <u>5,854,836</u> | <u>5,630,922</u> | <u>5,854,836</u> |
| TOTAL ASSETS | | <u>7,916,807</u> | <u>8,650,373</u> | <u>7,947,855</u> | <u>8,451,101</u> |
| CURRENT LIABILITIES | | | | | |
| Trade and other payables | 9 | 738,569 | 846,321 | 738,569 | 824,662 |
| Provisions | 10 | 1,348,363 | 1,201,890 | 1,348,363 | 1,201,890 |
| Income tax provision | 4 | - | - | - | - |
| TOTAL CURRENT LIABILITIES | | <u>2,086,932</u> | <u>2,048,211</u> | <u>2,086,932</u> | <u>2,026,552</u> |
| NON-CURRENT LIABILITIES | | | | | |
| Trade and other payables | 9 | - | - | 34 | 220,000 |
| Provisions | 10 | 142,582 | 120,142 | 142,582 | 120,142 |
| TOTAL NON-CURRENT LIABILITIES | | <u>142,582</u> | <u>120,142</u> | <u>142,616</u> | <u>340,142</u> |
| TOTAL LIABILITIES | | <u>2,229,514</u> | <u>2,168,353</u> | <u>2,229,548</u> | <u>2,366,694</u> |
| NET ASSETS | | <u>5,687,293</u> | <u>6,482,020</u> | <u>5,718,307</u> | <u>6,084,407</u> |
| EQUITY | | | | | |
| Retained earnings | 11 | 5,687,293 | 6,482,020 | 5,718,307 | 6,084,407 |
| TOTAL EQUITY | | <u>5,687,293</u> | <u>6,482,020</u> | <u>5,718,307</u> | <u>6,084,407</u> |

The accompanying notes form part of these financial statements.

**CIVIL SERVICE ASSOCIATION
OF WESTERN AUSTRALIA (INCORPORATED)
AND ITS CONTROLLED ENTITIES**

**STATEMENTS OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2020**

| | CONSOLIDATED ENTITY | | ASSOCIATION | |
|---|----------------------------|-------------|--------------------|-------------|
| | 2020 | 2019 | 2020 | 2019 |
| | \$ | \$ | \$ | \$ |
| Total equity at the beginning of the financial year | 6,482,020 | 7,156,762 | 6,084,407 | 6,760,937 |
| Operating result for the year | (794,727) | (674,742) | (366,100) | (676,530) |
| Other comprehensive income | - | - | - | - |
| Total comprehensive income for the year | (794,727) | (674,742) | (366,100) | (676,530) |
| Total equity at the end of the financial year | 5,687,293 | 6,482,020 | 5,718,307 | 6,084,407 |

The accompanying notes form part of these financial statements.

**CIVIL SERVICE ASSOCIATION
OF WESTERN AUSTRALIA (INCORPORATED)
AND ITS CONTROLLED ENTITIES**

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2020**

| | CONSOLIDATED ENTITY | | ASSOCIATION | |
|--|----------------------------|-------------|--------------------|-------------|
| | 2020 | 2019 | 2020 | 2019 |
| | \$ | \$ | \$ | \$ |
| Cash Flows from Operating Activities | | | | |
| Receipts from customers and members | 8,783,272 | 8,690,410 | 9,140,982 | 8,682,006 |
| Payments to suppliers and employees | (9,186,768) | (8,933,079) | (9,359,497) | (8,945,913) |
| Interest received | 24,528 | 35,535 | 24,528 | 35,444 |
| Tax Paid | (678) | (1,019) | - | - |
| Net cash outflow from operating activities (Note 14 (b)) | (379,646) | (208,153) | (193,987) | (228,463) |
| Cash Flows from Investing Activities | | | | |
| Payments for property, plant & equipment | (182,883) | (314,614) | (182,883) | (314,614) |
| Proceeds from sale of property, plant & equipment | 8,182 | 27,727 | 8,182 | 27,727 |
| Net cash outflow from investing activities | (174,701) | (286,887) | (174,701) | (286,887) |
| Net decreases in cash and cash equivalents held | (554,347) | (495,040) | (368,688) | (515,350) |
| Cash and cash equivalents at the beginning of the financial year | 2,379,960 | 2,875,000 | 2,194,299 | 2,709,649 |
| Cash and cash equivalents at end of year (Note 14 (a)) | 1,825,613 | 2,379,960 | 1,825,611 | 2,194,299 |

The accompanying notes form part of these financial statements.

**CIVIL SERVICE ASSOCIATION OF WESTERN AUSTRALIA (INCORPORATED)
AND ITS CONTROLLED ENTITIES**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

NOTE 1 - STATEMENT OF ACCOUNTING POLICIES

a. Basis of preparation

This special purpose financial report has been prepared on a going concern basis in accordance with Australian equivalents to International Financial Reporting Standards (AIFRSs), other authoritative pronouncements of the Australian Accounting Standards Boards and Urgent Issues Group Interpretations. The going concern basis assumes continuity of normal business activities, realisation of assets and the settlement of liabilities in the ordinary course of business for the next 12 months from the date of signing the financial report.

The financial report covers the consolidated entity of Civil Service Association of Western Australia (Incorporated) and its controlled entities and Civil Service Association of Western Australia (Incorporated) as an individual parent.

Civil Service Association of Western Australia (Incorporated) is a Trade Union registered under the Western Australia Industrial Relations Act 1979.

Compliance with IFRSs

Australian Accounting Standards include AIFRSs. Compliance with AIFRSs ensures that the consolidated financial statements and notes of Civil Service Association of Western Australia (Incorporated) comply with International Financial Reporting Standards (IFRSs).

New accounting standards and interpretations

Certain new accounting standards and interpretations have been published that are not mandatory for 30 June 2020 reporting periods. These standards have been reviewed but are not considered to affect the financial statements of Civil Service Association of Western Australia.

Historical Cost Convention

These financial statements have been prepared on an accrual basis under the historical cost convention.

The following is a summary of the significant accounting policies adopted by the consolidated entity in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

b. Principles of Consolidation

The consolidated financial statements comprise the financial statements of the Association and all entities controlled by the Association. A list of these controlled entities appears in Note 7. All inter-entity balances and unrealised profits resulting from inter-entity transactions at reporting date have been eliminated.

c. Income Tax

The Association is exempt from the payment of income tax under the provisions of Section 50-15 of the Income Tax Assessment Act 1997.

In relation to the subsidiaries of Civil Service Association of Western Australia (Incorporated) that are taxable entities, the income tax expense or revenue for the period is the tax payable on the current period's taxable income based on the national income tax rate for each jurisdiction adjusted by changes in deferred tax assets and liabilities attributable to temporary differences between the tax bases of assets and liabilities and their carrying amounts in the financial statements, and to unused tax losses.

**CIVIL SERVICE ASSOCIATION OF WESTERN AUSTRALIA (INCORPORATED)
AND ITS CONTROLLED ENTITIES**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

NOTE 1 - STATEMENT OF ACCOUNTING POLICIES (cont'd)

Deferred tax assets and liabilities are recognised for temporary differences at the tax rates expected to apply when the assets are recovered or liabilities settled, based on those tax rates which are enacted or substantively enacted for each jurisdiction. The relevant tax rates are applied to the cumulative amounts of deductible and taxable temporary differences to measure the deferred tax asset or liability. An exception is made for certain temporary differences arising from the initial recognition of an asset or a liability. No deferred tax asset or liability is recognised in relation to these temporary differences if they arose in a transaction, other than a business combination, that at the time of the transaction did not affect either accounting profit or taxable profit or loss.

Deferred tax assets are recognised for deductible temporary differences and unused tax losses only if it is probable that future taxable amounts will be available to utilise those temporary differences and losses.

Deferred tax liabilities and assets are not recognised for temporary differences between the carrying amount and tax bases of investments in controlled entities where the parent entity is able to control the timing of the reversal of the temporary differences and it is probable that the differences will not reverse in the foreseeable future.

Deferred tax assets and liabilities are offset when there is a legally enforceable right to offset current tax assets and liabilities and when the deferred tax balances relate to the same taxation authority. Current tax assets and tax liabilities are offset where the entity has a legally enforceable right to offset and intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Current and deferred tax balances attributable to amounts recognised directly in equity are also recognised directly in equity.

d. Investments

Investments in controlled entities are stated in the Association's accounts at cost. The carrying amount of investments is reviewed annually to ensure it is not in excess of the recoverable amount of these investments.

e. Property, Plant and Equipment

Property, plant and equipment are stated at cost less depreciation. Items of property, plant and equipment are depreciated over their estimated useful lives commencing from the time the asset is held ready for use.

The gain or loss on disposal of property, plant and equipment is determined as the difference between the carrying amount of the asset at the time of disposal and the proceeds of disposal, and is included in the results of the year of the disposal.

Items of property, plant and equipment, including buildings but excluding freehold land, are depreciated on a diminishing value basis over their estimated useful lives.

The depreciation rates used for each class of asset are as follows:

- | | |
|------------------------------|---------------|
| • Buildings and improvements | 1.5% - 11.25% |
| • Plant and equipment | 2.0% - 40% |
| • Motor vehicles | 18.75% |

The asset's residual values and useful lives are reviewed, and adjusted if appropriate, at each reporting date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount (note 1(f)).

**CIVIL SERVICE ASSOCIATION OF WESTERN AUSTRALIA (INCORPORATED)
AND ITS CONTROLLED ENTITIES**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

NOTE 1 - STATEMENT OF ACCOUNTING POLICIES (cont'd)

f. Impairment of Assets

At each reporting date, the group reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the statement of profit or loss and other comprehensive income.

g. Employee Benefits

Provision is made for the Association's liability for employee entitlements arising from services rendered by employees up to balance date. These entitlements include wages and salaries, annual leave, and long service leave. Employee entitlements have been measured at the current values of leave owing to the respective employee, plus related on-costs. The calculation has been made for all employees from the date of commencement and the liability is classified as current for all employees who have completed five years of continuous service at the reporting date.

h. Segment Reporting

A geographical segment is engaged in providing products or services within a particular economic environment and is subject to risks and returns that are different from those of the segments operating in other economic environments. The consolidated entity operates in the one geographical segment being Australia and operates predominantly in the one industry segment being union services. A business segment is identified for a group of assets and operations engaged in providing products or services that are subject to risks and returns that are different to those of other business segments. Revenue is derived from the following:

| | |
|--------------------------|--------------------|
| Membership subscriptions | Property rental |
| Insurance agent services | Financial services |

i. Cash and cash equivalents

For cash flow statement purposes, cash and cash equivalents includes cash on hand, deposits held at call with financial institutions, and bank overdrafts. Bank overdrafts, where applicable, are shown within borrowings in the current liabilities on the statement of financial position.

j. Trade and other Receivables

Receivables to be settled within 60 days are carried at amounts due. Trade receivables are recognised initially at fair value and subsequently measured at amortised cost, less provision for doubtful debts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts which are known to be uncollectible are written off. A provision for doubtful receivables is established when there is objective evidence that the Group will not be able to collect all amounts due according to the original terms of receivables.

k. Operating Leases

Payments made under operating lease are charged against the results in equal instalments over the accounting periods covered by the lease term.

**CIVIL SERVICE ASSOCIATION OF WESTERN AUSTRALIA (INCORPORATED)
AND ITS CONTROLLED ENTITIES**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

NOTE 1 - STATEMENT OF ACCOUNTING POLICIES (*cont'd*)

l. Trade and other payables

Liabilities are recognised for amounts to be paid in the future for goods or services received, whether or not billed to the Association or consolidated entity. Accounts payable are normally settled within 60 days.

m. Revenue Recognition

Revenue is measured at the fair value of the consideration received or receivable. Membership income is recognised on an accrual basis. The rendering of services is recognised upon the delivery of the service to the customer. Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

n. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from, or payable to, the taxation authority. In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

o. Comparative Figures

Where required by Australian Equivalents to International Financial Reporting Standards, comparative figures have been adjusted to conform with changes in presentation for the current year.

p. Lease Income

Lease income from operating leases is recognised in income on a straight-line basis over the lease term.

**CIVIL SERVICE ASSOCIATION OF WESTERN AUSTRALIA (INCORPORATED)
AND ITS CONTROLLED ENTITIES**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

| | CONSOLIDATED ENTITY | | ASSOCIATION | |
|--|----------------------------|-------------------------|-------------------------|-------------------------|
| | 2020 | 2019 | 2020 | 2019 |
| | \$ | \$ | \$ | \$ |
| NOTE 2 - REVENUE | | | | |
| Revenue from continuing operations | | | | |
| - Subscription income | 7,524,099 | 7,453,684 | 7,524,099 | 7,453,684 |
| - Commission | 134,316 | 142,695 | 134,416 | 117,288 |
| - Lease income | 1,159,928 | 1,110,336 | 1,159,928 | 1,110,336 |
| - Other | 9,524 | 10,925 | 411,895 | 33,925 |
| | <u>8,827,967</u> | <u>8,717,640</u> | <u>9,230,338</u> | <u>8,715,233</u> |
| Other revenue | | | | |
| - Interest | 24,528 | 35,535 | 24,528 | 35,444 |
| | <u>24,528</u> | <u>35,535</u> | <u>24,528</u> | <u>35,444</u> |
| Total Revenue | <u><u>8,852,495</u></u> | <u><u>8,753,175</u></u> | <u><u>9,254,866</u></u> | <u><u>8,750,677</u></u> |
| NOTE 3 – EXPENSES | | | | |
| Profit/ (loss) before income tax includes the following specific expenses: | | | | |
| Employee expenses | | | | |
| Holders of office | | | | |
| - Wages & salaries | 353,075 | 537,307 | 353,075 | 537,307 |
| - Superannuation | 38,443 | 45,421 | 38,443 | 45,421 |
| - Leave & other entitlements | (11,121) | (137,652) | (11,121) | (137,652) |
| | <u>380,397</u> | <u>445,076</u> | <u>380,397</u> | <u>445,076</u> |
| Employees other than office holders | | | | |
| - Wages & salaries | 5,879,121 | 5,988,658 | 5,879,121 | 5,988,658 |
| - Superannuation | 681,760 | 667,226 | 681,760 | 667,226 |
| - Leave & other entitlements | 180,034 | 82,209 | 180,034 | 82,209 |
| - Separation & redundancies | - | - | - | - |
| | <u>6,740,915</u> | <u>6,738,093</u> | <u>6,740,915</u> | <u>6,738,093</u> |
| Total employee expenses | <u><u>7,121,312</u></u> | <u><u>7,183,169</u></u> | <u><u>7,121,312</u></u> | <u><u>7,183,169</u></u> |

**CIVIL SERVICE ASSOCIATION OF WESTERN AUSTRALIA (INCORPORATED)
AND ITS CONTROLLED ENTITIES**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

| | CONSOLIDATED ENTITY | | ASSOCIATION | |
|---|------------------------|------------|-------------|------------|
| | 2020 \$ | 2019 \$ | 2020 \$ | 2019 \$ |
| NOTE 3 – EXPENSES (cont'd) | | | | |
| Depreciation of property, plant and equipment | 400,235 | 399,218 | 400,235 | 399,218 |
| Affiliation fees – Unions WA | 103,541 | 101,360 | 103,541 | 101,360 |
| Auditors' remuneration - audit | 16,000 | 16,000 | 16,000 | 16,000 |
| Legal costs | 91,860 | 83,050 | 91,860 | 83,050 |
| Net (gain) loss on sale of fixed assets | (1,620) | 361 | (1,620) | 361 |
| Donations | 3,006 | 2,000 | 3,006 | 2,000 |
| NOTE 4 – INCOME TAX EXPENSE | | | | |
| Profit/(Loss) before income tax expense | (794,727) | (674,064) | (366,100) | (676,530) |
| (a) tax at 27.5% | (218,550) | (185,368) | - | - |
| Less: Tax exempt (loss)/ income | (218,550) | (184,690) | - | - |
| Less: Utilisation of tax losses not previously recognised. | - | - | - | - |
| Income tax expense | - | 678 | - | - |
| (b) Deferred tax asset not brought to account, the benefits of which will only be realised if the conditions for deductibility set out in Note 1(c) occur | | | | |
| - tax losses | - | - | - | - |
| - timing differences | - | - | - | - |
| | - | - | - | - |

**CIVIL SERVICE ASSOCIATION OF WESTERN AUSTRALIA (INCORPORATED)
AND ITS CONTROLLED ENTITIES**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

| | CONSOLIDATED ENTITY | | ASSOCIATION | |
|---|------------------------|------------|-------------|------------|
| | 2020 \$ | 2019 \$ | 2020 \$ | 2019 \$ |
| NOTE 5 – CASH AND CASH EQUIVALENTS | | | | |
| Cash at bank | 1,823,613 | 2,377,960 | 1,823,611 | 2,192,299 |
| Cash on hand | 2,000 | 2,000 | 2,000 | 2,000 |
| | 1,825,613 | 2,379,960 | 1,825,611 | 2,194,299 |
| | 1,825,613 | 2,379,960 | 1,825,611 | 2,194,299 |

NOTE 6 – TRADE AND OTHER RECEIVABLES

Current

| | | | | |
|-------------------------|---------|---------|---------|---------|
| Trade and other debtors | 381,887 | 321,158 | 412,937 | 307,447 |
| Prepayments | 78,385 | 94,419 | 78,385 | 94,519 |
| | 460,272 | 415,577 | 491,322 | 401,966 |
| | 460,272 | 415,577 | 491,322 | 401,966 |

There are related party debtors of \$16,198 for CPSU, the Community and Public Sector Union (PSU Group) within trade and other debtors.

No debtors have been identified that will be receivable in more than six months.

Non-Current

| | | | | |
|------------------------------------|---|---|---|-----------|
| Loan to Intra Group Entity | | | | |
| - Civil Service Holdings Pty Ltd | - | - | - | 132,020 |
| Less: Allowance for doubtful debts | - | - | - | (132,020) |
| | - | - | - | - |
| | - | - | - | - |

The loan to Civil Service Holdings Pty Ltd has been fully provided for, as the association do not consider the balance recoverable.

**CIVIL SERVICE ASSOCIATION OF WESTERN AUSTRALIA (INCORPORATED)
AND ITS CONTROLLED ENTITIES**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

| | CONSOLIDATED ENTITY | | ASSOCIATION | |
|--|------------------------|------------|-------------|------------|
| | 2020 \$ | 2019 \$ | 2020 \$ | 2019 \$ |
| NOTE 7 – OTHER FINANCIAL ASSETS | | | | |
| Shares in controlled entity (at cost) | - | - | - | 170,100 |
| Less: Provision for diminution of investment | - | - | - | (170,100) |
| | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |

The association has fully provided for their investment in Civil Service Holdings Pty Ltd, as the association do not consider the balance recoverable.

The parent entity of the consolidated entity is the Civil Service Association of Western Australia (Incorporated). The association controls the following entities:

| ENTITY | COUNTRY OF INCORPORATION | OWNED % | | 2020 \$ | 2019 \$ |
|--|-----------------------------|---------|------|------------|------------|
| | | 2020 | 2019 | | |
| Civil Service Holdings Pty Ltd | Australia | 100 | 100 | - | 170,100 |
| Civil Service Insurance Agency Pty Ltd | Australia | 100 | 100 | - | - |
| CSA Services (WA) Pty Ltd | Australia | 100 | 100 | - | - |

The result of the consolidated entity, after provision for income tax was contributed by the following entities:

| | 2020 \$ | 2019 \$ |
|--|------------------|------------------|
| Civil Service Association of WA (Inc) | (366,100) | (676,530) |
| Civil Service Holdings Pty Ltd | 341,000 | (3,000) |
| Civil Service Insurance Agency Pty Ltd | (503,081) | 31 |
| CSA Services (WA) Pty Ltd | (266,546) | 5,435 |
| Deficit for the year | <u>(794,727)</u> | <u>(674,064)</u> |

**CIVIL SERVICE ASSOCIATION OF WESTERN AUSTRALIA (INCORPORATED)
AND ITS CONTROLLED ENTITIES**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

| | CONSOLIDATED ENTITY | | ASSOCIATION | |
|---|----------------------------|-------------------------|-------------------------|-------------------------|
| | 2020 | 2019 | 2020 | 2019 |
| | \$ | \$ | \$ | \$ |
| NOTE 8 – PROPERTY, PLANT AND EQUIPMENT | | | | |
| Land - at cost | 365,147 | 365,147 | 365,147 | 365,147 |
| Buildings - at cost | 10,290,519 | 10,274,026 | 10,290,519 | 10,274,026 |
| Less: Accumulated depreciation | (5,538,807) | (5,246,868) | (5,538,807) | (5,246,868) |
| | <u>4,751,712</u> | <u>5,027,158</u> | <u>4,751,712</u> | <u>5,027,158</u> |
| Furniture, fittings and equipment - at cost | 2,746,069 | 2,612,446 | 2,746,069 | 2,612,446 |
| Less: Accumulated depreciation | (2,409,229) | (2,340,272) | (2,409,229) | (2,340,272) |
| | <u>336,840</u> | <u>272,174</u> | <u>336,840</u> | <u>272,174</u> |
| Motor vehicles - at cost | 236,874 | 228,036 | 236,874 | 228,036 |
| Less: Accumulated depreciation | (59,651) | (37,679) | (59,651) | (37,679) |
| | <u>177,223</u> | <u>190,357</u> | <u>177,223</u> | <u>190,357</u> |
| | <u><u>5,630,922</u></u> | <u><u>5,854,836</u></u> | <u><u>5,630,922</u></u> | <u><u>5,854,836</u></u> |

Committee of Management have authorised that the next valuation be done subsequent to completion of capital works in relation to the wet areas and ground floor lobby. The market value as at the last valuation date is detailed below:

CSA Centre 445 Hay Street, Perth

Valued by

Valued by Graham Kennedy, FAPI – Jones Lang LaSalle – 6 September 2007

\$27,000,000

**CIVIL SERVICE ASSOCIATION OF WESTERN AUSTRALIA (INCORPORATED)
AND ITS CONTROLLED ENTITIES**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

NOTE 8 - PROPERTY, PLANT AND EQUIPMENT (cont'd)

Movements in carrying amounts 2020

Movement in the carrying amounts for each class of property, plant and equipment between beginning and the end of the financial year ended 30 June 2020.

| Consolidated entity | Land | Building | Plant & Equip | Motor Vehicles | Total |
|--|-------------|-----------------|------------------------------|---------------------------|--------------|
| Balance at the beginning of the year | 365,147 | 5,027,158 | 272,174 | 190,357 | 5,854,836 |
| Additions | - | 16,493 | 133,623 | 32,767 | 182,883 |
| Disposals - net | - | - | - | (6,562) | (6,562) |
| Depreciation expense | - | (291,939) | (68,957) | (39,339) | (400,235) |
| Carrying amount at the end of the year | 365,147 | 4,751,712 | 336,840 | 177,223 | 5,630,922 |
| Association | Land | Building | Plant & Equip | Motor Vehicles | Total |
| Balance at the beginning of the year | 365,147 | 5,027,158 | 272,174 | 190,357 | 5,854,836 |
| Additions | - | 16,493 | 133,623 | 32,767 | 182,883 |
| Disposals - net | - | - | - | (6,562) | (6,562) |
| Depreciation expense | - | (291,939) | (68,957) | (39,339) | (400,235) |
| Carrying amount at the end of the year | 365,147 | 4,751,712 | 336,840 | 177,223 | 5,630,922 |

Movements in Carrying amounts 2019

Movement in the carrying amounts for each class of property, plant and equipment between beginning and the end of the financial year ended 30 June 2019.

| Consolidated entity | Land | Building | Plant & Equip | Motor Vehicles | Total |
|--|-------------|-----------------|------------------------------|---------------------------|--------------|
| Balance at the beginning of the year | 365,147 | 5,206,215 | 272,524 | 123,642 | 5,967,528 |
| Additions | - | 135,414 | 59,908 | 119,292 | 314,614 |
| Disposals - net | - | - | - | (28,088) | (28,088) |
| Depreciation expense | - | (314,471) | (60,258) | (24,489) | (399,218) |
| Carrying amount at the end of the year | 365,147 | 5,027,158 | 272,174 | 190,357 | 5,854,836 |
| Association | Land | Building | Plant & Equip | Motor Vehicles | Total |
| Balance at the beginning of the year | 365,147 | 5,206,215 | 272,524 | 123,642 | 5,967,528 |
| Additions | - | 135,414 | 59,908 | 119,292 | 314,614 |
| Disposals - net | - | - | - | (28,088) | (28,088) |
| Depreciation expense | - | (314,471) | (60,258) | (24,489) | (399,218) |
| Carrying amount at the end of the year | 365,147 | 5,027,158 | 272,174 | 190,357 | 5,854,836 |

**CIVIL SERVICE ASSOCIATION OF WESTERN AUSTRALIA (INCORPORATED)
AND ITS CONTROLLED ENTITIES**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

| | CONSOLIDATED ENTITY | | ASSOCIATION | |
|--|--------------------------------|--------------------|--------------------|--------------------|
| | 2020 \$ | 2019 \$ | 2020 \$ | 2019 \$ |
| NOTE 9 – TRADE AND OTHER PAYABLES | | | | |
| Current | | | | |
| Sundry creditors and accruals | 738,569 | 846,321 | 738,569 | 824,662 |
| | <u>738,569</u> | <u>846,321</u> | <u>768,569</u> | <u>824,662</u> |
| Non-Current | | | | |
| Creditor – other group company | - | - | 34 | 220,000 |
| | <u>-</u> | <u>-</u> | <u>34</u> | <u>220,000</u> |
| NOTE 10 - PROVISIONS | | | | |
| Employee provisions – current | | | | |
| Office holders | | | | |
| - Provision for annual leave | 43,975 | 55,582 | 43,975 | 55,582 |
| - Provision for long service leave | 98,935 | 100,394 | 98,935 | 100,394 |
| | <u>142,910</u> | <u>155,976</u> | <u>142,910</u> | <u>155,976</u> |
| Employees other than office holders | | | | |
| - Provision for annual leave | 578,939 | 500,446 | 578,939 | 500,446 |
| - Provision for long service leave | 626,514 | 545,468 | 626,514 | 545,468 |
| | <u>1,205,453</u> | <u>1,045,914</u> | <u>1,205,453</u> | <u>1,045,914</u> |
| Total employee provisions – current | <u>1,348,363</u> | <u>1,201,890</u> | <u>1,348,363</u> | <u>1,201,890</u> |
| Employee provisions - Non-current | | | | |
| Provision for long service leave – | | | | |
| - office holders | - | - | - | - |
| - Employees other than office holders | 142,582 | 120,142 | 142,582 | 120,412 |
| Total employee provisions – non-current | <u>142,582</u> | <u>120,412</u> | <u>142,582</u> | <u>120,412</u> |
| Number of employees at year end | <u>64</u> | <u>67</u> | <u>64</u> | <u>67</u> |

**CIVIL SERVICE ASSOCIATION OF WESTERN AUSTRALIA (INCORPORATED)
AND ITS CONTROLLED ENTITIES**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

NOTE 11 – RETAINED EARNINGS

| | CONSOLIDATED ENTITY | | ASSOCIATION | |
|-------------------|--------------------------------|--------------------|--------------------|--------------------|
| | 2020 \$ | 2019 \$ | 2020 \$ | 2019 \$ |
| Retained Earnings | <u>5,687,293</u> | <u>6,482,020</u> | <u>5,718,307</u> | <u>6,084,407</u> |

NOTE 12 - RELATED PARTY TRANSACTIONS

(a) Executive Committee

The names of the persons who held office as members of the Executive Committee at any time during the reporting year were:

| Name | Position |
|--------------------|----------------------------|
| Rikki Hendon | Branch Secretary |
| Melanie Bray | Branch Assistant Secretary |
| Brian Dodds | Branch President |
| Bruce Hawkins | Branch Treasurer |
| Matthew Abrahamson | Branch Vice President |
| Becky Anderson | Branch Vice President |
| Lewis Stevens | Executive Councillor |
| Grant Sutherland | Executive Councillor |
| Denise Henden | Executive Councillor |
| Kurt Mayerhofer | Executive Councillor |
| Leanne Reid | Executive Councillor |

**CIVIL SERVICE ASSOCIATION OF WESTERN AUSTRALIA (INCORPORATED)
AND ITS CONTROLLED ENTITIES**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

| | CONSOLIDATED ENTITY | | ASSOCIATION | |
|--|--------------------------------|--------------------|--------------------|--------------------|
| | 2020 \$ | 2019 \$ | 2020 \$ | 2019 \$ |
| (b) Remuneration of Executive Committee Members | | | | |
| The aggregate amount of remuneration received or receivable by members of the committee (including salaries) as listed in Note 12 (a) in respect of the management of the Association. | 380,397 | 445,076 | 380,397 | 445,076 |

This remuneration is detailed in note 3.

(c) Other Related Party Transactions

During the year, the ultimate parent entity, Civil Service Association of WA (Inc), charged management, referral fees and rent to controlled entities to the value of \$5,750 (2019: \$23,000). These fees were based on commercial terms and conditions.

NOTE 13 – COMMITMENTS

The consolidated entity has entered into non-cancellable operating leases with lease terms in excess of one year in respect of office equipment.

At reporting date the aggregate lease commitment was as follows:

Operating Lease Commitments

| | CONSOLIDATED ENTITY | | ASSOCIATION | |
|---|--------------------------------|--------------------|--------------------|--------------------|
| | 2020 \$ | 2019 \$ | 2020 \$ | 2019 \$ |
| (i) due within one year | 8,580 | 10,545 | 8,580 | 10,545 |
| (ii) due later than one year and less than two years | 8,580 | 10,545 | 8,580 | 10,545 |
| (iii) due later than two years and less than five years | 15,730 | 31,634 | 15,730 | 31,634 |
| | 32,890 | 52,724 | 32,890 | 52,724 |

**CIVIL SERVICE ASSOCIATION OF WESTERN AUSTRALIA (INCORPORATED)
AND ITS CONTROLLED ENTITIES**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

NOTE 14 – CASH FLOW INFORMATION

(a) Reconciliation of Cash

Cash and cash equivalents at the end of the financial year as shown in the cash flow statement is reconciled to the related items in the statement of financial position as follows:

| | CONSOLIDATED ENTITY | | ASSOCIATION | |
|---------------------------|--------------------------------|--------------------|--------------------|--------------------|
| | 2020 \$ | 2019 \$ | 2020 \$ | 2019 \$ |
| Cash and cash equivalents | 512,792 | 1,045,409 | 512,790 | 859,748 |
| Term deposits | 1,312,821 | 1,334,551 | 1,312,821 | 1,334,551 |
| | <u>1,825,613</u> | <u>2,379,960</u> | <u>1,825,611</u> | <u>2,194,299</u> |

(b) Reconciliation of profit after income tax to net cash inflow/ (outflow) from operating activities

| | | | | |
|---|------------------|------------------|------------------|------------------|
| Profit/ (loss) for the year | (794,727) | (677,904) | (366,100) | (676,530) |
| Non-cash flows in surplus from ordinary activities | | | | |
| Depreciation of property, plant and equipment | 400,235 | 399,218 | 400,235 | 399,218 |
| Loss on disposal of property, plant and equipment | (1,620) | 361 | (1,620) | 361 |
| Change in assets and liabilities | | | | |
| (Increase)/decrease in trade and sundry debtors | (60,729) | (1,314) | (105,490) | (7,210) |
| (Increase)/decrease in prepayments | 16,034 | (25,916) | 16,134 | (26,016) |
| Increase/(decrease) in trade and other payables | (107,074) | 143,193 | (306,059) | 130,326 |
| Increase/(decrease) in provisions for employee leave benefits | 168,913 | (55,443) | 168,913 | (55,443) |
| Increase/(decrease) in bonds & deposits | - | 6,831 | - | 6,831 |
| Increase/(decrease) in income tax provision | (678) | 2,821 | - | - |
| Net cash (outflow) from operating activities | <u>(379,646)</u> | <u>(208,153)</u> | <u>(193,987)</u> | <u>(228,463)</u> |

**CIVIL SERVICE ASSOCIATION OF WESTERN AUSTRALIA (INCORPORATED)
AND ITS CONTROLLED ENTITIES**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

NOTE 15 - FINANCIAL INSTRUMENTS

(i) Interest Rate Risk

The group is exposed to movements in market interest rates on short-term deposits. The policy is to monitor the interest rate yield curve out to 120 days to ensure a balance is maintained between the liquidity of cash assets and the interest rate return:

Consolidated Entity

| 30/06/20 | Weighted Average Effective Interest Rate | Floating Interest Rate \$ | Fixed Asset Rate Maturing | | | |
|-------------------------|--|------------------------------------|---------------------------|-----------------------------|-----------------------|-----------------------|
| | | | Within 6 months \$ | 6 months to 1 year \$ | 1 to 5 Years \$ | Over 5 Years \$ |
| Financial Assets | | | | | | |
| Cash | 0% | 2,000 | - | - | - | - |
| Cash | 0.05% to 0.1% | 455,124 | - | - | - | - |
| Cash | 0.6% | 8,378 | - | - | - | - |
| Cash | 1.3% | 47,290 | - | - | - | - |
| Term Deposit | 1.55% to 2.8% | - | 20,000 | 1,292,821 | - | - |
| | | 512,792 | 20,000 | 1,292,821 | - | - |

| 30/06/19 | Weighted Average Effective Interest Rate | Floating Interest Rate \$ | Fixed Asset Rate Maturing | | | |
|-------------------------|--|------------------------------------|---------------------------|-----------------------------|-----------------------|-----------------------|
| | | | Within 6 months \$ | 6 months to 1 year \$ | 1 to 5 Years \$ | Over 5 Years \$ |
| Financial Assets | | | | | | |
| Cash | 0% | 2,000 | - | - | - | - |
| Cash | 0.05% to 0.1% | 690,645 | - | - | - | - |
| Cash | 0.6% | 8,377 | - | - | - | - |
| Term Deposit | 1.3% | 344,387 | - | - | - | - |
| Term Deposit | 2.7% to 2.8% | - | 20,000 | 1,314,551 | - | - |
| | | 1,045,409 | 20,000 | 1,314,551 | - | - |

**CIVIL SERVICE ASSOCIATION OF WESTERN AUSTRALIA (INCORPORATED)
AND ITS CONTROLLED ENTITIES**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

NOTE 15 - FINANCIAL INSTRUMENTS (cont'd)

Association

| 30/06/20 | Weighted Average Effective Interest Rate | Floating Interest Rate \$ | Fixed Asset Rate Maturing | | | |
|------------------|--|------------------------------------|---------------------------|-----------------------------|-----------------------|-----------------------|
| | | | Within 6 months \$ | 6 months to 1 year \$ | 1 to 5 Years \$ | Over 5 Years \$ |
| Financial Assets | | | | | | |
| Cash | 0% | 2,000 | - | - | - | - |
| Cash | 0.05% to 0.1% | 455,124 | - | - | - | - |
| Cash | 0.6% | 8,378 | - | - | - | - |
| Cash | 1.3% | 47,288 | - | - | - | - |
| Term Deposit | 1.55% to 2.8% | - | 20,000 | 1,292,821 | - | - |
| | | 512,790 | 20,000 | 1,292,821 | - | - |

| 30/06/19 | Weighted Average Effective Interest Rate | Floating Interest Rate \$ | Fixed Asset Rate Maturing | | | |
|------------------|--|------------------------------------|---------------------------|-----------------------------|-----------------------|-----------------------|
| | | | Within 6 months \$ | 6 months to 1 year \$ | 1 to 5 Years \$ | Over 5 Years \$ |
| Financial Assets | | | | | | |
| Cash | 0% | 2,000 | - | - | - | - |
| Cash | 0.05% to 0.1% | 504,984 | - | - | - | - |
| Cash | 0.6% | 8,377 | - | - | - | - |
| Term Deposit | 1.3% | 344,387 | - | - | - | - |
| Term Deposit | 2.4% to 2.8% | - | 20,000 | 1,314,551 | - | - |
| | | 859,748 | 20,000 | 1,314,551 | - | - |

(ii) Credit Risk

The group's maximum exposure to credit risk, excluding the value of collateral or other security, in relation to each class of recognised financial assets is the carrying amount, net of any provisions for doubtful debts, as disclosed in the statement of financial position and notes to the financial statements.

The group does not have any material credit risk exposure to any single debtor group or group of debtors under financial instruments entered into by the association.

The effect of a 1% movement in interest rates on \$1,825,613 would be an extra \$18,256 income if interest rates rise or cost if interest rates fall.

(iii) Market Risk

All trade and other payables are due within 3 months.

**CIVIL SERVICE ASSOCIATION OF WESTERN AUSTRALIA (INCORPORATED)
AND ITS CONTROLLED ENTITIES**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020**

NOTE 16 – ASSOCIATION DETAILS

The principal place of business of the association and its controlled entities is:

Level 5, 445 Hay Street, Perth Western Australia 6000.

NOTE 17 – EVENTS OCCURRING AFTER REPORTING DATE

As a result of the evolving nature of the COVID-19 outbreak and the rapidly evolving government policies of restrictive measures put in place to contain it, as at the date of these financial statements, the association is not in a position to reasonably estimate the financial effects of the COVID-19 outbreak on the future financial performance and financial position of the association. Other than the current disclosures, there has not been any other matter or circumstance occurring subsequent to the end of the financial year that has significantly affected, or may significantly affect, the operations of the association, the results of those operations, or the state of affairs of the association in subsequent financial periods.

NOTE 18 – COMPARATIVE FIGURES

Certain comparative figures have been restated to conform with current year's presentation.

**CIVIL SERVICE ASSOCIATION
OF WESTERN AUSTRALIA (INCORPORATED)**

**DETAILED OPERATING STATEMENT
FOR THE YEAR ENDED 30 JUNE 2020**

| | PARENT | |
|------------------------------------|------------------|------------------|
| | 2020 | 2019 |
| | \$ | \$ |
| <u>INCOME</u> | | |
| Members' subscriptions | 7,524,099 | 7,453,684 |
| Interest on investments | 24,528 | 35,444 |
| Miscellaneous income | 406,145 | 10,925 |
| Management fees | 5,750 | 23,000 |
| Lease income | 1,159,928 | 1,110,336 |
| Commission income | 134,416 | 117,288 |
| TOTAL INCOME | 9,254,866 | 8,750,677 |
| <u>EXPENDITURE</u> | | |
| Advertising | 3,595 | 3,401 |
| Affiliation fees | 103,541 | 101,360 |
| Audit & accounting | 13,000 | 13,000 |
| Bank charges | 64,566 | 70,923 |
| Books & Publications | 5,106 | 12,166 |
| Cleaning & domestic | 112,673 | 104,188 |
| Computer expenses | 203,114 | 145,133 |
| Council expenses | 37,770 | 41,122 |
| Courier services | 62 | 384 |
| Depreciation | 400,235 | 399,218 |
| Donations | 2,705 | 1,800 |
| Fuel, light & power | 172,488 | 186,926 |
| General expenses | 25,746 | 34,825 |
| Insurance | 62,947 | 62,328 |
| Journal Publication costs | 741 | 34,884 |
| Journey cover | 82,309 | 95,789 |
| Legal fees | 91,860 | 83,050 |
| Maintenance | 210,780 | 187,627 |
| Media monitoring | 1,060 | 1,454 |
| Membership fees & levies - shoprte | 11,114 | 11,258 |
| Motor vehicle costs | 35,755 | 46,008 |
| Photocopy cost | 46,713 | 48,956 |
| Postage | 11,748 | 11,556 |
| Promotions | 4,939 | 12,125 |
| Rates & taxes | 101,284 | 84,867 |
| Regional visits | 6,831 | 24,744 |

**CIVIL SERVICE ASSOCIATION
OF WESTERN AUSTRALIA (INCORPORATED)**

**DETAILED OPERATING STATEMENT (Cont'd)
FOR THE YEAR ENDED 30 JUNE 2020**

| | PARENT | |
|------------------------------------|----------------------|----------------------|
| | 2020 \$ | 2019 \$ |
| Security | 5,970 | 5,885 |
| Special projects | 76,021 | 64,232 |
| Staff amenities | 9,452 | 9,614 |
| Staff Counselling | 7,999 | 5,194 |
| Staff expenses | 7,575,104 | 7,373,672 |
| Staff training | 36,909 | 31,284 |
| Stationery | 11,456 | 24,315 |
| Subscriptions | 9,530 | - |
| Storage facility | 10,042 | 10,340 |
| Telephone | 46,004 | 42,373 |
| Travelling expenses | 818 | 2,791 |
| Web development costs | 6,970 | 6,225 |
| Workplace representatives training | 13,629 | 31,829 |
| Loss on sale of assets | (1,620) | 361 |
| TOTAL EXPENDITURE | 9,620,966 | 9,427,207 |
| OPERATING DEFICIT | (366,100) | (676,530) |