



ABN 23 082 541 240, 171 Hargreaves Street, Bendigo, 3550

## Monitoring & Evaluation Officer

Are you seeking an opportunity to apply your monitoring and evaluation skills to support access to justice for some of regional Victoria's most vulnerable community members? We have the role for you!

ARC Justice is an independent, not-for-profit, human rights organisation that incorporates the Loddon Campaspe Community Legal Centre, the Goulburn Valley Community Legal Centre and Housing Justice.

Our programs deliver accessible legal services, tenancy advice and support to those in our community in the greatest need. We deliver community education and advocate for systemic change that enhances the rights of rural and regional Victorians. We recognise that housing and legal issues do not occur in isolation and we work with local partners to ensure a whole-of-person approach to our work.

The Monitoring & Evaluation Officer will play a critical role supporting ARC Justice to strength the use of research, monitoring and evaluation data to inform planning and demonstrate the impact of our work. Working closely with the Strategy & Impact Manager, the position will support evaluation capacity building across the organisation.

The successful candidate will have the ability to work collaboratively within and across teams, good attention to detail and problem-solving skills, and use qualitative and quantitative methods to communicate simply and effectively with different internal and external audiences.

As well as an attractive salary, 3 days ex gratia between Christmas & New Year's Day, salary packaging, an accommodation & meal/entertainment packaging is also available.

You will be joining an established and cohesive team that has a strong culture of collaboration and continuous improvement. This position can be based in either Bendigo or Shepparton, depending on the candidate's preference. With either location just 1 ¼ hours from Melbourne by freeway and regularly serviced by train, ARC Justice is based in desirable regional Victoria localities, featuring excellent schools, health facilities and cultural experiences.

A Position Description can be downloaded from <http://www.arcjustice.org.au/about/employment/>

Applications need to include a resume, covering letter in response to the key selection criteria (not exceeding two pages) and an example of the candidate's writing (e.g. a report, policy brief, research document, or other example of your writing that demonstrates your ability to analyse, synthesise and communicate information to a defined audience). Please note that applications that do not address the key selection criteria will not be considered for interview. Please address applications to Ms Mim Dineen, Corporate Services Manager, ARC Justice and send via email to [recruitment@arcjustice.org.au](mailto:recruitment@arcjustice.org.au)

Applications close at **9.00 am, Monday 29<sup>th</sup> April 2019**. Equal opportunity principals will be applied and people from diverse backgrounds are encouraged to apply. ARC Justice is a child safe organisation.

All enquiries about the position can be directed to Mim Dineen on (03) 5445 0909 or via [recruitment@arcjustice.org.au](mailto:recruitment@arcjustice.org.au)