

Department of Neighborhood Empowerment

Reporting Month:	JUNE	MONTHLY EXPENDITURE REPORT
NC Name:	East Hollywood	Submitted: 8/22/2016 17:23:09
Budget Fiscal Year:	2016-2017	



**FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)**

**EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)**

A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	6/1/16 Facebook Boost	Outreach		Facebook	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$20.76
2	Administration	Operations		Google	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$65.63
3	6/13/16 Godaddy.com	Operations		Godaddy.com	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$45.85
4	Printing	Elections		Djamshid Tabrizi Printing	ELECTION	<input type="checkbox"/>	<input type="checkbox"/>	\$125.00
5	6/15/16 Nationbuilder	Operations		Nationbuilder Website	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$359.00
6	6/15/2016 Nationbuilder	Operations		Nationbuilder Website - Reversal	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	-\$359.00
7	6/22/16 Desano Pizza	Outreach		Desano Pizza - General Meeting	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$124.26
8						<input type="checkbox"/>	<input type="checkbox"/>	
9						<input type="checkbox"/>	<input type="checkbox"/>	
10						<input type="checkbox"/>	<input type="checkbox"/>	
11						<input type="checkbox"/>	<input type="checkbox"/>	
12						<input type="checkbox"/>	<input type="checkbox"/>	
<b>SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)</b>								<b>\$381.50</b>
<b>B</b>	<b>CUMULATIVE EXPENDITURES FROM PRIOR MONTHS (CURRENT FISCAL YR)</b>							<b>\$28,247.38</b>
<b>C</b>	<b>OUTSTANDING COMMITMENTS (OBLIGATIONS)</b>							
1	Facebook Boost	Outreach		Facebook Page Boost	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$250.74
2	EnrichLA	NPG		EnrichLA - School Garden	NPG	<input type="checkbox"/>	<input type="checkbox"/>	\$2,000.00
3	Team	CIP		Parkway	CIP	<input type="checkbox"/>	<input type="checkbox"/>	\$10,071.12
4	Steve Artinian Graphic Design	Elections		Graphic Design - Election Flyer	ELECTION	<input type="checkbox"/>	<input type="checkbox"/>	\$1,000.00
5						<input type="checkbox"/>	<input type="checkbox"/>	
6						<input type="checkbox"/>	<input type="checkbox"/>	
7						<input type="checkbox"/>	<input type="checkbox"/>	
8						<input type="checkbox"/>	<input type="checkbox"/>	
9						<input type="checkbox"/>	<input type="checkbox"/>	
10						<input type="checkbox"/>	<input type="checkbox"/>	
<b>SUBTOTAL: Outstanding Commitments (Includes total on page 3)</b>								<b>\$13,321.86</b>
<b>D</b>	<b>Total Expenditures &amp; Commitments</b>							<b>\$41,950.74</b>
<b>E</b>	<b>Total Adjustments (such as use taxes assessed, prior fiscal years items, etc) (use '-' for credits, '+' for deductions)</b>							<b>\$0.00</b>
<b>F</b>	<b>Approved Budget 2016-2017</b>							<b>\$42,000.00</b>
<b>G</b>	<b>Balance of Budget 2016-2017</b>							<b>\$49.26</b>

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MONTHLY CASH RECONCILIATION				
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = C - D
\$5,383.38	\$6,725.93	\$12,109.31	\$381.50	\$11,727.81

MONTHLY CASH FLOW ANALYSIS						
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	FY 2015-16 Expenses Cleared in FY 2016-17 (C )	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B - D
100	Operations	\$7,100.00	\$111.48	\$0.00	\$1,305.21	\$5,683.31
200	Outreach	\$7,000.00	\$145.02	\$0.00	\$5,058.19	\$1,796.79
300	Community Improvement	\$11,800.00	\$0.00	\$0.00	\$5,000.00	\$6,800.00
400	NPG	\$11,100.00	\$0.00	\$0.00	\$9,906.70	\$1,193.30
500	Elections	\$5,000.00	\$125.00	\$0.00	\$6,977.28	(\$2,102.28)
	<b>TOTAL</b>	<b>\$42,000.00</b>	<b>\$381.50</b>	<b>\$0.00</b>	<b>\$28,247.38</b>	<b>\$13,371.12</b>

NEIGHBORHOOD COUNCIL DECLARATION			
We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.			
Treasurer Signature		Signer's Signature	
Print Name	Jeff Zarrinam	Print Name	Tereza Yerimyan
Date	8/22/2016	Date	8/22/2016
NC Additional Comments			

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ADDITIONAL EXPENDITURES BY LINE ITEM (Optional, do not print page 3 unless you use it)								
A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
13						<input type="checkbox"/>	<input type="checkbox"/>	
14						<input type="checkbox"/>	<input type="checkbox"/>	
15						<input type="checkbox"/>	<input type="checkbox"/>	
16						<input type="checkbox"/>	<input type="checkbox"/>	
17						<input type="checkbox"/>	<input type="checkbox"/>	
18						<input type="checkbox"/>	<input type="checkbox"/>	
19						<input type="checkbox"/>	<input type="checkbox"/>	
20						<input type="checkbox"/>	<input type="checkbox"/>	
21						<input type="checkbox"/>	<input type="checkbox"/>	
22						<input type="checkbox"/>	<input type="checkbox"/>	
23						<input type="checkbox"/>	<input type="checkbox"/>	
24						<input type="checkbox"/>	<input type="checkbox"/>	
25						<input type="checkbox"/>	<input type="checkbox"/>	
26						<input type="checkbox"/>	<input type="checkbox"/>	
27						<input type="checkbox"/>	<input type="checkbox"/>	
28						<input type="checkbox"/>	<input type="checkbox"/>	
29						<input type="checkbox"/>	<input type="checkbox"/>	
30						<input type="checkbox"/>	<input type="checkbox"/>	
31						<input type="checkbox"/>	<input type="checkbox"/>	
32						<input type="checkbox"/>	<input type="checkbox"/>	
33						<input type="checkbox"/>	<input type="checkbox"/>	
34						<input type="checkbox"/>	<input type="checkbox"/>	
35						<input type="checkbox"/>	<input type="checkbox"/>	
36						<input type="checkbox"/>	<input type="checkbox"/>	
<b>SUBTOTAL: Expenditures by Line Item</b>								<b>\$0.00</b>

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ADDITIONAL OUTSTANDING COMMITMENTS BY LINE ITEM (Optional, do not print page 3 unless you use it)								
A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
11						<input type="checkbox"/>	<input type="checkbox"/>	
12						<input type="checkbox"/>	<input type="checkbox"/>	
13						<input type="checkbox"/>	<input type="checkbox"/>	
14						<input type="checkbox"/>	<input type="checkbox"/>	
15						<input type="checkbox"/>	<input type="checkbox"/>	
16						<input type="checkbox"/>	<input type="checkbox"/>	
17						<input type="checkbox"/>	<input type="checkbox"/>	
18						<input type="checkbox"/>	<input type="checkbox"/>	
19						<input type="checkbox"/>	<input type="checkbox"/>	
20						<input type="checkbox"/>	<input type="checkbox"/>	
21						<input type="checkbox"/>	<input type="checkbox"/>	
22						<input type="checkbox"/>	<input type="checkbox"/>	
23						<input type="checkbox"/>	<input type="checkbox"/>	
24						<input type="checkbox"/>	<input type="checkbox"/>	
25						<input type="checkbox"/>	<input type="checkbox"/>	
26						<input type="checkbox"/>	<input type="checkbox"/>	
27						<input type="checkbox"/>	<input type="checkbox"/>	
28						<input type="checkbox"/>	<input type="checkbox"/>	
29						<input type="checkbox"/>	<input type="checkbox"/>	
30						<input type="checkbox"/>	<input type="checkbox"/>	
31						<input type="checkbox"/>	<input type="checkbox"/>	
32						<input type="checkbox"/>	<input type="checkbox"/>	
33						<input type="checkbox"/>	<input type="checkbox"/>	
34						<input type="checkbox"/>	<input type="checkbox"/>	
<b>SUBTOTAL: Expenditures by Line Item</b>								<b>\$0.00</b>