

VICTORIA CONFERENCE CENTRE SAFE SPACE PLAN

Staff Training and Preparedness

✓ — Staff, contractors and suppliers have been trained on the safety, sanitation protocols and Duty of Care as per WorkSafe BC Safety Plan. A communicable disease safety plan is in place along with daily wellness checks.

Provincial Health Orders

Victoria Conference Centre returned to full capacity on October 25, 2021; In accordance with current directives from the BC Provincial Government, the following measures are in place:



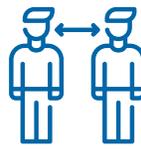
- **Proof of two vaccination doses is required** as of October 24th, 2021;
- **Masks are required** indoors for all people aged 5 years and above.

Enhanced Cleaning and Sanitization

Electrostatic disinfectant is in use as part of our cleaning protocol for our larger spaces. Continuously Self-Cleaning Surfaces use safe, non-toxic materials to clean high traffic public touchpoints (**NanoSeptic**), and we have installed additional alcohol-based hand sanitizing stations.



Wayfinding and Room Setup



The Victoria Conference Centre's includes attendee flow management for all access routes, queuing space and entrances including transparent shields where required, proper distancing, signage and floor markers. The VCC Events Team are also ready to customize seating capacities and set-up to the needs of the group.

Audio Visual

Encore Canada, our AV Partner, is educating team members on enhanced cleaning procedures. Tent cards will indicate equipment has been cleaned with attention to high touch items such as markers, wireless presenters, keyboards and microphones. Close attention to detail around these items that encounter customers, and technicians at the forefront of these enhanced cleaning procedures.



Ventilation

The Victoria Conference Centre's HVAC system has been optimized for efficiency. Filters are being changed more frequently and are above industry standard.



We understand that people are thinking about meetings and events differently now. We are too. That's why we have elevated our exacting standards and rigorous protocols to create new norms and behaviors to address the unique challenges presented by the current pandemic environment.

Safe travels

by

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VICTORIA

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