

January 18th, 2021

TO: All Locals & District Councils Affiliated to CUPE BC

Greetings:

Enclosed is the Call to the 57th Annual Convention of CUPE BC. This year, the Convention will be held virtually (online) commencing at 9:00 am PST on Wednesday, May 19, 2021, continuing through until 4:00 pm PST on Friday, May 21, 2021.

In order to deliver an online convention through our provider, registrations will only be accepted from March 1 to May 10, 2021. **All affiliated locals and District Councils must register their delegates during this timeframe.** To ensure all registration and voting rights are accurately captured, registration must close on May 10, 2021. Please note that late registrations will not be possible due to the limitations of the online platform being used to deliver the virtual convention and secure voting.

As per the CUPE BC Constitution Article 4.4, “delegate entitlement shall be based on the paid-up membership, including Rand Formula payees for the average month of the previous twelve (12) months, ending with the previous month in which the Convention Call is sent out, or the month of the previous year’s convention** whichever is greater.” **Since the 2020 Convention was cancelled due to COVID, the 2019 Convention will be considered “previous year’s convention.”

Per Capita Payments

While Locals may proceed with registering their delegates, per capita must be paid to **CUPE BC** up to **December 31, 2020** in order to have delegates participate at the 2021 Convention.

Locals are also required to have made their monthly per capita tax payments to **CUPE National** up to and including **February 2021** in order to participate in the CUPE BC Convention.

Registration

Online registration will commence March 1, 2021. **The deadline to register online is May 10, 2021.** Once again, please note that late registrations will not be possible in order to ensure delegates have access to the online platform and secure voting.

Delegate Testing (trial) Sessions

In addition, we will be having two online delegate testing sessions to provide delegates with the opportunity to familiarize themselves with the platform. The sessions will be held on May 15th, 2021 at 10:00 am and May 16th, 2021 at 2:00 pm. All delegates are recommended to participate and ensure their voting credentials and home equipment are all functional.

Delegate Selection

CUPE conventions have seen excellent debates on the need for greater diversity in our union activities. If there is more than one delegate spot, please consider sending a member who self-identifies as being from an under-represented group including, but not limited to: Indigenous, Persons with Disabilities, LGBTQ2S+, Workers of Colour, Women's and Young Workers.

Convention Committee Nominations

At this time, CUPE BC is seeking nominations for the following CUPE BC Convention Committees:

- 1) Credentials – Chair & Co-Chair only.
- 2) Resolutions – a full committee will be needed for the online convention.

Since Convention will be held online, please note the Sergeant-at-Arms Committee will not have a role at this year's convention. Although there will be a full Resolutions Committee, only the Chair and Co-Chair of the committee will be required on site, with COVID-19 health and safety measures in place, during the convention week.

The deadline to submit names for the Convention Committees is **March 22, 2021**. Please note that all committee members must be credentialed delegates to convention. The Resolutions Committee will be meeting virtually in advance of convention to conduct their business. Please find enclosed Terms of Reference for the two committees.

Credentials

We have moved to online registrations for our annual conventions. A registration confirmation email will be sent once the delegate completes the online registration form. The platform and secured voting credentials are unique to each registered (email) delegate. If locals are registering delegates on their behalf, please enter the **delegate's personal contact email** to ensure the delegate directly receives critical convention updates and – **most importantly** – their login credentials for the online convention and secure voting platform prior to start of convention.

The deadline to register credentials to have delegate names in the Convention book is **April 5, 2021**.

Moment of Silence

In previous years, we have invited delegates to recognize any active or retired members that have passed. We will continue this practice for our virtual convention. If you know of a member who has passed in the last two years (April 2019 Convention to present), we are requesting delegates to submit the name and local of the member(s) to be recognized in a presentation by April 30th, 2021 via email to events@cupe.bc.ca.

Subsidy

Any locals eligible for reimbursement should complete the application at the time of registering their delegates. The deadline to submit the subsidy application form is **April 5th, 2021**, per the CUPE BC Constitution.

Please find the following documents enclosed:

1. Convention Call for 2021
2. Resolutions Guide
3. Resolution Checklist
4. Resolution Form
5. Convention Committee Nomination Form
6. Application for Subsidy (if applicable)
7. Accessibility Assistance Form
8. Communications Award Nomination Form
9. Disability Activist Award Nomination Form
10. Environmental Activist Award Nomination Form
11. 2021 Convention Deadlines
12. Term of Reference for Credentials Committee
13. Terms of Reference for Resolutions Committee

If you have any questions, please feel free to contact our office at events@cupe.bc.ca. We look forward to seeing you at Convention!

In solidarity,



Trevor Davies
Secretary-Treasurer

TD/KB

Enclosures