



# Cowichan Women Against Violence Society

103-255 Ingram St. Duncan BC V9L 1P3 250-748-7000 Fax 250-748-9364  
Email: cwav@cwav.org Registered Charitable Organization #118878339RR0001

Date: \_\_\_\_\_

## Third Party Event / Fundraising Proposal

*Please tell us about you!*

Name of Individual/Company/Group: \_\_\_\_\_

Contact person: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

How did you hear about CWAV Society and what has brought you to want to fundraise for us?

\_\_\_\_\_  
\_\_\_\_\_

*Please tell us about your special event or promotion!*

Event name (if you have one): \_\_\_\_\_

Please describe your proposed event: \_\_\_\_\_

\_\_\_\_\_

Proposed event dates / times: \_\_\_\_\_

Proposed event location and address: \_\_\_\_\_

Target market (general public, customers, friends, etc.): \_\_\_\_\_

\_\_\_\_\_

Proposed publicity: \_\_\_\_\_

\_\_\_\_\_

Will materials such as flyers and posters be printed to promote the event? (Y/N) Permission must be obtained for the use of CWAV Society's name and/or logo in all promotional materials prior to production. The official logo may not be altered. \_\_\_\_\_<sup>initial</sup>

Do you want a representative of CWAV to attend and say a few word about the Society? (Y/N)

Estimated income from the event/promotion: \_\_\_\_\_

Estimated expenses for the event/promotion: \_\_\_\_\_

Will other charitable organizations also benefit from this event/promotional campaign? (Y/N)

If yes, please list the other beneficiaries and division of profits:

\_\_\_\_\_

Estimated donation to CWAV Society: \_\_\_\_\_

**Do you plan to secure corporate/business sponsorship(s)? (Y/N)**

**Do you plan to ask for prizes or other donations? (Y/N)**

It is important to CWAV Society that our regular donors not be approached for support multiple times by multiple event organizers. If you have responded yes to either question above, please list the organizations, businesses or individuals you plan to approach so we can avoid duplicate contacts.

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\* CWAV Society will not incur third party expenses or provide any funds for third party events or campaigns. The event coordinators are expected to supply all necessary funds and reimburse themselves for expenses from the proceeds from the event.

Tax receipts can be provided to an individual or business for donations of \$20 or more. The maximum cash donations We provide tax receipts in accordance with Revenue Canada Guidelines. Please ensure that you keep an accurate record of such donations. Please note that event organizers will not receive tax receipts from door proceeds or other donations that are received from another party as part of the event.