

Monthly Expenditure Report



Reporting Month: August 2017

Budget Fiscal Year: 2017-2018

NC Name: East Hollywood
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$41923.55	\$307.78	\$41615.77	\$4267.08	\$650.00	\$36698.69

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$19100.00	\$208.28	\$18715.77	\$0.00	\$14448.69
Outreach		\$99.50		\$4267.08	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$11800.00	\$0.00	\$11800.00	\$0.00	\$11800.00
Neighborhood Purpose Grants	\$11100.00	\$0.00	\$11100.00	\$0.00	\$11100.00
Funding Requests Under Review: \$0.00		Encumbrances: \$650.00		Previous Expenditures: \$76.45	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOOGLE SVCSAPPS_easth	08/01/2017	(Credit card transaction)	General Operations Expenditure	Office	\$76.28
2	FACEBK B35ZPCWZ32	08/20/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$99.50
3	US Postal Service	07/28/2017	Agenda Item #2. Discussion and possible action to ...	General Operations Expenditure	Office	\$132.00
Subtotal:						\$307.78

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Nationbuilder	08/23/2017	Board Meeting 08/21/2017 - Agenda Item 11 - Discus...	General Operations Expenditure	Outreach	\$2800.20
2	Nationbuilder	08/24/2017	Board Meeting Date 08/21/2017 - Agenda I...	General Operations Expenditure	Outreach	\$419.00
3	Jeff Zarrinam	09/11/2017	Meeting Date 8/21/2017 - Agenda Item 24 ...	General Operations Expenditure	Outreach	\$70.00

4	Jeff Zarrinam	09/11/2017	Meeting Date 8/21/2017 - Agenda Item 25 ...	General Operations Expenditure	Outreach	\$70.00
5	Jeff Zarrinam	09/11/2017	Meeting Date 08/24/2017 - Agenda Item&#x...	General Operations Expenditure	Outreach	\$51.48
6	Jeff Zarrinam	09/11/2017	Meeting Date 08/24/2017 - Agenda Item&#x...	General Operations Expenditure	Outreach	\$58.33
7	Jeff Zarrinam	09/11/2017	Meeting Date 08/24/2017 - Agenda Item&#x...	General Operations Expenditure	Outreach	\$58.33
8	Jeff Zarrinam	09/11/2017	Meeting Date 08/24/2017 - Agenda Item&#x...	General Operations Expenditure	Outreach	\$58.33
9	Jeff Zarrinam	09/11/2017	Meeting Date 08/24/2017 - Agenda Item&#x...	General Operations Expenditure	Outreach	\$58.33
10	Jeff Zarrinam	09/11/2017	Meeting Date 08/21/2017 - Agenda Item&#x...	General Operations Expenditure	Outreach	\$75.00
11	Jeff Zarrinam	09/11/2017	Meeting Date 08/21/2017 - Agenda Item&#x...	General Operations Expenditure	Outreach	\$68.16
12	Jeff Zarrinam	09/11/2017	Meeting Date 08/21/2017 - Agenda Item&#x...	General Operations Expenditure	Outreach	\$70.00
13	Jeff Zarrinam	09/11/2017	Meeting Date 8/21/2017 - Agenda Item 22 ...	General Operations Expenditure	Outreach	\$70.00
14	Jeff Zarrinam	09/11/2017	Meeting Date 8/21/2017 - Agenda Item 23 ...	General Operations Expenditure	Outreach	\$70.00
15	Jeff Zarrinam	09/14/2017	Meeting Date 8/21/2017 - Agenda Item 26 ...	General Operations Expenditure	Outreach	\$70.00
16	Jeff Zarrinam	09/14/2017	Meeting Date 8/21/2017 - Agenda Item 27 ...	General Operations Expenditure	Outreach	\$58.99
17	Jeff Zarrinam	09/14/2017	Meeting Date 8/21/2017 - Agenda Item 28 ...	General Operations Expenditure	Outreach	\$61.93
18	Jeff Zarrinam	09/14/2017	Meeting Date 8/21/2017 - Agenda Item 29 ...	General Operations Expenditure	Outreach	\$79.00
Subtotal: Outstanding						\$4267.08



Payments profile ID
2739-4331-1509

Business name
East Hollywood Neighborhood Council

Payments account nickname
Google Enterprise

Summary created
Aug 20, 2017

Aug 1 – 20, 2017

Ending balance: \$49.03

Date	Description	Amount (USD)
Aug 1 – 19, 2017	G Suite Basic: Usage of 16 seats	\$49.03
Aug 1, 2017	Automatic payment: Mastercard ••••5122	-\$76.28
		Starting balance: \$76.28

Receipt for Jeff Zarrinam

Account ID: 77031251



Payment Date
Aug 19, 2017 3:46pm

Payment Method
MasterCard *5122
Reference Number: B35ZPCWZ32

Transaction ID
1295377670572732-2714416

Product Type
Facebook

Paid

\$99.50 USD

You made this manual payment.

Campaigns

[06/30/2016] Promoting East Hollywood Neighborhood Council		\$99.24
From Mar 17, 2013 10:00am to Jul 7, 2016 8:30pm		

[06/30/2016] Promoting East Hollywood Neighborhood Council	3,820 Impressions	\$99.24
<hr/>		
Hollywood Hotel 25+		\$0.26
From Mar 17, 2013 10:00am to Jul 7, 2016 8:30pm		

US - 25-65		\$0.26



P.O. Box Service Fee Notice

LOS FELIZ

1825 N VERMONT AVE, LOS ANGELES, CA 90027

(323) 660-1133

WEBBATS BAT710B1

EAST HOLLYWOOD NEIGHBORHOOD COUNCIL
PO BOX 292359
LOS ANGELES, CA 90029

Date of Notice: 07/20/2017

Box # 292359

6 Months: \$66.00

12 Months: \$132.00

Due Date: 07/31/2017

Dear DAVID BELL:

This is a friendly reminder that your Post Office Box or Caller Service renewal fee is due. If you have already paid this fee, please disregard this notice and thank you for your continued business with the United States Postal Service. If you have not yet submitted your payment, please do so now.

New!... At your location, at least one of the following enhanced services is available: Real Mail Notification (receive email or text when new mail is in your box), Street Addressing (allows private carrier package delivery) and Signature on File (easy pickup for some signature items). There is no extra charge for these enhancements. Visit your Post Office to sign up for these services today! These services do not apply to Caller Service and Group E Box customers.

For your convenience, you can sign up at www.usps.com/poboxes and renew or manage your PO Box online. You can use your credit card to make a one-time payment or sign up for automatic payments so you never miss a due date. You can also renew your PO Box at any one of our Self-Service Kiosks located at select Post Offices nationwide. Go to <http://www.usps.com/locator/welcome.htm> and look for Self-Service Kiosks to find a location near you.

As always, payments can be made at the Post Office or mailed to the attention of the Postmaster at the address indicated above. Please make checks or money orders payable to the US Postal Service and include your PO Box number and ZIP Code. If paying by mail, a receipt will be delivered to your PO Box.

Note: Caller Service can only be paid **in person** or **by mail**. Please be sure to include this notice with your remittance. Caller Service receipts will be provided at the caller service pickup window.

If your payment is not received by the due date, access to your PO Box will be blocked and caller services will be limited. If we have not received your payment by the 10th day after the due date, your PO Box service will be terminated, incoming mail will be returned to the sender, and, in addition to any unpaid monthly PO Box fees, you will be charged a handling fee to reopen your box. To avoid this inconvenience, we encourage you to renew on time.

As a reminder, your account information must be current. If your physical address or other pertinent information has changed since you applied for your PO Box, please ask a Retail Associate at your Post Office to update the filed copy of your PS Form 1093, *Application for Post Office Box Service*.

To update your information for Caller Service, you can ask a Retail Associate to update the PS 1093-C, *Application for Caller Service*.

You are a valued customer and we appreciate your business. Thank you,

POSTMASTER, LOS ANGELES



NC Name: East Hollywood Neighborhood Council Meeting Date: July 24, 2017

Budget Fiscal Year: 2017/2018 Agenda Item No: 2

Board Motion and/or Public Benefit Statement (CIP and NPG): Agenda Item #2. Discussion and possible Action to approve \$132 for the EHNC P.O. Box. Approved.

Vote Count
 Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Arasele Torrez	President	X					
Jennifer Lee	Vice President	X					
Jeff Zarrinam	Treasurer	X					
Seta Panosian	Secretary				X		
Meghan Choi	Corresponding Treasurer				X		
Ishraq Ali	Corresponding Secretary				X		
Mher Kesheshian					X		
Robb Winer		X					
Maria Malbas		X					
Lynn Fountain Campbell		X					
Lee Liu		X					
Albert Tsao					X		
Bob Peppermuller		X					
John Farrace		X					
Shahan Suzmeyan		X					
Ninoska Suarez		X					
Quorum	9						
	Total	11	0	0	5	0	0

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature	Jeff Zarrinam - Electronic Signature	Second Signer's Signature	Arasele Torrez - Electronic Signature
Print/Type Name:	Jeff Zarrinam	Print/Type Name:	Arasele Torrez
Date:	7/24/2017	Date:	7/24/2017