

# DAPA Council Meeting Minutes

**August 8, 2019 9:00 a.m. – 10:00 a.m.**

**Call in:**

Phone: 712-770-5505

Access Code: 392997

Host Pin (for Leann): 2634

## AGENDA

**Participating:** Leann Moore (Vice-President), Evan Miller (Secretary), Debbie Pfeil (At-Large Member), Sonya Sedegui (At-Large Member), and Gene Dvornick (President).

**Absent:** Fiona Mulligan (At-Large Member), Julia O’Hanlon (At-Large Member), and Martin Wollaston (Treasurer).

**Agenda:**

**Welcome (Gene)**

**Approval & Review of the last Council Meeting Summary (July 11, 2019)**

- A motion to approve the July minutes was made by Sonya and seconded by Leann
- Vote: Unanimous approval

**Membership Update (Leann)**

- ASPA’s website was down so Leann did have the most recent ASPA membership numbers. She recalled having 6 DAPA only members and 50 ASPA members. The Institute for Public Administration (IPA) Student Retreat is coming up, Leann will mention the DAPA and ASPA organizations to encourage new IPA students to join.

**Treasurer’s Report (Gene in Martin’s absence)**

- Martin reported that the main activity for the month has been expenses related to renewing DAPA’s website domain name

(\$105.85) and the cost from Wilmington Brew Works for the June Third Thursday program (\$275). Additionally, one person had paid dues to join DAPA (\$30). There is revenue from the June and July meetings that have not yet been transferred to the bank account. There are also still expenses for refreshments for the June and July meetings. By September, we will have more financial information.

## **Event Planning**

### **Third Thursdays (Evan)**

- August 15 will be the last 2019 Third Thursday event – register now! The event will include a mile long walk along the Michael N. Castle C&D Canal Trail. Following the walk, there will be a conversation with Delaware Greenways at Grain H20 in Bear, DE. Those not interested in the walk can meet the group at Grain H20. Registration is due by this Friday, August 9. Information is available on the DAPA website and an email asking people to register has been sent out. A second email reminder will be sent out.
- Evan has been trained on how to transfer funds from DAPA website to PayPal account. Julia and Leann will be trained on Friday.

### **Young Professional Award (Leann)**

- Leann is planning to connect with Evan next week to send out an email soliciting nominations for the Young Professional Award. After the email, Leann will then post information on social media and reach out to Delaware State University to see if we can get two groups of students (Delaware State University and University of Delaware) together to network.

### **ALICE Workshop (Julia)**

- Thoughts on whether a good DAPA topic/event for next spring as part of PSRW? Julia will need to get together with Maria Aristigueta when she returns on 8/13/19.
- Do we have enough support from members of DAPA to participate? Members agreed to consider working with United Way of Delaware instead of hosting a DAPA event.

### **End of Year dinner- should we change the format?**

- Strongly considering Buena Vista as the location.
- September timeframe to have the dinner.
- Need volunteer to take the lead on the dinner.

### **Council Retreat Update: Planning for 2020 (Julia & Leann)**

- Reach back out to members to reschedule. Looking at the week of September 23rd.
- Suggested topics include
  - o Overview of roles/responsibilities
  - o Revisiting the Mission
  - o Year in Review – are we doing what we think we're supposed to be doing?
  - o Strategic Planning? 3-5 year plan with 2-3 goals and objectives
  - o Different types of events? Trends in Delaware's public administration arena – young professionals needs/interests, policy topics (healthcare, transportation, education)—speakers who can discuss trends and how relevant to us/our jobs

### **Other Business**

- Leann mentioned that when there is a vacancy on the DAPA Council, council members can vote to appoint someone to a position. There are no specific requirements for members and DAPA tries to strike a balance of having university students and faculty as well as individuals from the private sector. Consider encouraging people from Delaware State University to join as well.
- In the past, DAPA has tried to reach out to ASPA Chapters that are local to Delaware area to ask how they recruit members. There were two or three Maryland chapters, however, after getting their contact information, we haven't really followed up with them.
- Council members will consider people they think would be good DAPA members and reach out to them.