



**Board of Governors Annual Meeting**

Tuesday, January 15, 2019

3:00 PM

Hollywood Hotel - 1160 N Vermont Ave, Los Angeles, CA 90029

**DRAFT AGENDA**

- I) **Call to Order and Self-Introductions**.....Ellen Zaman, Chair
- II) **Public Comment**
- III) **Approval of Draft EHBID Board Minutes**.....Ellen Zaman
  - December 20, 2018
  - December 20, 2018 (Nominating Committee)
- IV) **Board of Governors Election**.....Ellen Zaman
  - Ballot Count
- V) **Officer Elections**.....Ellen Zaman
  - Chair
  - Treasurer
  - Vice Chair
  - Secretary
- VI) **December Financial Report**.....Nicole Shahenian
- VII) **Reports from Public Agencies**
  - AD 43.....Seamus Garrity
  - Mayor's Office.....Angie Aramayo
  - Council District 4.....Rachel Fox
  - Council District 13.....George Hakopiants
  - CA 28.....Michael Aguilar
  - LA BOS District 3.....Fernando Morales
  - LAPD Senior Lead Officer.....Nina Preciado
  - City Attorney's Office.....Gabrielle Taylor
- VIII) **Cleaning Contract Update**.....Sharyn Romano, LABT
- IX) **Vermont Medians Second Phase Update**.....Nicole Shahenian
- X) **Vermont Triangle Update**.....Nicole Shahenian
- XI) **Next Meeting Date - February 19<sup>th</sup> at 3:00 pm**..... Ellen Zaman
- XII) **Adjourn**..... Ellen Zaman

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**East Hollywood Business Improvement District  
DRAFT BOARD MEETING MINUTES**

**Thursday, December 20, 2018  
4:00 PM**

**Governors Attending:** Ellen Zaman (Chair), Furios, Massachi, Shield, Tashjian, Zarrinam

**Staff:** Ghadban, Gubler, Jauregui, Shahenian

**Guests:** Michael Aguilar, Representative Adam Schiff; John Brooks, Hollywood Hotel; Seamus Garrity, Assemblymember Laura Friedman; George Hakopiants, Councilmember Mitch O'Farrell; Fernando Morales, Supervisor Sheila Kuehl; Sharyn Romano LABT.

I) **Call to Order**

Zaman called the meeting to order at 4:07 pm. The group members in attendance made self-introductions.

II) **Public Comment**

No public comment was made.

III) **Nominating Committee Report**

Zaman presented the Nominating Committee's candidate recommendations for the 2019 Board of Governors.

**Motion** by Shield, seconded by Zarrinam to nominate the following candidates to serve a two-year term beginning January 2019:

- Harvey Shield, Temple Knesset Israel
- Mark Brady, Barnsdall Plaza
- Maria Elena Aguilar, Kaiser Permanente
- Hyobin Song, CHA Hollywood Presbyterian Medical Center

Election Ballots will be sent out to all property owners for approval.

**Motion** carried.

IV) **Approval of Board Minutes**

The group reviewed the November 19, 2018 EHBID Board minutes and November 19, 2018 EHBID Nominating Committee minutes.

**Motion** by Zarrinam, seconded by Massachi to accept the November 19, 2018 EHBID Board minutes and the November 19, 2018 EHBID Nominating Committee minutes.

**Motion** carried.

V) **November Financial Report**

Shahenian reviewed the financial report for October 2018. She noted that the BID had a beginning balance of \$384,577.02 and ending balance of \$382,411.51 in the bank.

VI) **Reports from Public Agencies**

CA-28 District Representative Michael Aguilar reported on Congressman's Schiff's legislative agenda, which includes acquiring funding for the earth quake early warning system.

CD-13 Field Deputy George Hakopiants informed the group that the Councilmember is looking to establish another electric vehicle sharing station in the BID.

Field Deputy Fernando Morales for Supervisor Sheila Kuehl informed the Board that his office is planning another Homeless Connect Day on February 2<sup>nd</sup>.

AD-43 Field Representative Seamus Garrity informed the board that the Assemblymember has introduced two pieces of legislation for the upcoming legislative session, one of which would ban the sale of animal fur.

VII) **LACC Gala Discussion**

The group discussed contributing to the upcoming 2019 Los Angeles City College Foundation Gala. Shahenian recommended buying a full page ad for \$1000.

**Motion** by Tashjian, Seconded by Shield to contribute \$1000 from the BID to purchase a full page ad to the LACC Gala

**Motion** carried. Zarrinnam recused himself.

VIII) **LABT Cleaning Contract Update**

Romano informed the group that her staff is installing the 50 lilies and trees that the BID ordered. They have used funding from CD-4 to clean up the Vermont Medians.

Romano explained that due to increased costs, she must ask for an increased rate for her contract beginning in 2019. The set rate has not kept up with employee costs, such as wage hikes and workers comp increases. She presented the board with an increased rate proposal. Shahenian provided the annual budget and explained that if Romano's request is accepted, the BID cannot undertake any additional projects for 2019 as the budget is already set. Shahenian emphasized that when the BID is renewed, property assessments must be increased to take into account maintenance for the medians and increased costs.

**Motion** by Massachi, Seconded Jeff by to increase the LABT budget by \$2,000 through June 2019.

**Motion** carried.

IX) **Vermont Medians Second Phase Installation Update**

Hakopiants informed the Board that Councilmember O'Farrell is moving forward with a "grand opening" event for the medians in January and will inform the group when the specific date is set.

X) **Vermont Triangle Update**

Shahenian informed the Board that Rachel Fox from CD-4 will be at the next meeting to update the BID on the Triangle.

XI) **Next Meeting Date**

The annual meeting of the EHBID will be held on Tuesday, January 15<sup>th</sup> at 3:00 pm at the Hollywood Hotel.

XII) **Adjournment**

The meeting was adjourned at 5:04 pm.

Respectfully Submitted,



Nicole Shahenian,  
Executive Director

DRAFT

**East Hollywood Business Improvement District  
DRAFT NOMINATING COMMITTEE MEETING MINUTES**

**Thursday, December 20, 2018  
3:45 PM**

**Governors Attending:** Ellen Zaman (Chair), Shield, Zarrinam

**Staff:** Jauregui, Shahenian

- I) **Call to Order**  
Zaman called the meeting to order at 3:51 pm. The group members in attendance made self-introductions.
- II) **Public Comment**  
No public comment was made.
- III) **Recommendation of Candidates to Fill Vacancies on the 2019 East Hollywood BID Board of Governors**  
The committee members discussed the recommended candidates for the 2019 board nominations.

**Motion** by Massachi, seconded by Tashjian to recommend nomination for the following candidates to serve a two year term beginning January 2019:

- Harvey Shield, Temple Knesset Israel
- Mark Brady, Barnsdall Plaza
- Maria Elena Aguilar, Kaiser Permanente
- Hyobin Song, CHA Hollywood Presbyterian Medical Center

**Motion** carried.

- IV) **Adjournment**  
The meeting was adjourned at 3:53 pm.

Respectfully Submitted,



Nicole Shahenian Executive  
Director

**East Hollywood BID Monthly Reconciliation  
December 31 2018**

**Per Bank Statement - December 31, 2018**

<b>Beginning Balance</b> (Combined Savings & Checking)	\$382,411.51
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**REVENUE:**

Assesments Collected by City	\$0.00
Miscellaneous	\$0.00
Interest	\$19.09
Total Revenue	<u>\$19.09</u>

**EXPENSES:**

Streetscape/Landscaping/Maintenance	\$11,718.74
Administration & Advocacy	\$1,580.00
Marketing & Promotion	\$0.00
Contingency	
Total Expenditures	<u>\$13,298.74</u>

<b>End Balance:</b>	<b>\$369,131.86</b>
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