

**REGULAR TOWNSHIP MEETING
MUNICIPAL BUILDING**

**July 3, 2018
DELRAN, NJ**

CALL TO ORDER

SALUTE TO THE FLAG

Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 16, 2018 and posted on the bulletin board on the same date.

ROLL CALL: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell and Mr. Catrambone.

MINUTES FOR APPROVAL

Approval of the minutes for the May 8, 2018 Work Session and Closed Session.

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:

Nays:

Approved:

ORDINANCE ON SECOND READING

**TOWNSHIP OF DELRAN
ORDINANCE 2018-06**

BOND ORDINANCE PROVIDING FOR VARIOUS 2018 CAPITAL ACQUISITIONS AND IMPROVEMENTS, BY AND IN THE TOWNSHIP OF DELRAN, IN THE COUNTY OF BURLINGTON, STATE OF NEW JERSEY; APPROPRIATING \$613,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$583,500 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:

Nays:

Approved:

RESOLUTIONS

**TOWNSHIP OF DELRAN
RESOLUTION 2018- 123**

**GRANTING PRELIMINARY SEWER CONNECTION AND AUTHORIZING EXECUTION OF
NJDEP TWA APPLICATION FOR TIMBER RIDGE AT DELRAN**

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:

Nays:

Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2018-124**

**AUTHORIZING 2018 SEWER ADJUSTMENT
FOR BLOCK 125, LOT 34**

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:

Nays:

Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2018-125**

**RESOLUTION AUTHORIZING GRASS CUTTING FOR
VARIOUS PROPERTIES**

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:

Nays:

Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2018-126**

A RESOLUTION OF THE GOVERNING BODY OF THE TOWNSHIP OF DELRAN ADOPTING THE FORM OF THE NEW JERSEY TORT CLAIMS ACT QUESTIONNAIRE REQUIRED TO BE UTILIZED BY CLAIMANTS FOR THE FILING OF NOTICES OF TORT CLAIM AGAINST THE TOWNSHIP OF DELRAN IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6 AND DESIGNATING QUAL-LYNX AS THE AGENT FOR THE TOWNSHIP OF DELRAN TO PROVIDE THE QUESTIONNAIRE TO ALL OF THE CLAIMANTS AND TO RECEIVE THE COMPLETED QUESTIONNAIRE FROM THE CLAIMANTS

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2018-127**

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF DELRAN AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON GOVDEALS.COM (AS AUTHORIZED BY STATE CONTRACT T-2581)

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2018-128**

A RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR WWTP TANK WEIR CLEANING IMPROVEMENTS TO EASTERN ENVIRONMENTAL CONTRACTORS, INC. IN THE AMOUNT OF \$125,250.00

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2018-129**

**APPROVING CONTRACT CLOSE OUT
FOR ENGINEERING SERVICES RELATED TO THE
SWEDES LAKE OUTFALL – PHASE 2 PROJECT**

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2018-130**

**APPROVING CONTRACT CLOSE OUT
FOR ENGINEERING SERVICES RELATED TO
THE 2014 ROAD PROGRAM**

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2018-131**

SETTING RATES FOR POLICE OUTSIDE EMPLOYMENT

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2018-132**

**AUTHORIZING ENGINEERING AND PLANNING SERVICES FOR GRANT ASSISTANCE ON
THE 2018 NJDOT LOCAL AID TRANSPORTATION ALTERNATIVES PROGRAM**

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2018-133**

**APPROVING CHANGE ORDER #2 FOR THE SAND
FILTER REPLACEMENT PROJECT**

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
RESOLUTION 2018-134**

SETTING TAX SALE DATE

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

MOTIONS

A motion authorizing the payment of bills including all purchases made under the Cooperative Purchasing Agreement

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O’Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

A motion accepting the report of the Tax Collector and Township Clerk

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O’Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

A motion accepting the report of the CFO including the June YTD Revenue Report, YTD Budget Report and June Check Register.

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O’Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

A motion granting a mercantile license to:

1. Starz Auto Group, 150 G Carriage Lane
2. AKG Motor, LLC, 150-18 Carriage Lane
3. H One Auto, LLC, 207-3 Carriage Lane
4. Cosgrove Auto Brokers, LLC, 207-5 Carriage Lane
5. Bethel Auto & Van Sales, 207-12 Carriage Lane

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:

Nays:

Approved:

REPORTS

Clerk

Administrator

Solicitor

Fire Commissioners

Members of Council

Mayor

Public Portion of the meeting – Motion to open the meeting to the public

Motion to adjourn the meeting

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mr. O'Connell, Mr. Schwartz, Mrs. Kolodi,
Mr. Catrambone

Ayes:

Nays:

Approved:

**TOWNSHIP OF DELRAN
ORDINANCE 2018-06**

**BOND ORDINANCE PROVIDING FOR VARIOUS 2018
CAPITAL ACQUISITIONS AND IMPROVEMENTS, BY AND
IN THE TOWNSHIP OF DELRAN, IN THE COUNTY OF
BURLINGTON, STATE OF NEW JERSEY;
APPROPRIATING \$613,000 THEREFOR AND
AUTHORIZING THE ISSUANCE OF \$583,500 BONDS OR
NOTES OF THE TOWNSHIP TO FINANCE PART OF THE
COST THEREOF**

**BE IT ORDAINED AND ENACTED BY THE TOWNSHIP COUNCIL OF THE
TOWNSHIP OF DELRAN, IN THE COUNTY OF BURLINGTON, STATE OF NEW
JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS
FOLLOWS:**

SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized as general improvements or purposes to be undertaken by the Township of Delran, in the County of Burlington, State of New Jersey (the "Township"). For the said improvements or purposes stated in Section 3, there is hereby appropriated the aggregate sum of \$613,000, which sum includes a \$200,000 grant expected to be received from the Burlington County Park Improvement Program (the "Grant"), and \$29,500 as the aggregate amount of down payments for said improvements or purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law"). Said down payments are now available therefor by virtue of appropriations in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes.

SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$613,000 appropriation not provided for by application hereunder of said down payments, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$583,500 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Township in a principal amount not exceeding \$583,500 are hereby authorized to be issued pursuant to, and within the limitations prescribed by, the Local Bond Law.

SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said obligations are to be issued are as follows:

<u>Description</u>	<u>Appropriation</u>	<u>Authorization</u>	<u>Down Payment</u>	<u>Useful Life</u>
(i) Acquisition of vehicles and equipment for the Department of Public Works, including, but not limited to, a truck, dump body, chipper, and brine machine; and	\$260,000	\$247,600	\$12,400	5 years
(ii) Various improvements and/or acquisitions for the Municipal Building, including, but not limited to, fire alarms and signage; and	\$ 50,000	\$ 47,600	\$2,400	15 Years
(iii) Various improvements and/or acquisitions for municipal parks, including, but not limited to, fencing and basketball court repairs; and	\$ 70,000	\$ 66,600	\$3,400	15 Years
(iv) Acquisition of equipment for the Police Department, including, but not limited to, a computer server, vehicle modems and mobile video; and	\$ 33,000	\$ 31,300	\$1,700	7 years

(v) Construction and design of a fully accessible Tot Lot at Jakes Place Park.	\$200,000 (including a grant in the amount of \$200,000 expected to be received from the Burlington County Park Improvement Program)	\$190,400	\$9,600	15 years
Total:	<u>\$613,000</u>	<u>\$583,500</u>	<u>\$29,500</u>	

(b) The above improvements and purposes set forth in Section 3 shall also include, as applicable, all engineering, design work, surveying, construction planning, preparation of plans and specifications, permits, bid documents, construction inspection and contract administration, and work, materials, equipment, labor and appurtenances as necessary therefor or incidental thereto.

(c) The aggregate estimated maximum amount of bonds or notes to be issued for said purposes is \$583,500.

(d) The aggregate estimated cost of said improvements or purposes is \$613,000, the excess amount thereof over the said estimated maximum amount of bonds or notes to be issued therefor is the aggregate down payments for said purposes in the amount of \$29,500.

SECTION 4. In the event the United States of America, the State of New Jersey, and/or the County of Burlington or any other source makes a contribution or grant in aid to the Township for the improvements and purposes authorized hereby and the same shall be received by the Township prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, and/or the County of Burlington or any other source. In the event, however, that any

amount so contributed or granted by the United States of America, the State of New Jersey, and/or the County of Burlington or any other source shall be received by the Township after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply, however, with respect to any contribution or grant in aid received by the Township as a result of using funds from this bond ordinance as “matching local funds” to receive such contribution or grant in aid.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Township, provided that no note shall mature later than one (1) year from its date or otherwise authorized by the Local Bond Law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the

description, the interest rate, and the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses and are improvements which the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvements or purposes within the limitations prescribed by the Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 10.32 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Township and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such

statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$583,500 and the said bonds or notes authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$35,000 for items of expense listed in and permitted under section 20 of the Local Bond Law is included in the estimated cost indicated herein for the purposes or improvements hereinbefore described.

SECTION 8. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the bonds or notes authorized by this bond ordinance. The bonds or notes shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Township for the payment of the bonds or notes and the interest thereon without limitation as to rate or amount.

SECTION 9. The Township reasonably expects to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. This Section 9 is intended to be and hereby is a declaration of the Township's official intent to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulations §1.150-2. No reimbursement allocation will employ an "abusive arbitrage device" under Treasury Regulations §1.148-10 to avoid the arbitrage restrictions or to avoid the restrictions under Sections 142 through 147, inclusive, of the Internal Revenue

Code of 1986, as amended (the "Code"). The proceeds of any bonds or notes authorized herein used to reimburse the Township for costs of the improvements or purposes described in Section 3 hereof, or funds corresponding to such amounts, will not be used in a manner that results in the creation of "replacement proceeds", including "sinking funds", "pledged funds" or funds subject to a "negative pledge" (as such terms are defined in Treasury Regulations §1.148-1), of any bonds or notes authorized herein or another issue of debt obligations of the Township other than amounts deposited into a "bona fide debt service fund" (as defined in Treasury Regulations §1.148-1). The bonds or notes authorized herein to reimburse the Township for any expenditures toward the costs of the improvements or purposes described in Section 3 hereof will be issued in an amount not to exceed \$583,500. The costs to be reimbursed with the proceeds of the bonds or notes authorized herein will be "capital expenditures" in accordance with the meaning of section 150 of the Code. All reimbursement allocations will occur not later than eighteen (18) months after the later of (i) the date the expenditure from a source other than any bonds or notes authorized herein is paid, or (ii) the date the improvements or purposes described in Section 3 hereof is "placed in service" (within the meaning of Treasury Regulations §1.150-2) or abandoned, but in no event more than three (3) years after the expenditure is paid.

SECTION 10. The Chief Financial Officer of the Township is hereby authorized to prepare and to update from time to time, as necessary, a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The Chief Financial Officer is further authorized to enter into the appropriate undertaking to

provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is, and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The Township covenants to maintain the exclusion from gross income under section 103(a) of the Code of the interest on all federally tax exempt bonds and notes issued under this ordinance.

SECTION 12. This bond ordinance shall take effect twenty (20) days after the first publication hereof after final adoption and approval by the Mayor, as provided by the Local Bond Law.

**ADOPTED ON FIRST READING
DATED: June 12, 2018**

**JAMEY L. EGGERS,
Clerk of the Township of Delran**

**ADOPTED ON SECOND READING
DATED: _____, 2018**

**JAMEY L. EGGERS,
Clerk of the Township of Delran**

**TOWNSHIP OF DELRAN
RESOLUTION 2018- 123
GRANTING PRELIMINARY SEWER CONNECTION AND AUTHORIZING
EXECUTION OF NJDEP TWA APPLICATION FOR TIMBER RIDGE AT DELRAN**

WHEREAS, Timber Ridge at Delran has submitted a sewer connection application for the development Block 116, Lot 6, 7, 8 and 10.01; and

WHEREAS, in a letter dated May 25, 2018, the Township Engineer has reviewed the applicant's plan and has recommended preliminary approval be granted; and

WHEREAS, the same letter, the Township recommended the Township execute the NJDEP TWA application for Timber Ridge at Delran.

NOW THEREFORE, BE IT RESOLVED that the Township Council of the Township of Delran hereby grants preliminary sewer connection approval to Timber Ridge at Delran and authorizes Jeffrey S. Hatcher, Business Administrator to execute the NJ Department of Environmental Protection Treatment Works Approval application for Timber Ridge at Delran.

TOWNSHIP OF DELRAN

Gary Catrambone, Council President

Attest:

Jamey Eggers, Township Clerk

CERTIFICATION

The foregoing Resolution was duly adopted at a Meeting of Township Council of the Township of Delran held on the 3rd. day of July, 2018 at the Municipal Building, located at 900 Chester Avenue, Delran, New Jersey.

Jamey Eggers, Township Clerk

**TOWNSHIP OF DELRAN
RESOLUTION 2018-124**

**AUTHORIZING 2018 SEWER ADJUSTMENT
FOR BLOCK 125, LOT 34**

WHEREAS, Township Council has reviewed the sewer billing and other documentations submitted by the owners of Block 125, Lot 34; and

WHEREAS, after discussion, Township Council agreed that the following adjustment be made for the 2018 sewer billing be made as listed below:

<u>BLOCK & LOT</u>	<u>ACCOUNT NUMBER</u>	<u>ADJUSTED QUARTERLY AMOUNT</u>
Block 125, Lot 3 4	10238285-0	\$ 127.75 (15,000 Gallons) Residential

NOW, THEREFORE, BE IT RESOLVED that Township Council authorizes the Tax Collector to make to above adjustment.

Dated: July 3, 2018

**Jamey Eggers
Municipal Clerk**

**Gary Catrambone
President of Council**

**TOWNSHIP OF DELRAN
RESOLUTION 2018-125**

**RESOLUTION AUTHORIZING GRASS CUTTING FOR
VARIOUS PROPERTIES**

WHEREAS, Chapter 89 of the Code of the Township of Delran provides that all properties shall be clear of weeds and high grass in order to provide better health protection; and

WHEREAS, when the property owners shall refuse or neglect to clear such high grass and weeds as required by 89-1 within ten days, the Township has determined to take action to declare this a “health hazard” and immediately authorize the Public Works Department to arrange for the cutting of the grass at these properties and to put a lien on taxes in the amounts listed below for the initial cleanup as well as the follow-up costs for providing grass cutting during the season to insure that the health hazard does not return during the course of the year.

<u>Address</u>	<u>Initial Cutting/Yard Cleanup</u>	<u>Follow-up Cutting</u>
10 Mulberry Street	\$150.00	\$50.00
46 Stewart Avenue	\$150.00	\$50.00

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Delran does authorize the Public Works Department to take the necessary action to provide for the cutting of the grass at the following properties as attached to this resolution and provide for this information to be forwarded to the Tax Office in order to put a lien on these properties until such time as they are maintained by the owners or responsible parties.

Dated: July 3, 2018

Jamey Eggers, Municipal Clerk

**Gary Catrambone
President of Council**

**TOWNSHIP OF DELRAN
RESOLUTION 2018-126**

**A RESOLUTION OF THE GOVERNING BODY OF THE TOWNSHIP OF DELRAN
ADOPTING THE FORM OF THE NEW JERSEY TORT CLAIMS ACT QUESTIONNAIRE
REQUIRED TO BE UTILIZED BY CLAIMANTS FOR THE FILING OF NOTICES OF TORT
CLAIM AGAINST THE TOWNSHIP OF DELRAN IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6 AND
DESIGNATING QUAL-LYNX AS THE AGENT FOR THE TOWNSHIP OF DELRAN TO
PROVIDE THE QUESTIONNAIRE TO ALL OF THE CLAIMANTS AND TO RECEIVE THE
COMPLETED QUESTIONNAIRE FROM THE CLAIMANTS.**

WHEREAS, the New Jersey Tort Claims Act, specifically *N.J.S.A. 59:8-6*, provides that a public entity may adopt a form specifying information to be contained in claims filed against a public entity or its employee under the New Jersey Tort Claims Act; and

WHEREAS, the Township of Delran is a public entity as defined in New Jersey Claims Act; and

WHEREAS, the Township of Delran has determined that it is advisable, necessary and in the public interest to adopt a form Tort Claims Act Questionnaire in the form attached hereto and made a part of this Resolution; and

WHEREAS, the Township of Delran has determined that it is in their best interest to designate the Claims Administrator for the Burlington County Municipal Joint Insurance Fund (BURLCOJIF), Qual-Lynx, as their agent to provide the Tort Claims Act Questionnaire to all of the Claimants and to receive the completed Questionnaire from the Claimants.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Delran, assembled at a public session on this 3rd day of July 2018, that the attached form of Tort Claims Act Questionnaire be and it is hereby adopted as the official Tort Claim Act Questionnaire in accordance with *N.J.S.A. 59:8-6* for the Township of Delran; and

BE IT FURTHER RESOLVED, that all persons making claims against the Township of Delran, in accordance with the New Jersey Tort Claims Act, *N.J.S.A. 59:8-1, et seq.*, shall be required to complete the Questionnaire which is attached as a condition of compliance with the notice requirements of the New Jersey Tort Claims Act.

BE IT FURTHER RESOLVED, that Qual-Lynx, the Claims Administrator for the Burlington County Municipal Joint Insurance Fund (BURLCOJIF) be and they are hereby designated as the agent for the Township of Delran to provide the Tort Claims Act Questionnaire to all Claimants and to receive the completed Questionnaire from the Claimants.

Dated: July 3, 2018

**Jamey Eggers
Municipal Clerk**

**Gary Catrambone
President of Council**

**TOWNSHIP OF DELRAN
RESOLUTION 2018-127**

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF
DELRAN AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY
NO LONGER NEEDED FOR PUBLIC USE ON GOVDEALS.COM (AS
AUTHORIZED BY STATE CONTRACT T-2581)**

WHEREAS, the Township of Delran has determined that the property described on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2011, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

WHEREAS, the Township of Delran intends to utilize the online auction services of Govdeals, Inc., location at www.govdeals.com, as per State Contract T-2581; and

WHEREAS, the sales are being conducted pursuant to the Division of Local Government Services' Local Finance Notice 2008-9

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Delran, County of Burlington, State of New Jersey, that the Township is hereby authorized to sell the surplus personal property as indicated on Schedule A on an online auction website entitled www.govdeals.com; and be it further

BE IT FURTHER RESOLVED, that the terms and conditions of the agreement entered into between Govdeals, Inc. and the Township of Delran are available at www.govdeals.com and in the Township Clerk's Office; and be it further

DATED: July 3, 2018

TOWNSHIP CLERK

**Gary Catrambone
President of Council**

SCHEDULE A

- 2001 Ford F150 Pickup, SN 1FTZF1721 INA364I6
- 1999 Ford F450 Service Truck, SN 1FDXF46FI XEC49240
- 2012 Dodge Charger, SN 2C3CDXAT4CH288094
- 2012 Dodge Charger, SN 2C3CDXAT4CH288098
- 1990 Giant Vac Leaf Picker, SN 216167
- 1994 Giant Vac Leaf Picker, SN 24190894
- 1996 Giant Vac Leaf Picker, SN 264702
- Turf/Tree Sprayer, SN I1455
- (3) Pickup Truck Salt Spreaders
- (1) Viking Snow Plow

**TOWNSHIP OF DELRAN
RESOLUTION 2018-128**

**A RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR
WWTP TANK WEIR CLEANING IMPROVEMENTS TO EASTERN ENVIRONMENTAL
CONTRACTORS, INC. IN THE AMOUNT OF \$125,250.00**

WHEREAS, on May 15, 2018, Delran Township held a bid opening for bids for “WWTP Tank Weir Cleaning Improvements” (the “Project”); and

WHEREAS, Delran Township received the following bid for this Project:

	<u>Name</u>	<u>Base Bid</u>
1)	Eastern Environmental Contractors, Inc.	\$125,250.00
2)	GMH Associates of America, Inc.	\$127,663.00
3)	C&H Industrial Services, Inc.	\$128,500.00
4)	Municipal Maintenance Company, Inc.	\$134,260.00

WHEREAS, Eastern Environmental Contractors, Inc. was the lowest bidder for this Project; and

WHEREAS, the bid submitted by Eastern Environmental Contractors, Inc. did not contain any irregularities which would deem their bid to be non-responsive; and

WHEREAS, as the Township has indicated no prior negative history between the Township and Eastern Environmental Contractors, Inc., Eastern Environmental Contractors, Inc. is to be considered a responsible bidder; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Delran that the contract for this project shall be awarded to Eastern Environmental Contractors, Inc., 6304 Fifth Street, Green Lane, PA 18054 in the amount of \$125,250.00 with terms pursuant to the RFP and the bid submitted by Eastern Environmental Contractors, Inc.

Dated: July 3, 2018

Township Clerk

Gary Catrambone, President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2018-129**

**APPROVING CONTRACT CLOSE OUT
FOR ENGINEERING SERVICES RELATED TO THE
SWEDES LAKE OUTFALL PROJECT – PHASE 2**

WHEREAS, the Township authorized Engineering Services related to the Swedes Lake Outfall Project – Phase 2; and

WHEREAS, it is necessary to cancel remaining balances to close out the project;
and

WHEREAS, the amount to be cancelled is \$29,621.50.

NOW, THEREFORE, BE IT RESOLVED by the Township of Delran that the Township Council does hereby authorize the cancellation of \$29,621.50 to close out the Engineering Contract for services related to the Swedes Lake Outfall Project – Phase 2.

DATED: July 3, 2018

TOWNSHIP CLERK

Gary Catrambone, President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2018-130**

**APPROVING CONTRACT CLOSE OUT
FOR ENGINEERING SERVICES RELATED TO
THE 2014 ROAD PROGRAM**

WHEREAS, the Township authorized Engineering Services related to the 2014 Road Program; and

WHEREAS, it is necessary to cancel remaining balances to close out the project; and

WHEREAS, the amount to be cancelled is \$4,896.40.

NOW, THEREFORE, BE IT RESOLVED by the Township of Delran that the Township Council does hereby authorize the cancellation of \$4,896.40 to close out the Engineering Contract for services related to the 2014 Road Program.

DATED: July 3, 2018

TOWNSHIP CLERK

Gary Catrambone, President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2018-131**

SETTING RATES FOR POLICE OUTSIDE EMPLOYMENT

WHEREAS, the Township Council of the Township of Delran has passed Ordinance 2007-3 regulating outside employment of Delran Police Officers; and

WHEREAS, the Ordinance provides for an annual resolution to be provided to set the rates for outside employment of police officers; and

WHEREAS, the Township Council of the Township of Delran have found it to be in the best interest of the Township to regulate the provision of outside employment in compliance with the Attorney General’s opinion of 1991; and

NOW, THEREFORE, BE IT RESOLVED that the following are the rates are:

School Athletic Events	\$100 per game + \$10 Administrative fee
All other School Events	\$ 60 per hour + \$5.00 per hour Administrative fee
Security/Traffic	\$ 80 per hour + \$5.00 per hour Administrative fee
Holiday (Nationally Recognized)/Traffic	\$100 per hour + \$5.00 per hour Administrative fee
Emergency Rate for Security/Traffic	\$ 90 per hour + \$5.00 per hour Administrative fee
Patrol Car usage	\$ 15 per hour

BE IT FURTHER RESOLVED that the Governing Body of the Township of Delran authorizes these rates to be charged for the Year 2018 and until such time as the rates are amended through a subsequent Resolution.

Dated: July 3, 2018

Jamey L. Eggers, Township Clerk

Gary Catrambone, President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2018-132**

**AUTHORIZING ENGINEERING AND PLANNING SERVICES FOR GRANT
ASSISTANCE ON THE 2018 NJDOT LOCAL AID TRANSPORTATION
ALTERNATIVES PROGRAM**

WHEREAS, the Township Council desires to have CME Associates, the Township Engineer, complete the following services in association with the 2018 NJDOT Local Aid Transportation Alternatives Program:

- Develop a comprehensive project description with the goal of establishing a project purpose and need;
- Develop a concept layout using aerial photos;
- Develop a comprehensive scope of work and cost estimate for the project as required by NJDOT Local Aid;
- Accompany the Township in meeting with NJDOT Local Aid staff, if requested; and
- Prepare the Grant Application including supporting materials, if available, via the State SAGE grant application website.

WHEREAS, CME Associates has submitted a fee estimate for professional services in in association with the 2018 NJDOT Local Aid Transportation Alternatives Program for an amount not to exceed \$4,000.00

NOW THEREFORE, BE IT RESOLVED that the Township Council authorizes the Township Engineer to provide the above mentioned services in an amount not to exceed \$4,000.00.

Date: July 3, 2018

Jamey Eggers, Municipal Clerk

Gary Catrambone, Council President

**TOWNSHIP OF DELRAN
RESOLUTION 2018-133**

**APPROVING CHANGE ORDER #2 FOR THE SAND
FILTER REPLACEMENT PROJECT**

WHEREAS, it was necessary to make changes in the contract for the Sand Filter Replacement Project; and

WHEREAS, the Change Order was developed to itemize and authorize those changes; and

WHEREAS, the Change Order is required to adjust quantities and results in no increase in the original contract amount.

NOW, THEREFORE, BE IT RESOLVED by the Township of Delran that the Change Order No. 2 as attached is hereby authorized and approved.

DATED: July 3, 2018

TOWNSHIP CLERK

Gary Catrambone, President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2018-134**

SETTING TAX SALE DATE

WHEREAS, the governing body of the Township of Delran, County of Burlington, State of New Jersey, desires to collect all taxes, sewer, assessments, and other municipal charges that are now delinquent; and

WHEREAS, the Tax Collector is directed to sell all municipal delinquencies through December 31, 2017 in a manner prescribed by N.J.S.A. 54:5-19, and as amended by Chapter 320 Public Laws of 2009.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Delran, that the Tax Collector is hereby authorized and directed to sell all municipal liens in accordance with New Jersey Law, and as stated above, on August 2, 2018 at 10:00 AM.

DATED: July 3, 2018

TOWNSHIP CLERK

COUNCIL PRESIDENT