

CITY OF LOS ANGELES

CALIFORNIA

**EAST HOLLYWOOD
NEIGHBORHOOD COUNCIL**

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NEIGHBORHOOD COUNCIL**

GOVERNING BOARD OFFICERS

Arasele Torrez, President
Jennifer Lee, Vice President
Jeff Zarrinam, Treasurer
Seta Panosian, Corresponding Treasurer
Ninoska Suarez, Corresponding Secretary

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GOVERNING BOARD MEMBERS

Mher Kesheshian
Robb Winer
Maria Malbas
Lynn Fountain
Campbell
Lee Liu
Albert Tsao
Bob Peppermuller
Meghan Choi
John Farrace
Shahan Suzmeyan
Anwar Torres
Samantha Gordon
Danner



**ERIC GARCETTI
MAYOR**

EAST HOLLYWOOD NEIGHBORHOOD COUNCIL GOVERNING BOARD SPECIAL MEETING MINUTES

**Monday, August 20, 2018 6:30
PM Hollywood Hotel
1160 N. Vermont Ave., Los Angeles, CA 90029**

Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the council's jurisdiction may be made during the Public Comment period. Public comments are limited to two minutes per speaker. Action may be taken on any agenda item except Public Comment, announcements and reports. Actions may be reconsidered only if a motion for reconsideration is adopted at the same meeting where the action was taken. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive. Meeting notices and agendas are posted at various locations (see list below). If you need translation, or accommodation for a disability, please call the city Department of Neighborhood Empowerment at least three business days in advance (213- 978--1151, or toll-free 3-1-1). The city is a covered entity under Title II of the Americans with Disabilities Act. If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them.

I. Welcome and Introductions

A. Call to Order

B. Opening Remarks/Welcome Address Arasele Torrez, President

Vice President Jennifer Lee called meeting at 6:30 p.m.

C. Public Comment on Non-Agenda Items (Please limit to two minutes per speaker.)

II. Community Reports

A. LAPD Report

B. Neighborhood Prosecutor (*Andrew Said*)

C. Budget Advocate Report

D. CD13 Report, Office of Councilmember Mitch O'Farrell

There are several pedestrian improvements in the neighborhood. One by Lexington Avenue Primary Center. New stop signs near Cahuenga Library. New crosswalk near marathon.

Pitstop program near Vermont and Santa Monica received an extension. Los Angeles Homelessness Outreach Portal - request outreach services to a homeless encampment in your neighborhood. LAHSA staff will go on site.

Straws on Request ordinance passed the energy climate change and environmental justice committee. It will go before the city council for approval.

Indigenous Peoples' Day 7 a.m. to 7 p.m. October 8.

E. City of LA Report, Office of Mayor Eric Garcetti

F. Assembly District 43 Report, Office of Assemblymember Laura Friedman, Seamus Garrity

G. LA County Supervisor Sheila Kuehl, Fernando Morales

III. Community Voices

A. Thai CDC Update

B. East Hollywood BID (Jeff Zarrinam)

C. Route 66 BID (Jeff Zarrinam)

D. Hollywood / Western BID (Jeff Zarrinam)

E. East Hollywood / Los Feliz Homeless Coalition

Meeting tomorrow.

F. Hollywood Chamber of Commerce (Jeff Zarrinam)

Recently hosted a luncheon with CA State Senator Kevin DeLeon.

Break (Meet & Greet)

Board members present: Jennifer Lee, Jeff Zarrinam, Seta Panosian, Ninoska Suarez, Robb Winer, Lynn Fountain Campbell, Lee Liu, Albert Tsao, Bob Peppermuller, Shahan Suzmeyan, and Anwar Torres

Board members absent and excused: Arasele Torrez, Mher Kesheshian, John Farrace and Samantha Gordon Danner

Board member absent and unexcused: Meghan Choi

IV. Meeting of EHNC Governing Board - Public is welcome and encouraged to stay

A. Committee Reports

a. Executive	b. Planning & Entitlement	c. Outreach
d. Arts & Culture	e. Community Health	f. Youth & Education
g. Budget & Finance	h. By-laws	i. Business & Econ. Development
j. Public Safety	k. Design & Beautification	l. IT

Executive Committee - Met with Budget Committee and reviewed three neighborhood purpose grant applications. Two made it to August meeting.

Planning and Entitlement - Reviewed items on the agenda for August board meeting.

Outreach Committee - Discussed back to school event and printing. Also, website and outreach plan for social media was reviewed. Stakeholders may join the outreach committee. City budget will provide for translation aside from the neighborhood council budget.

Public Safety - Discussion of Northeast police office is available only for emergencies for certain hours. Vice President Lee resigned from being the co-chair from that committee.

- B. Discussion and possible approval** of August 21, 2017 Governing Board Meeting Minutes
- C. Discussion and possible approval** of October 16, 2017 Governing Board Meeting Minutes.
- D. Discussion and possible approval** of March 19, 2018 Governing Board Meeting Minutes.
- E. Discussion and possible approval** of April 16, 2018 Governing Board Meeting Minutes.
- F. Discussion and possible approval** of April 30, 2018 Governing Board Meeting Minutes.
- G. Discussion and possible approval** of May 21, 2018 Governing Board Meeting Minutes.
- H. Discussion and possible approval** of May 31, 2018 Governing Board Meeting Minutes.
- I. Discussion and possible approval** of June 18, 2018 Governing Board Meeting Minutes.
- J. Budget Update** (Jeff Zarrinam, Treasurer)
 - 1. June 2018 Mer

\$85 for Google administration. Check for Shakespeare at the park was denied. Robb Winer moved to approve the Monthly Expenditure Report for July and Seta Panosian seconded; the motion passed with 11 yes (Lee, Zarrinam, Suarez, Winer, Peppermuller, Tsao, Suzmeyan, Panosian, Torres, Fountain, and Liu), 0 abstentions and 0 nays.

K. Action Items

- 1. **Discussion and possible action** for Jennifer Lee's resignation from the Community Outreach Committee.

Jeff Zarrinam moved for the council to accept Jennifer Lee's resignation from the Community Outreach Committee; Jennifer Lee seconded the motion. The motion passed with 11 Yes (Lee, Zarrinam, Suarez, Winer, Peppermuller, Tsao, Suzmeyan, Panosian, Torres, Fountain, Campbell and Liu), 0 abstentions and 0 no.

- 2. **Discussion and possible action** for Samantha Gordon Danner's appointment to the Community Outreach Committee.

Jeff Zarrinam moved for the council to appoint Samantha Gordon Danner to the Community Outreach Committee; Ninoska Suarez seconded the motion. The motion passed with 11 Yes (Lee, Zarrinam, Suarez, Winer, Peppermuller, Tsao, Suzmeyan, Panosian, Torres, Fountain, Campbell and Liu), 0 abstentions and 0 no.

- 3. **Discussion and possible action** of \$50 per month expenditure to Kristina Smith for monthly newsletter.

Jeff Zarrinam moved to approve \$50 per month for an electronic newsletter (to be composed by Kristina Smith); Seta Panosian seconded the motion. Board members discussed that one aspect of engaging with the public is through a newsletter. The motion passed with 11 Yes (Lee, Zarrinam, Suarez, Winer, Peppermuller, Tsao, Suzmeyan, Panosian, Torres, Fountain, Campbell and Liu), 0 abstentions and 0 no.

- 4. **Discussion and possible action** regarding participation in Virgil Village First Friday.

Discussion on Virgil Village First Friday - A collaboration of businesses near Santa Monica Boulevard and Virgil and Virgil and Melrose. The business owners want to form a nonprofit or put out donation stations.

There is also entertainment. Ninoska Suarez moved for the East Hollywood Neighborhood Council to do outreach at Virgil Village First Friday; Jennifer Lee seconded the motion. The motion passed with 11 Yes (Lee, Zarrinam, Suarez, Winer, Peppermuller, Tsao, Suzmeyan, Panosian, Torres, Fountain, Campbell and Liu), 0 abstentions and 0 no.

5. Discussion and possible action regarding Ad Hoc Committee on Homelessness membership: Chair: Samantha Danner, members: Jennifer Lee, Dan Argo, and Bob Peppermuller.

Discussion and action on Ad Hoc Homelessness Committee. Jennifer Lee moved to approve the following committee membership: Samantha Gordon Danner as chairwoman, and Jennifer Lee, Dan Argo, and Bob Peppermuller as members. Shahan seconded the motion; the motion passed with 11 Yes (Lee, Zarrinam, Suarez, Winer, Peppermuller, Tsao, Suzmeyan, Panosian, Torres, Fountain, Campbell and Liu), 0 abstentions and 0 no.

6. Discussion and possible action regarding Ad Hoc Committee mission statement: “Our mission is to educate our community on homelessness and surrounding issues, to discuss thoughtful solutions to issues of homelessness for the well-being of all our housed and unhoused neighbors, and to recommend actions to the EHNC board on proposals, policies, projects, and plans related to homelessness in our area.”

a. Lynn Fountain Campbell moved to adopt the Homelessness Committee mission statement; Nina Suarez seconded the motion. The board discussed adding an amendment to specifically mention that resolutions be forwarded to the city council. However, the existing language implied that and there was no formal amendment made.

b. The motion passed with 11 Yes (Lee, Zarrinam, Suarez, Winer, Peppermuller, Tsao, Suzmeyan, Panosian, Torres, Fountain, Campbell and Liu), 0 abstentions and 0 no.

7. Discussion and possible action regarding document containing procedures for handling NPG requests.

Samantha Gordon Danner is working on a document. The Budget and finance committee will review and compare to previous procedure.

8. Discussion and possible action regarding Maria Malbas resignation from the EHNC Board as the District 4 Representative.

Jeff Zarrinam moved to accept the resignation of Maria Malbas from the East Hollywood Neighborhood Council. Shahan Suzmeyan seconded the motion. The motion passed with 11 Yes (Lee, Zarrinam, Suarez, Winer, Peppermuller, Tsao, Suzmeyan, Panosian, Torres, Fountain, Campbell and Liu), 0 abstentions and 0 no.

9. Presentation regarding Blessed Sacrament.

10. Introduction regarding Maria Elena Durazo for the 24th Senate District. She introduced herself.

11. Discussion and possible action regarding SB 905 4 a.m. bar bill.

- a. The Los Angeles City Council is discussing implementing Alcohol Restricted Use Sub-districts. Jennifer Lee moved to file a community impact statement on the proposed ordinance. Shahan Suzmeyan seconded the motion.
- b. The motion passed with 11 Yes (Lee, Zarrinam, Suarez, Winer, Peppermuller, Tsao, Suzmeyan, Panosian, Torres, Fountain, Campbell and Liu), 0 abstentions and 0 no.

12. Discussion and possible action 2018 Selection Procedures Stipulation Worksheet.

The sheet will be filled out but approved formally at the September meeting.

13. Discussion and possible action regarding air traffic noise.

Lynn Fountain Campbell moved to post information on air traffic noise and how to register concerns on the East Hollywood Neighborhood Council website. Jennifer Lee seconded the motion; the motion passed

with 11 Yes (Lee, Zarrinam, Suarez, Winer, Peppermuller, Tsao, Suzmeyan, Panosian, Torres, Fountain, Campbell and Liu), 0 abstentions and 0 no.

14. Discussion and possible action regarding a request for a Conditional Use Beverage permit and a Change of Use from retail to a bar and market to allow the sale and dispensing of beer and wine for on- and off-site consumption in a proposed 42-seat, 887 sq. ft., bar and market located at 701 N. Virgil Ave. (at Melrose Ave.). The proposed bar/retail market would be within an existing 10,811 commercial building with 17 total parking stalls in the R3-1 Zone and Subarea B of the Vermont/Western Transit Oriented District Specific Plan. Proposed hours of operation are 10AM to 11PM daily. City Planning Case No: ZA 2018-1928-CUB-SPP; ENV-2018-1929-CE. Applicants Natalie and Michael Hekmat of Voodoo Vin, LLC, seek a CUB and Project Permit Compliance Review to sell beer and wine both in a bar and as a market. The site is in Census Tract 1914.20, which contains six existing licenses for off-site consumption. NOTE: The City Planning Department conducted a hearing on the application on July 24, 2018.

Discussion on Conditional Use Beverage permit, Case No: ZA 2018-1928-CUB-SPP; ENV-2018-1929-CE. Board discussed the proposal. The business would primarily be a wine tasting bar. Stakeholder and landlord of a nearby business objected to alcohol sales. Parking is very limited.

15. Discussion and possible action regarding a request for a Conditional Use Beverage permit and Change of Use from retail to a bar to allow the sale and dispensing of beer and wine for on- and off-site consumption in a proposed 24-seat, 558 sq. ft., bar and market with no parking, located in an existing 3,612 sq. ft. commercial building at 902 N. Virgil Ave. (at Burns Ave.), in the R3-1 Zone and Subarea B of the Vermont/Western Transit Oriented District Specific Plan. Proposed hours of operation are 10AM to 2AM daily. City Planning Case No: ZA 2018-2675-CUB-SPP; ENV-2018-2676-CE. Applicant Jordan Weiss of Goldo Technologies, LLC, seeks a CUB and Project Permit Compliance Review to sell beer and wine both in a bar and as a market. The site is in Census Tract 1914.10, which contains the maximum allowed three Type 20 licenses for off-site consumption. NOTE: The City Planning Department has conducted a hearing on the application on August 7, leaving the record open for the neighborhood council to provide input.

- A. The project would be a change of use. Doug Haines said within 1000 feet there are eight similar licences. Council office welcomes neighborhood council input. This is not a bona fide eating establishment. There are residents nearby. Please refer to existing guidelines. Planning Committee discussed the desire for a security plan and a valet plan.
- B. Developer made a presentation. Application is for onsale sales with off site sales component. Experienced operators on other business. Los Angeles Police Department Vice Division did not think this business was out of the ordinary. Not required to provide more parking, but operator may lease spots. Talking to Uber to perhaps provide discount.
- C. Stakeholder comments: concerned about parking, concerned about establishment not being able to serve the existing demographic, excited to have a cider bar because he wants a gluten free.
- D. Jeff Zarrinam moved to support the permit if it complies with the following guidelines: Friday and Saturday 2 p.m. Amend video security. Remove number 8. remove 10. Jeff Zarrinam moved 2 is out. 3 is ok. 4. Last item. 5. Video security. 8 and 10 out. Shahn Suzmeyan seconded the motion.
- E. The motion passed with 10 Yes (Lee, Zarrinam, Winer, Peppermuller, Tsao, Suzmeyan, Panosian, Torres, Fountain, Campbell and Liu), 1 abstention (Suarez) and 0 no.

Lorenzo Briceno invited the council and stakeholders to the Congress of Neighborhood Councils.

16. Discussion and possible action regarding a proposed Change of Use from a 1,040 sq. ft. retail tenant space to a massage parlor on the 2nd level of a commercial strip mall located at

1000 ½ N. Vermont Ave. in the C2-1D Zone. The 23,066 sq. ft. existing mall has 47 parking stalls for the 14 tenants, which include a Subway restaurant, two check cashing businesses, a Planned Parenthood center and a dentist office. Applicant Rongwu Liu requests a Project Permit Compliance approval for a Change of Use under the Vermont/Western Transit Oriented District Specific Plan. The massage parlor consists of four private massage rooms, each measuring approximately ten feet by 6 ½ feet, in addition to a waiting room and hallway. NOTE: The applicant operated the massage parlor for approximately one year without a Police Permit or City approvals, and now seeks those entitlements in order to re-open.

- A. Doug Haines report: The parlor was in operation but was shut down due to missing permits. There are homeless encampments nearby. There is no recommendation. Owners are licensed masseuses. They did not know they needed a police permit to operate.
- B. Operators presentation: Chinese massage and focus on foot massage. Tips are \$5-10.
- C. Jeff Zarrinam moved to send letter of support for the massage parlor to be granted a change of use under the Vermont/Western Transit Oriented District Specific Plan. Lynn Fountain Campbell seconded; the motion passed with 11 Yes (Lee, Zarrinam, Suarez, Winer, Peppermuller, Tsao, Suzmeyan, Panosian, Torres, Fountain, Campbell and Liu), 0 abstentions and 0 no.

17. Discussion and possible action regarding the demolition without permits or required notification of a 1920 residence at 1118 N. Heliotrope Dr.

- a. Doug Haines gave update. Home was demolished without notice or receiving permit. Haines appealed. Department of Building and Safety issued permits anyway. Construction might continue despite the owner committing perjury by issuing notices that the home would be demolished after it had already been demolished.
- b. Elson Trinidad expressed concerns of an unfinished development at the property attracting illegal activity. Haines has recently helped pay for security to try to mitigate that.
- c. Shahn Suzmeyan moved to support an appellate's due process right to a hearing before clearance being granted for a halted construction project; Lynn Fountain Campbell seconded the motion; the motion passed.

18. Discussion and possible action regarding approval of \$50/month newsletter expenditure

Jeff Zarrinam moved for the East Hollywood Neighborhood Council to spend \$50 per month on a newsletter. Shahan Suzmeyan seconded the motion; the motion passed with 11 Yes (Lee, Zarrinam, Suarez, Winer, Peppermuller, Tsao, Suzmeyan, Panosian, Torres, Fountain, Campbell and Liu), 0 abstentions and 0 no.

19. Discussion and possible action regarding approval of \$500 for Back to School event at El Gran Burrito.

Discussion and possible action regarding approval of \$500 for Back to School event at El Gran Burrito. Activists are conducting workshops to support students. Outreach Committee recommends that the board conduct outreach at the event.

Ninoska Suarez moved to approve \$500 for the event; Albert Tsao seconded the motion. The motion was lost with 7 No (Zarrinam, Winer, Fountain Campbell, Liu, Suzmeyan and Torres), 3 Yes (Suarez, Tsao and Peppermuller), 1 not voting (Panosian) and 1 abstention (Lee).

20. Discussion and possible action regarding a Neighborhood Purpose Grant (NPG) of up to \$1,750 for Thai Community Development Center for their Market Match Program at the East Hollywood Certified Farmers' Market.

Elson Trinidad helps organize the Thai CDC and East Hollywood Certified Farmer's Market. Since 2012, the organization wanted to address food dessert. Under action Los Angeles has a program called market match. In the past year, more than one thousand seniors received matching funds for their supplemental programs such as CalFresh. This allows people to buy twice as much from the farmers market.

Suarez moved to award a neighborhood purpose grant to the Thai Community Development Center in an amount not to exceed \$1750. Lynn Fountain Campbell seconded the motion; it passed with 10 Yes (Lee, Zarrinnam, Suarez, Winer, Peppermuller, Tsao, Suzmeyan, Torres, Fountain, Campbell and Liu), 1 not voting (Panosian), 0 abstentions and 0 no.

21. Discussion and possible action regarding a Neighborhood Purpose Grant (NPG) of up to \$1,800 for EnrichLA for their Garden Ranger Program.

Shahan Suzmeyan moved to award EnrichLA a neighborhood purpose gant in an amount not to exceed \$1,800. Lynn Fountain Campbell seconded the motion; it passed with 10 Yes (Lee, Zarrinnam, Suarez, Winer, Peppermuller, Tsao, Suzmeyan, Torres, Fountain, Campbell and Liu), 1 not voting (Panosian), 0 abstentions and 0 no.

22. Discussion and possible action on enforcement of the by law "all seated EHNC Board Members must join at least one committee and regularly attend."

The council discussed the by law "all seated EHNC Board Members must join at least one committee and regularly attend."

23. Discussion and possible action regarding e-mailing and communicating on a timely manner.

The council discussed communicating with each other in a timely manner.

24. Discussion and possible action regarding board membership absences and quorum issues.

The council discussed absences and quorum issues.

25. Discussion and possible action regarding timely posting/notification of governing board meetings and committee meetings on website, official posting locations and emailing our e-mail list.

The council discussed timely posting/notification of governing board meetings and committee meetings on website, official posting locations and emailing our e-mail list.

26. Discussion and possible action of appointing recording secretary.

Jeff Zarrinnam moved that the council appoint Albert Tsao as the recording secretary. Lynn Fountain Campbell seconded the motion; it passed with 10 Yes (Lee, Zarrinnam, Suarez, Winer, Peppermuller, Tsao, Suzmeyan, Torres, Fountain, Campbell and Liu), 1 not voting (Panosian), 0 abstentions and 0 no.

V. New / Old Business

VI. Adjournment

Jeff Zarrinnam moved to adjourn the meeting at 9:30 p.m. Jennifer Lee seconded the motion and by general consent declared the meeting adjourned.

Council Process: Everyone who lives, works, owns property, attends school, is a member of a faith organization or works in a non-profit organization that provides services within the boundaries of the East Hollywood Neighborhood Council is a "stakeholder." All stakeholders are members of the Council. Stakeholders elect a Governing Board to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles and was elected on October 30, 2007. While the Board is an official decision-making entity, meetings are conducted as much as possible in a town hall format. Committees are open to anyone with an interest in East Hollywood. The East Hollywood Neighborhood Council depends on the active public participation of its diverse, dynamic and unique community for its success. Posting Sites: Meeting notices and agendas are posted at the following locations within East Hollywood (three days in advance for regular meetings and one day in advance for special meetings). The official posting is at **The Hollywood Hotel**, 1160 N. Vermont Avenue and on our website at www.easthollywood.net. The agenda may also be posted at: (1) **Armen Realty**, 5111 W. Santa Monica Boulevard (2)

Stakeholder Residence, 772 N. Kenmore (3) Against The Stream, 4300 W. Melrose.

You can receive notices and agendas by e-mail. Please send your request, with your name and telephone number, to EHNC@easthollywood.net

