



ABN 23 082 541 240, 171 Hargreaves Street, Bendigo, 3550

Communications Officer

Are you seeking an opportunity to apply your communication and engagement skills in a diverse and stimulating environment? We have the role for you!

ARC Justice is an independent, not-for-profit, human rights organisation that incorporates the Loddon Campaspe Community Legal Centre, the Goulburn Valley Community Legal Centre and Housing Justice.

Our programs deliver accessible legal services, tenancy advice and support to those in our community in the greatest need. We deliver community education and advocate for systemic change that enhances the rights of rural and regional Victorians. We recognise that housing and legal issues do not occur in isolation and we work with local partners to ensure a whole-of-person approach to our work.

With a focus on stakeholder engagement, fundraising, advocacy, marketing and events, the Communications Officer will support ARC Justice to promote and highlight the impact of its programs and achieve its strategic goals. The position will be responsible for developing and implementing ARC Justice's Communications Plan and will manage website development and social media accounts for ARC Justice's three programs.

The successful candidate will have an ability for turning the most complex of issues into simple, compelling stories and develop communications strategies that have the power to shape public narrative.

As well as an attractive salary, 3 days ex gratia between Christmas & New Year's Day, salary packaging, an accommodation & meal/entertainment packaging is also available.

You will be joining an established and cohesive team that has a strong culture of collaboration and continuous improvement. Just 1 ¼ hours from Melbourne by freeway and regularly serviced by train via Kyneton and Castlemaine, ARC Justice's Bendigo office is based in one of regional Victoria's most desirable localities, featuring excellent schools, health facilities and cultural experiences.

A Position Description can be downloaded from <http://www.arcjustice.org.au/about/employment/>

Applications need to include a resume, a covering letter in response to the key selection criteria (not exceeding two pages) and an example of the candidate's writing (e.g. a press release, newsletter, article, annual report or other example). Please note that applications that do not address the key selection criteria will not be considered for interview. Please address applications to Ms Mim Dineen, Corporate Services Manager, ARC Justice and send via email to recruitment@arcjustice.org.au

Applications close at **9.00 am, Monday 29th April 2019**. Equal opportunity principals will be applied and people from diverse backgrounds are encouraged to apply. ARC Justice is a child safe organisation.

All enquiries about the position can be directed to Mim Dineen on (03) 5445 0909 or via recruitment@arcjustice.org.au