

CITY OF LOS ANGELES

CALIFORNIA

**EAST HOLLYWOOD
NEIGHBORHOOD COUNCIL**

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GOVERNING BOARD OFFICERS

Arasele Torrez, President
Jennifer Lee, Vice President
Jeff Zarrinam, Treasurer
Seta Panosian, Corresponding Treasurer
Ninoska Suarez, Corresponding Secretary

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GOVERNING BOARD MEMBERS

Mher Kesheshian
Robb Winer
Maria Malbas
Lynn Fountain
Campbell
Lee Liu
Albert Tsao
Bob Peppermuller
Meghan Choi
John Farrace
Shahan Suzmeyan
Anwar Torres
Samantha Gordon
Danner



**ERIC GARCETTI
MAYOR**

EAST HOLLYWOOD NEIGHBORHOOD COUNCIL GOVERNING BOARD SPECIAL MEETING MINUTES

**Monday, June 18, 2018 6:40 PM
Armenian Youth Center
1559 N. Kenmore Ave., Los Angeles, CA 90027**

Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the council's jurisdiction may be made during the Public Comment period. Public comments are limited to two minutes per speaker. Action may be taken on any agenda item except Public Comment, announcements and reports. Actions may be reconsidered only if a motion for reconsideration is adopted at the same meeting where the action was taken. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive. Meeting notices and agendas are posted at various locations (see list below). If you need translation, or accommodation for a disability, please call the city Department of Neighborhood Empowerment at least three business days in advance (213- 978--1151, or toll-free 3-1-1). The city is a covered entity under Title II of the Americans with Disabilities Act. If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them.

I. Welcome and Introductions

A. Call to Order

B. Opening Remarks/Welcome Address *Arasele Torrez, President*

Vice President Jennifer Lee called the meeting to order at 6:47 p.m.

C. Public Comment on Non-Agenda Items (Please limit to two minutes per speaker.)

D. speaker.)

Daniel - Moved to area. Interested in getting to know the neighborhood council system. Anonymous Stakeholder - Hope Church and I want to come to agreement to have that church work well with the community. I have not gotten much feedback from them. I am concerned with how you allocate funds.

Anonymous Stakeholder - Asked about special meeting this past month.

The council was presented with a certificate for the Christmas Party the council participated in.

II. Community Reports

- A. LAPD Report
- B. Neighborhood Prosecutor (*Andrew Said*)
- C. Budget Advocate Report
- D. CD13 Report, Office of Councilmember Mitch O’Farrell
- E. City of LA Report, Office of Mayor Eric Garcetti
- F. Assembly District 43 Report, Office of Assemblymember Laura Friedman, Seamus Garrity
- G. LA County Supervisor Sheila Kuehl, Fernando Morales

III. Community Voices

- A. Thai CDC Update
- B. East Hollywood BID (Jeff Zarrinnam)
- C. Route 66 BID (Jeff Zarrinnam)
- D. Hollywood / Western BID (Jeff Zarrinnam)
- E. East Hollywood / Los Feliz Homeless Coalition
- F. Hollywood Chamber of Commerce (Jeff Zarrinnam)

Break (Meet & Greet)

Board members present: Arasele Torrez, Jennifer Lee, Jeff Zarrinnam, Seta Panosian, Robb Winer, Lynn Fountain Campbell arrived at 7:27 p.m., Bob Peppermuller, John Farrace, Shahan Suzmeyan, Anwar Torres and Samantha Gordon Danner.

Board members absent and excused: Ninoska Suarez, Meghan Choi, Mher Kesheshian, Maria Malbas

Board members absent and unexcused: Lee Liu and Albert Tsao

IV. Meeting of EHNC Governing Board - Public is welcome and encouraged to stay

A. Committee Reports

a. Executive	b. Planning & Entitlement	c. Outreach
d. Arts & Culture	e. Community Health	f. Youth & Education
g. Budget & Finance	h. By-laws	i. Business & Econ. Development
j. Public Safety	k. Design & Beautification	l. IT

1. Arts and Culture Committee

Lynn Fountain Campbell - The committee met this month. There were public comments. I shared art project that I completed at Barnsdall. A neighborhood purpose grant was presented. Discussed arts festival. There are grants for pop up festivals. Festival must be on the street or a parking lot. Board discussed putting art events on the calendar and decorating possible Shakespeare booth.

2. Planning & Entitlements Committee

Doug Haines reviewed applications for permits within the East Hollywood area. There is an ordinance being proposed that will specify appeals process for California Environmental Quality Act

at the city level (specifically the public's right to appeal projects approved by a commission to an elected body).

C. Discussion and possible approval of August 21, 2017 Governing Board Meeting Minutes

D. Discussion and possible approval of October 16, 2017 Governing Board Meeting Minutes.

E. Discussion and possible approval of March 19, 2018 Governing Board Meeting Minutes.

F. Discussion and possible approval of April 16, 2018 Governing Board Meeting Minutes.

G. Discussion and possible approval of April 30, 2018 Governing Board Meeting Minutes.

H. E. Discussion and possible approval of May 21, 2018 Governing Board Meeting Minutes.

I. Discussion and possible approval of May 31, 2018 Governing Board Meeting Minutes.

J. Budget Update (Jeff Zarrinam, Treasurer)

1. May 2018 MER

Without objection, the board took the **Monthly Expenditure Report** out of order. Secretary Panosian described organizations that were paid. There were also some descriptions of open balances.

Board asked about when Hope Church will receive a check from the city clerk.

Shahan Suzmeyan moved to approve the Monthly Expenditure Report for June and Jennifer Lee seconded; the motion passed with 11 Yes (Arasele Torrez, Jennifer Lee, Jeff Zarrinam, Meghan Choi, Robb Winer, Bob Peppermuller, John Farrace, Shahan Suzmeyan, Seta Panosian, Anwar Torres and Samantha Gordon Danner), 0 no.

K. Action Items

1. Discussion and possible action to complete and allocate budget for the 2018-2019 Fiscal Year Administrative Packet.

Jeff Zarrinam moved to authorize that the budget packet be filled out and that the following amounts be allocated: \$24,100 for outreach elections and office, \$11,800 for Community Improvement Projects and \$6,100 for neighborhood purpose grants. Rob Winer seconded the motion. The board discussed the different categories and how the 2018-19 might differ from 17-18 .

The motion passed with 10 Yes (Arasele Torrez, Jennifer Lee, Jeff Zarrinam, Meghan Choi, Robb Winer, Bob Peppermuller, John Farrace, Shahan Suzmeyan, Seta Panosian, Anwar Torres) and 1 no (Samantha Gordon-Danner).

2. Discussion and possible action regarding the appointment of Tracy Walker to the EHNC Public Safety Committee

Shahan Suzmeyan said Tracy has been involved in the community for years. She attends board meetings regularly and is a positive voice. She wants to support the community. Tracy Walker - I have lived in the community for 22 years. Public safety covers many issues. I would like to bring emphasis to certain issues. The Los Angeles Police Department is currently not effective in addressing concerns all of the time. I would like to work on neighborhood watches and phone trees to increase awareness of safety.

Bob Peppermuller moved to appoint Tracy Walker to the Public Safety Committee; Seta Panosian seconded the motion. The motion passed with 12 Yes (Arasele Torrez, Jennifer Lee, Jeff Zarrinam, Meghan Choi, Robb Winer, Bob Peppermuller, John Farrace, Shahan Suzmeyan, Seta Panosian, Anwar Torres, Samantha Gordon-Danner and Lynn Fountain Campbell) and 0 no.

3. Discussion and possible action regarding formation of Ad Hoc Committee on Homelessness board and scheduling of first meeting.

Committee on Homelessness board and scheduling of first meeting.

Samantha Gordon-Danner, Jennifer Lee, Bob Peppermuller and Meghan Choi all want to be on the committee. Gordon-Danner volunteered to chair the homelessness committee.

4. Discussion and possible action of re-enactment of Budget & Finance committee, and discussion/possible adoption of updated funding protocols for NPGs, CIPs, and other community funding items.

Samantha Gordon-Danner spoke to the Los Angeles Department of Neighborhood Empowerment on how to make the East Hollywood NC more efficient and effective. She suggested that council's budget and finance committee meet regularly. She also suggested that the outreach committee encourage stakeholders to participate in the discussion for funding projects. She also wants a committee or board member to work with applicants to get application completed correctly. Discussed possible bylaw amendment to make that happen.

Department of Neighborhood Empowerment representative mentioned that the board can pass standing rules that make the funding process clear to the public and board members. Treasurer Zarrinam said that there are existing standing rules that allow for an effective and transparent funding process.

Samantha Gordon Danner moved to reenact the Budget and Finance Committee and Shahan Suzmeyan seconded the motion. But the chair did not recognize the speakers. Bob suggested that Danner bring suggestions as a written motion.

Stakeholder feels that the Loz Feliz NC seems to want to influence East Hollywood NC's decisions. Urged the budget and finance committee to carefully consider what gets funded.

5. Discussion and possible action of re-enactment of Executive Committee monthly meetings, with review of executive board roles/responsibilities

Board discussed the executive committee and the topics covered in the committee. The committee might discuss absences and other administrative matters.

Samantha Gordon-Danner moved to have at least quarterly executive committee and Jennifer Lee seconded the motion. The motion passed with 12 Yes (Arasele Torrez, Jennifer Lee, Jeff Zarrinam, Meghan Choi, Robb Winer, Bob Peppermuller, John Farrace, Shahan Suzmeyan, Seta Panosian, Anwar Torres, Samantha Gordon-Danner and Lynn Fountain Campbell) and 0 no.

6. Discussion and possible action of updates required for NC roster and board members requiring updated funding/ethics training.

Board discussed what member data is given to the Department of Neighborhood Empowerment and the board secretary so that rosters can be accurately displayed on the internet. Board members noted that the monthly profiles have the information of what trainings have been active. There was a request for all board members to turn in any updates.

7. Discussion and possible action of allocating funds for monthly newsletter and website updates, as discussed at May 2018 outreach committee meeting.

Samantha Gordon-Danner discussed the newsletter and what it would cost. Kristina Smith, webmaster, said that it would cost about \$50 per month.

Tracy Walker noted that the board and outreach committee should examine what the relationship between social media and newsletter. Board also discussed what board members can have access to the website.

8. Presentation by the Metro's Vermont Transit Corridor Bus Rapid Transit (BRT) Rail.

9. Discussion and possible action in approval of up to \$5,000 in a Neighborhood Purpose Grant (NPG) for the Independent Shakespeare Co. for their Griffith Park Free Shakespeare Festival 2018.

Representative described the festival. Funds would benefit the family program. Five percent or about 2000 people from the East Hollywood area attend. There are bilingual, family workshops before performances. The object is to get different cultures engaged with theater. Artists on stage are representative of Los Angeles demographics. An impact report was also presented to the board.

Board asked if other neighborhood councils have funded the program. There have been neighborhood councils that have funded. The East Hollywood Neighborhood Council logo would go on website and the

council would be thanked before every performance. Stakeholders from Los Feliz Neighborhood Council mentioned that it had a presence at the festival and it was a good outreach opportunity.

Jeff Zarrinam moved to award a neighborhood purpose grant for the Independent Shakespeare Company for their Griffith Park Free Shakespeare Festival 201 in the amount of \$5000 with the condition that the council will be able to have an outreach table. President Torrez seconded the motion. The motion passed with 12 Yes (Arasele Torrez, Jennifer Lee, Jeff Zarrinam, Meghan Choi, Robb Winer, Bob Peppermuller, John Farrace, Shahan Suzmeyan, Seta Panosian, Anwar Torres, Samantha Gordon-Danner and Lynn Fountain Campbell, 0 No)

10. Discussion and possible action in writing a CIS in support of Ryu's NC Reform. CF 18-0467.

Board members requested that a neighborhood council review should be done every five or six years. There was also a mention that funding processes should be streamlined.

Rob Winer moved to support the proposals in council file 18-0467 and to file a community impact statement; Lynn Fountain Campbell seconded the motion.

The motion passed with 12 Yes (Arasele Torrez, Jennifer Lee, Jeff Zarrinam, Meghan Choi, Robb Winer, Bob Peppermuller, John Farrace, Shahan Suzmeyan, Seta Panosian, Anwar Torres, Samantha Gordon-Danner and Lynn Fountain Campbell) and 0 no.

11. Discussion and possible action regarding a request for a Conditional Use Beverage permit to allow the sale and dispensing of beer and wine for on-site consumption, in conjunction with an existing 44-seat, 1,219 sq. ft. restaurant located in a commercial corner 1-story, 20,305 sq. ft. building with 10 storefronts at 5185 Sunset Blvd., in the C2-1D Zone. There are 26 shared parking stalls on a surface parking lot for all tenants. Proposed hours of operation are 11AM to Midnight Sunday through Thursday and 11AM to 2AM Friday and Saturday. City Planning Case No: ZA-2018-658-CUB-SPP. Applicant Sudapa Bunsiri of Shabushi Restaurant seeks a CUB and Project Permit Compliance Review under the Vermont/Western Transit Oriented District Specific Plan to expand the existing hours of operation and sell beer and wine, including fortified wines.

A request for a Conditional Use Beverage permit to allow the sale and dispensing of beer and wine for on-site consumption, in conjunction with an existing 44-seat, 1,219 sq. ft. restaurant located in a commercial corner 1-story, 20,305 sq. ft. building with 10 storefronts at 5185 Sunset Blvd., in the C2-1D Zone. There are 26 shared parking stalls on a surface parking lot for all tenants. Proposed hours of operation are 11AM to Midnight Sunday through Thursday and 11AM to 2AM Friday and Saturday. City Applicant Sudapa Bunsiri of Shabushi Restaurant seeks a CUB and Project Permit Compliance Review under the Vermont/Western Transit Oriented District Specific Plan.

Seta Panosian moved that Doug Haines reiterate what previous guidelines were regarding for operating hours at the Zoning Administrator meeting.

The motion passed with 10 Yes (Arasele Torrez, Jennifer Lee, Jeff Zarrinam, Meghan Choi, Robb Winer, Bob Peppermuller, John Farrace, Shahan Suzmeyan, Seta Panosian, Anwar Torres), 2 abstentions (Lynn Fountain Campbell and Samantha Gordon-Danner) and 0 no.

V. New / Old Business

Samantha Gordon-Danner gave an update on August and September hot lunches and volunteer opportunities at Our Mother of Good Counsel, Saint Vincent De Paul Society. On June 28, there is a tour for the Santa Monica/Vermont Metro Red Line stakeholders for the Vermont transit Corridor. Affordable housing is supposed to be built.

VI. Adjournment

President Torrez adjourned with unanimous consent the meeting at 8:47 p.m.

Council Process: Everyone who lives, works, owns property, attends school, is a member of a faith organization or works in a non-profit organization that provides services within the boundaries of the East Hollywood Neighborhood Council is a "stakeholder." All stakeholders are members of the Council. Stakeholders elect a Governing Board to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles and was elected on October 30, 2007. While the Board is an official decision-making entity, meetings are conducted as much as possible in a town hall format. Committees are open to anyone with an interest in East Hollywood. The East Hollywood Neighborhood Council depends on the active public participation of its diverse, dynamic and unique community for its success. Posting Sites: Meeting notices and agendas are posted at the following locations within East Hollywood (three days in advance for regular meetings and one day in advance for special meetings). The official posting is at **The Hollywood Hotel**, 1160 N. Vermont Avenue and on our website at www.easthollywood.net. The agenda may also be posted at: (1) **Armen Realty**, 5111 W. Santa Monica Boulevard (2) **Stakeholder Residence**, 772 N. Kenmore (3) **Against The Stream**, 4300 W. Melrose.

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