

Office of the City Clerk

Reporting Month:

MAY 2017

MONTHLY EXPENDITURE REPORT

East Hollywood

Submitted:

6/19/2017 18:19:20



FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)

EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)

A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	L					<input type="checkbox"/>	<input type="checkbox"/>	
2						<input type="checkbox"/>	<input type="checkbox"/>	
3						<input type="checkbox"/>	<input type="checkbox"/>	
4						<input type="checkbox"/>	<input type="checkbox"/>	
5						<input type="checkbox"/>	<input type="checkbox"/>	
6						<input type="checkbox"/>	<input type="checkbox"/>	
7						<input type="checkbox"/>	<input type="checkbox"/>	
8						<input type="checkbox"/>	<input type="checkbox"/>	
9						<input type="checkbox"/>	<input type="checkbox"/>	
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B CUMULATIVE EXPENDITURES FROM PRIOR MONTHS (CURRENT FISCAL YR)								
C OUTSTANDING COMMITMENTS (OBLIGATIONS)								

1	Team		Agenda #22	5/18/2017	CIP	<input type="checkbox"/>	<input type="checkbox"/>	\$10,000.00
2	Streets are for Everyone		Agenda #20	5/18/2017	NPG	<input type="checkbox"/>	<input type="checkbox"/>	\$2,500.00
3	LACC Foundation		Agenda #17	5/18/2017	NPG	<input type="checkbox"/>	<input type="checkbox"/>	\$2,500.00
4	EHLFHC		Agenda #16	5/18/2017	NPG	<input type="checkbox"/>	<input type="checkbox"/>	\$2,500.00
5	Block Party		Agenda #15	5/18/2017	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$500.00
6	EBIBD - Sidewalk Plaques		Agenda #14	5/18/2017	CIP	<input type="checkbox"/>	<input type="checkbox"/>	\$2,500.00
7	Enrich LA		Agenda #12	5/18/2017	NPG	<input type="checkbox"/>	<input type="checkbox"/>	\$2,500.00
8	Festival		Agenda #10	5/18/2017	NPG	<input type="checkbox"/>	<input type="checkbox"/>	\$2,500.00
9	Committee		Agenda #9	5/18/2017	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$500.00
10	Subscription for PLUM		Agenda #8	5/18/2017	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$250.00
D Total Expenditures & Commitments								
E Total Adjustments (such as use taxes assessed, prior fiscal years items, etc) (use "-" for credits, "+" for deductions)								
								\$35,033.00
								\$0.00
F Approved Budget 2016-2017								\$37,000.00
G Balance of Budget 2016-2017								\$1,967.00

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Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = C - D
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	FY 2016-16 Expenses Cleared In FY 2016-17 (C)	Total Spent In Prior Months (D)	Unspent Budget Balance (E) = A - B - D
100	Operations	\$7,100.00	\$0.00	\$0.00	\$183.00	\$6,917.00
200	Outreach	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00
300	Community Improvement	\$11,800.00	\$0.00	\$0.00	\$0.00	\$11,800.00
400	NPG	\$11,100.00	\$0.00	\$0.00	\$0.00	\$11,100.00
500	Elections	\$0.00	\$0.00	\$0.00	-\$1,000.00	\$1,000.00
	TOTAL	\$37,000.00	\$0.00	\$0.00	-\$817.00	\$37,817.00

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Office of the City Clerk, Neighborhood Council Funding Section, upon request.

Treasurer Signature	<i>Jeff Zarrinam</i>	Signer's Signature	<i>Arasele Torrez</i>
Print Name	Jeff Zarrinam	Print Name	Arasele Torrez
Date	6/19/2017	Date	6/19/2017
NC Additional Comments	EHNC Bank Account Not Opened yet - All check payments being submitted by DONE		

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ADDITIONAL OUTSTANDING COMMITMENTS BY LINE ITEM (Optional, do not print page 3 unless you use it)

A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
#	Google Email Administration		Agenda #7	5/18/2017	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$1,000.00
#	US Post Office		Agenda #6	5/18/2017	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$250.00
#	Reimbursement		Agenda #4	5/18/2017	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$750.00
#	Nationbuilder Website		Agenda #3	5/18/2017	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$4,500.00
#	Hollywood PAL		Agenda #2	5/18/2017	NPG	<input type="checkbox"/>	<input type="checkbox"/>	\$2,500.00
#	Town Hall		Agenda #1	5/18/2017	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$800.00
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