



TO: ALL AFFILIATES OF CUPE BC

CONVENTION CALL

Pursuant to Article Four, Section 4.2 of the Constitution of CUPE BC, you are hereby notified that the Fifty-seventh Annual Convention will be convened at 9:00 am PST virtually (online) on Wednesday, May 19, 2021, and continue on Thursday, May 20; and Friday, May 21; until 4:00 pm PST.

- 4.2 A regular convention of CUPE BC shall be held annually at the time and place determined by the Executive. Notice of such Convention shall be forwarded to all affiliated organizations at least four months prior to the date of such Convention.
- 4.3 All CUPE BC Convention credentials must be submitted to the CUPE BC Secretary-Treasurer forty-five days prior to the commencement date of the CUPE BC Convention in order to be included in the Convention booklet or to be eligible for consideration for appointment to Convention Committees.

REPRESENTATION

- 4.4 Delegate credentials shall be accepted only from those Locals who have made per capita tax payments as set out in Article 8, in full to the end of the month prior to the month in which the Convention Call is sent out.

Delegate entitlement shall be based on the paid-up membership, including Rand Formula payees for the average month of the previous twelve (12) months, ending with the previous month in which the Convention Call is sent out, or the month of the previous year's convention, whichever is greater.

- 4.5 (a) A delegate to a CUPE BC Convention must be a member in good standing of, and duly accredited by their chartered Local Union or District Council affiliated to and in good standing with CUPE BC and the National Union.
- (b) The President and Secretary-Treasurer of CUPE BC shall be the CUPE BC delegates to the Annual Convention.

4.6 Representation at conventions by affiliated organizations shall be:

Local Unions

Up to 200 members	-	2 delegates
201 to 300 members	-	3 delegates
301 to 400 members	-	4 delegates
401 to 500 members	-	5 delegates
501 to 750 members	-	6 delegates
751 to 1000 members	-	7 delegates

For each additional 500 members or portion thereof - 1 additional delegate.

District Councils - 2 delegates, 1 of which must be a young worker in accordance with CUPE BC Policy.

4.7 CUPE BC shall reimburse small locals attending a CUPE BC Convention, the cost to the Local in paying lost wages, hotel and transportation as follows:

- (i) Locals with one hundred (100) or fewer members, fifty percent (50%) of the cost of two (2) delegates or one hundred percent (100%) of the cost of one (1) delegate;
- (ii) Locals with between one hundred and one (101) and one hundred and twenty-five (125) members, twenty-five percent (25%) of the cost of two (2) delegates or fifty percent (50%) of the cost of one (1) delegate;
- (iii) Locals with between one hundred and twenty-six (126) and one hundred and fifty (150) members, twelve and one half percent (12.5%) of the cost of two (2) delegates or twenty-five percent (25%) of the cost of one (1) delegate;

Provided that:

- a) Locals applying are otherwise unable to send two (2) delegates;
- b) Locals applying for such reimbursement shall have a dues structure of no less than one and one half percent (1.5%);
- c) Locals applying for such reimbursement shall submit their request to the CUPE BC Secretary-Treasurer at least forty-five (45) days prior to the commencement date of the CUPE BC Convention for which they wish to receive the above noted reimbursement;
- d) Final approval of any reimbursement shall be subject to a two thirds (2/3) vote of the CUPE BC Executive Board.

4.8 Any affiliated local union being on strike at the time CUPE BC is in Convention shall be entitled to have their delegates cast ballots for the entire delegation entitlement of the Local;

Such delegates casting ballots on behalf of their Local's entire delegation entitlement shall be required to have the written authority signed by the President and Secretary of their Local.

****Please note that with the current convention platform, we will be unable to comply with Article 4.8.****

- 4.9 In the instance of a Local affiliating after the end of the fiscal year, or other special circumstances, the Credentials Committee shall be empowered to accept credentials on the recommendation of the CUPE BC Executive Committee.

Any locals eligible for reimbursement under this article should complete the application at the time of registering their delegates. The deadline to submit the subsidy application form is April 5th, 2021, per CUPE BC Constitution.

RESOLUTIONS

- 4.14 (a) Resolutions and constitutional amendments to be introduced for consideration at the Convention shall be signed by the President and Secretary of an affiliated organization or Chair of a Committee, and be authorized by that organization or Committee. They shall be received by the Secretary-Treasurer of CUPE BC not later than sixty (60) days prior to the opening of the Convention. If the deadline for resolution submission falls on a Saturday, Sunday or Statutory Holiday, it shall automatically be moved to 12:00 pm (noon) on the next business day.
- (b) That all resolutions submitted in accordance with (a) above be forwarded for the information of each affiliated local no later than thirty (30) days prior to the opening of the Convention.
- (c) Resolutions may be submitted prior to or during the CUPE BC Convention by the CUPE BC Executive Board and all Committees appointed by the Executive Board.
- (d) Resolutions may be submitted by a Committee of the Convention or the CUPE BC Executive, provided such resolution is the result of the deliberations of that Committee or the CUPE BC Executive.
- 4.15 The Convention in session may accept emergency resolutions. Such resolutions must be signed by the submitting delegate(s), and must deal with a specific incident occurring after the deadline for submission of resolutions.
- 4.16 (a) Any resolution not submitted under Section 4.14 or 4.15 will be considered a late resolution and will be dealt with only after all other resolutions have been presented.
- (b) No resolution will be accepted after the hour of five p.m. on the first day of the Convention except as outlined in Articles 4.14 (c) and (d).

RESOLUTION SUBMISSION DEADLINE: MARCH 22, 2020 at 12:00 PM PST.

Resolutions can be sent **by email** to events@cupe.bc.ca. Please include a name and phone number of a contact person, in case clarification is required.

If at all possible, please send us the MS Word file of your resolutions by email OR fill out and submit the attached Resolutions Form by email. While locals are not required to submit resolutions electronically, doing so would greatly assist in compiling the Resolutions Book.

CREDENTIALS

Locals can register their delegates as of **March 1, 2021**. As per the CUPE BC Constitution Article 4.4, "Delegate entitlement shall be based on the paid-up membership, including Rand Formula payees for the average month of the previous twelve (12) months, ending with the previous month in which the Convention Call is sent out, or the month of the previous year's convention whichever is greater."

While Locals may proceed with registering their delegates, per capita tax payments must be paid to **CUPE BC** up to and **December 31, 2020** prior to May 19th, 2021 in order to have delegates participate in Convention.

Locals are also required to have made their monthly per capita tax payments to **CUPE National** up to and including **February 2021**, prior to May 19th, 2021, in order to participate in the CUPE BC Convention.

Article 6.7 of the CUPE National Constitution states that, "[no] chartered organization, in arrears for two or more months, will be allowed representation at Convention or any convention of any other level of the Union".

The deadline to register credentials to have delegate names in the Convention book is **April 5, 2021**.

REGISTRATION FEE

Article Four, Section 4.10 of the CUPE BC Constitution states:

4.10 The registration fee for each delegate and alternate delegate to the CUPE BC Convention shall be One Hundred and Seventy-five Dollars (\$175.00).

NOTE FOR ALTERNATES: Due to technical limitations associated with the virtual delivery of this year's Convention, only delegates will be able to attend and participate in *election caucuses* (Regional Vice-President and Diversity Vice- Presidents elections).

To ensure the integrity of the election process, Alternate delegates and guests will not be permitted to attend election caucuses. This restriction is a voting requirement, and the online platform does not have the ability to allow alternates to observe election caucus meetings.

In addition, please note that an alternate may only replace a delegate during convention outside of regular convention hours, either before 8:30am or after convention closes on Wednesday or Thursday. Making a change during convention hours will result in significant problems in the platform, and we are unable to process a change in delegate status while convention proceedings are still underway.

NOTE TO ALL LOCALS: In order for your delegates to be seated, per capita must be paid to **December 31, 2020** prior to May 19, 2021.

NOTE TO DISTRICT COUNCILS: Please ensure that your annual affiliation fee of \$5.00 is paid for the current year.

ONLINE CONVENTION REGISTRATION DEADLINE IS MAY 10, 2021.

To ensure all registration and voting credentials are accurately captured and distributed, registration will close on May 10, 2021. Late registrations will not be possible due to the limitations of the online platform being used to deliver the virtual convention and secure voting.

ELECTIONS:

This convention will be an election year for our Executive Board. Delegates intending to run for an At-large position, during this year's convention, can have a campaign letter sent to locals and District Councils on their behalf. Please submit your letter to our office by **March 15, 2021** to include in the election mailing package. At-large positions are: President, Secretary-Treasurer, General Vice-Presidents, one 3-year Trustee and one 2-year Trustee.

If you are sending pre-printed, union bugged material for the At-large positions, please mail 200 copies to the CUPE BC Division Office (#410-6222 Willingdon Avenue, Burnaby BC, V5H 0G3) by **March 15, 2021**. Alternatively, if you prefer to have your material bugged and printed by the CUPE BC Staff, please submit your request and electronic material by email to events@cupe.bc.ca two weeks earlier by **March 1, 2021**. Election letters will also be sent out electronically to locals.

All other positions on the Executive Board will be voted on during virtual (online) caucus sessions at convention. Those positions include:

Regional Vice Presidents

Metro-Vancouver Region: three (3) and one (1) alternate

Vancouver Island Region: two (2) and one (1) alternate

Fraser Valley Region: one (1) and one (1) alternate

Northern BC Region: one (1) and one (1) alternate

Okanagan Region: one (1) and one (1) alternate

Kootenays Region: one (1) and one (1) alternate

Diversity Vice Presidents

Representing Indigenous members: one (1) and one (1) alternate

Representing members with Disabilities: one (1) and one (1) alternate

Representing workers of colour: one (1) and one (1) alternate

Representing members who are lesbian, gay, bisexual, transgender, questioning, two-spirited, intersex and queer (LGBTQ2S+) one (1) and one (1) alternate.

Election Spending:

As per past practice, election spending shall be:

That all candidates running for a position on the CUPE B.C. Executive Board, as Trustee or for any other elected position be limited to:

- (i) one button, one leaflet, and one poster; all carrying a union bug.
- (ii) hospitality room expenditures of \$1500;
- (iii) election campaign materials (button, leaflet and poster) expenditures of \$2000;
- (iv) CUPE B.C. will do one mail-out (per candidate) to all affiliated Locals and Councils on behalf of each candidate.

A statement of expenses is to be submitted to Kiran Kooner, Director of Operations, via email at kkooner@cupe.bc.ca. The statement will then be submitted to the CUPE BC Executive Board on the morning of the election by 8:00 am.

If you have any further questions, please contact our office preferably via email at events@cupe.bc.ca.

In solidarity,

Trevor Davies
Secretary-Treasurer

JANUARY 18, 2021