

Department of Neighborhood Empowerment

Reporting Month:	JULY	MONTHLY EXPENDITURE REPORT
NC Name:	East Hollywood	Submitted: 8/22/2016 17:45:07
Budget Fiscal Year:	2016-2017	



FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)

EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)

A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	7/5/16 Google Email Admin	Debit Card		Google Email Administration	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$75.00
2	7/6/16 Facebook	Debit Card		Facebook Page Boost	PRIOR YR OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$250.74
3	7/7/16 EnrichLA	UN19890464 95POS		EnrichLA School Garden	PRIOR YR NPG	<input type="checkbox"/>	<input type="checkbox"/>	\$2,000.00
4	Team	Check #5011		Parkway	PRIOR YR CIP			\$10,071.12
5	7/11/16 Union Bank	EFT		Overdraft Fee	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$33.00
6	Graphic Design	Check #5012		Graphic Design - Election Flyer	PRIOR YR ELECTION	<input type="checkbox"/>	<input type="checkbox"/>	\$1,000.00
7	7/12/16 Check Returned	Check #5012		Check Returned NSF	ELECTION	<input type="checkbox"/>	<input type="checkbox"/>	-\$1,000.00
8	7/12/16 Union Bank	EFT		Overdraft Fee	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$33.00
9	7/14/16 Union Bank	EFT		Overdraft Fee	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$7.00
10	7/15/16 Union Bank	EFT		Overdraft Fee	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$7.00
11	7/18/16 Union Bank	EFT		Overdraft Fee	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$7.00
12	7/19/16 Union Bank	EFT		Overdraft Fee	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$7.00
SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)								\$12,504.86
B	CUMULATIVE EXPENDITURES FROM PRIOR MONTHS (CURRENT FISCAL YR)							\$0.00
C	OUTSTANDING COMMITMENTS (OBLIGATIONS)							
1						<input type="checkbox"/>	<input type="checkbox"/>	
2						<input type="checkbox"/>	<input type="checkbox"/>	
3						<input type="checkbox"/>	<input type="checkbox"/>	
4						<input type="checkbox"/>	<input type="checkbox"/>	
5						<input type="checkbox"/>	<input type="checkbox"/>	
6						<input type="checkbox"/>	<input type="checkbox"/>	
7						<input type="checkbox"/>	<input type="checkbox"/>	
8						<input type="checkbox"/>	<input type="checkbox"/>	
9						<input type="checkbox"/>	<input type="checkbox"/>	
10						<input type="checkbox"/>	<input type="checkbox"/>	
SUBTOTAL: Outstanding Commitments (Includes total on page 3)								\$0.00
D	Total Expenditures & Commitments							\$12,504.86
E	Total Adjustments (such as use taxes assessed, prior fiscal years items, etc) (use '-' for credits, '+' for deductions)							(\$13,321.86)
F	Approved Budget 2016-2017							\$42,000.00
G	Balance of Budget 2016-2017							\$42,817.00

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MONTHLY CASH RECONCILIATION				
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = C - D
\$11,727.81	\$0.00	\$11,727.81	\$12,504.86	(\$777.05)

MONTHLY CASH FLOW ANALYSIS						
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	FY 2015-16 Expenses Cleared in FY 2016-17 (C)	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B - D
100	Operations	\$7,100.00	\$183.00	\$0.00	\$0.00	\$6,917.00
200	Outreach	\$7,000.00	\$0.00	\$250.74	\$0.00	\$7,000.00
300	Community Improvement	\$16,800.00	\$0.00	\$10,071.12	\$0.00	\$16,800.00
400	NPG	\$11,100.00	\$0.00	\$2,000.00	\$0.00	\$11,100.00
500	Elections	\$0.00	-\$1,000.00	\$1,000.00	\$0.00	\$1,000.00
	TOTAL	\$42,000.00	-\$817.00	\$13,321.86	\$0.00	\$42,817.00

NEIGHBORHOOD COUNCIL DECLARATION			
We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.			
Treasurer Signature		Signer's Signature	
Print Name	Jeff Zarrinam	Print Name	Tereza Yerimyan
Date	8/22/2016	Date	8/22/2016
NC Additional Comments			

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ADDITIONAL EXPENDITURES BY LINE ITEM (Optional, do not print page 3 unless you use it)								
A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
13	7/20/16 Union Bank	EFT		Overdraft Fee	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$7.00
14	7/29/16 Union Bank	EFT		Service Charge - Paper Statement	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$7.00
15						<input type="checkbox"/>	<input type="checkbox"/>	
16						<input type="checkbox"/>	<input type="checkbox"/>	
17						<input type="checkbox"/>	<input type="checkbox"/>	
18						<input type="checkbox"/>	<input type="checkbox"/>	
19						<input type="checkbox"/>	<input type="checkbox"/>	
20						<input type="checkbox"/>	<input type="checkbox"/>	
21						<input type="checkbox"/>	<input type="checkbox"/>	
22						<input type="checkbox"/>	<input type="checkbox"/>	
23						<input type="checkbox"/>	<input type="checkbox"/>	
24						<input type="checkbox"/>	<input type="checkbox"/>	
25						<input type="checkbox"/>	<input type="checkbox"/>	
26						<input type="checkbox"/>	<input type="checkbox"/>	
27						<input type="checkbox"/>	<input type="checkbox"/>	
28						<input type="checkbox"/>	<input type="checkbox"/>	
29						<input type="checkbox"/>	<input type="checkbox"/>	
30						<input type="checkbox"/>	<input type="checkbox"/>	
31						<input type="checkbox"/>	<input type="checkbox"/>	
32						<input type="checkbox"/>	<input type="checkbox"/>	
33						<input type="checkbox"/>	<input type="checkbox"/>	
34						<input type="checkbox"/>	<input type="checkbox"/>	
35						<input type="checkbox"/>	<input type="checkbox"/>	
36						<input type="checkbox"/>	<input type="checkbox"/>	
SUBTOTAL: Expenditures by Line Item								\$14.00

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ADDITIONAL OUTSTANDING COMMITMENTS BY LINE ITEM (Optional, do not print page 3 unless you use it)

A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
11						<input type="checkbox"/>	<input type="checkbox"/>	
12						<input type="checkbox"/>	<input type="checkbox"/>	
13						<input type="checkbox"/>	<input type="checkbox"/>	
14						<input type="checkbox"/>	<input type="checkbox"/>	
15						<input type="checkbox"/>	<input type="checkbox"/>	
16						<input type="checkbox"/>	<input type="checkbox"/>	
17						<input type="checkbox"/>	<input type="checkbox"/>	
18						<input type="checkbox"/>	<input type="checkbox"/>	
19						<input type="checkbox"/>	<input type="checkbox"/>	
20						<input type="checkbox"/>	<input type="checkbox"/>	
21						<input type="checkbox"/>	<input type="checkbox"/>	
22						<input type="checkbox"/>	<input type="checkbox"/>	
23						<input type="checkbox"/>	<input type="checkbox"/>	
24						<input type="checkbox"/>	<input type="checkbox"/>	
25						<input type="checkbox"/>	<input type="checkbox"/>	
26						<input type="checkbox"/>	<input type="checkbox"/>	
27						<input type="checkbox"/>	<input type="checkbox"/>	
28						<input type="checkbox"/>	<input type="checkbox"/>	
29						<input type="checkbox"/>	<input type="checkbox"/>	
30						<input type="checkbox"/>	<input type="checkbox"/>	
31						<input type="checkbox"/>	<input type="checkbox"/>	
32						<input type="checkbox"/>	<input type="checkbox"/>	
33						<input type="checkbox"/>	<input type="checkbox"/>	
34						<input type="checkbox"/>	<input type="checkbox"/>	

SUBTOTAL: Expenditures by Line Item								\$0.00
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Revision Date 08/09/16