

DAPA Council Monthly Meeting

Wednesday, March 9, 2016

9:00 a.m. – 10:06 p.m.

176 Graham Hall

University of Delaware

111 Academy Street, Newark, Del.

Participating: Kathy Murphy (President), Chris Kelly (2nd VP) Martin Wollaston (Treasurer), Angie Kline (Council), Julia O'Hanlon (Council) Sarah Pragg (Council), Kelly Sherretz (Council)

I. Approval of the last Council Meeting Summary

Minutes from the February 2, 2016 DAPA Council meeting were approved (7 Y, 0 N, 0 A).

II. Treasurer's Report

Martin provided council with the *DAPA Statement of Revenues and Expenditures as of January 31, 2016*. He now has online access to both DAPA accounts, and will be able to provide updated real time statements to council at each meeting. Online banking will also allow him to transfer funds between accounts with ease.

Discussion was held regarding why there are two separate DAPA accounts, and Martin notified council that the Franchise Tax for the DAPA account was paid. Angie looked into the benefits of transferring the DAPA accounts to a credit union, but it was decided that we will continue to hold them at M & T Bank.

III. ASPA/DAPA Membership Update

Council discussed current DAPA membership. As of March 9, we have 22 DAPA (only) members and 50 ASPA members for a total of 72 total members. This is a total increase of 11 members from the February 2 count.

Due to the new website, it is much easier to select the information that will be included in the membership reports provided at council meetings. To save paper, it was decided that we will no longer print copies of the membership report for each meeting. Instead, it will be emailed over to council members before the meeting.

IV. ASPA Conference Update

A brief discussion was held regarding the upcoming ASPA conference. A large Delaware contingent is planning on attending to support Maria Aristigueta, president of ASPA. An article on the event will be included in the next DAPA newsletter.

V. Public Service Recognition Week

In honor of Public Service Recognition Week, DAPA will be hosting an informal networking session at the Speakeasy to provide attendees with the opportunity to meet Chief Justice Leo Strine, who will be delivering a lecture at UD from 5:00-6:30 pm. It has been advertised on both the DAPA website and UDaily. Sarah will provide an option for online registration in order to monitor RSVPs. Council also discussed writing a brief article that can be submitted to ASPA to highlight this event.

VI. Website & Marketing

There was a brief discussion regarding the DAPA newsletter. Kathy told the council that she would share a draft of the newsletter with them each month so they could contribute to it. It was agreed that Sarah will officially publish all blog posts on the website, but that Chris and Kathy would be responsible for developing/finalizing drafts of the posts. Martin mentioned that he would be interested in working on a "This Week in DAPA History" section for the newsletter. Also, Chris, Kathy, Kelly, and some students have received training from Sarah on how to utilize the new website.

VII. Review and Confirm "Council Duties for 2016".

Sarah requested that managing the Paypal account and assisting with membership be added to her list of responsibilities. Kelly requested that sending "thank you for joining" emails out to new members be added to her list of responsibilities. Kathy will make these changes on the *Council Duties for 2016* document.

VIII. Other/New Business/Updates

Martin has completed all of the forms that are required by ASPA for this year. Angie is now responsible for developing webinars for ASPA's young professional members. She asked council members to recommend any individuals that may be interested in facilitating a webinar, particularly in areas that are outside of the scope of traditional presentations targeted toward young professionals.

The next council meeting will be held on Wednesday, April 27 from 9:30 to 11:30 in Graham 176. Jonathan Justice will work with council to review the DAPA constitution and bylaws.

Respectfully submitted by Chris Kelly.