Councilmember David Ryu
Discretionary Funds Task Force

Minutes of the 3rd meeting of the
Council District 4 Discretionary Funds Task Force
General Meeting, Tuesday, December 1, 2015—6:00PM
Will & Ariel Durant Library, 7140 Sunset Blvd., Los Angeles, CA 90046

1. Welcome, Call to Order
Council Office Liaison to the Task Force, Nicholas Greif welcomed everyone and called the meeting
to order.

a. Roll Call

8 members present
Bob Anderson
Richard Bogy
Cindy Chvatal
Lucy Gonzalez
Anastasia Mann
Krista Michaels
Owen Smith
Ron Ziff

1 member absent
Chris Laib

b. Facilitator updates
Nicholas Greif — Recapped the current status of the rescinded funds that the Task Force had
recommended be un-rescinded. Council office opted to approve $25,000 for Griffith Park tree
removal now (of the $50,000 recommended by the task force), and wait for a report back on
progress before releasing the next $25,000 as the task force had expressed interest in that info.

2. General Public Comment
No members of the public present, satisfying the general public comment.

3. Minutes

a) Approve minutes from 11/3/15

MOTION: To approve minutes.

Moved: Ziff
Seconded: Michaels

VOTE: Unanimously approved.
4. **Bylaws**

   a) Approve bylaws amendment to consolidate II.2 and II.3 into one line II.2 reading “Members are appointed for up to a one year term of office. Members may be appointed to more than one term. Terms may be consecutive.”

   **MOTION:** To approve bylaws amendment to consolidate II.2 and II.3 into one line II.2  
   
   *Moved: Ziff  Seconded: Bogy*

   **VOTE:** Unanimously approved.

   b) Approve bylaws amendment to add section V.4 reading “Meeting minutes will be taken and be made publicly available after approval.”

   **MOTION:** To approve bylaws amendment to add section V.4  
   
   *Moved: Ziff  Seconded: Smith*

   **VOTE:** Unanimously approved.

5. **Officer Elections**

   a) **Chair Election**

   **NOMINATIONS:** Anastasia Mann

   **DISCUSSION:** None.

   **VOTE:** Anastasia Mann unanimously elected.

   b) **Vice-Chair Election**

   **NOMINATIONS:** Cindy Chvatal

   **DISCUSSION:** None.

   **VOTE:** Cindy Chvatal unanimously elected.

6. **Discretionary Funds Request Form**

   a) Review, revise, and approve recommendations for a standardized funding request form.

   **DISCUSSION:** Reviewed the temporary form. Bob Anderson worked on a new form with new additions: Header outlining what the form can fund, approval box for the council district, and
sentence on reporting back with a receipt after the disbursement of funding. Suggestions were made to insert blank spaces to quantify the request of tables and chairs as well as the number of attendees for the event. On the back page a sentence was added to note that attached invoices are also fine.

**MOTION:** To approve the recommendations on the standardized funding request form and to report back in (1) month with an updated form.  
*Moved: Ziff  Seconded: Smith*

**VOTE:** Unanimously approved.

7. **Block Parties Policy**

a) Draft, revise, and approve recommendations for a policy on funding block parties and other neighborhood events.

**DISCUSSION:** Funding for block parties should be solely used to cover street closures and permits. Would like to table the discussion to do research on past coverages of block parties by the Council District funding account.

**ACTION:** Item continued. Chvatal, Mann, and Ziff offered to do research on what a cohesive policy might look like.

8. **Rescinded Discretionary Expenditures**

**DISCUSSION:** No discussion as no petitioners attended the meeting.

**ACTION:** Item continued.

9. **Review Prior Discretionary Funding**

a) Review Council Office documents on discretionary spending to date.

**DISCUSSION:** Funding report reviewed. No discussion.

**ACTION:** No action.

Meeting adjourned.