



Record of Determinations

Rule 5 of the Rules of the Fitzroy Legal Service Incorporated provides:

Where these Rules empower or require the Board or a General Meeting to determine a matter, elect or appoint a person to an office or committee, or convene a committee or meeting, it must do so by resolution.

This document records all such resolutions, as well as other important information. It is maintained by the Secretary of the Association.

This document was created on 8 February 2019 and last updated 29 April 2019.

Dates in square brackets are the dates that the associated resolution was made.

Subscriptions

[7 February 2019] Pursuant to rule 14, the following system of pro rata membership subscriptions is set: A subscription paid between 1 July and 31 March lasts until 30 June. A subscription paid between 1 April and 30 June lasts until 30 June of the following year.

[7 February 2019] Pursuant to rule 14, the subscriptions for 2018/2019 are:

Non-volunteer, annual gross income \$50,000 or more	\$74.00
Non-volunteer, annual gross income less than \$50,000	\$37.00
Volunteer, annual gross income \$50,000 or more	\$50.00
Volunteer, annual gross income less than \$50,000	\$25.00
Volunteer, student	\$13.00
Unemployed, pensioner	\$8.00

Offices

[7 February 2019] Pursuant to rule 39, Dylan Goldsworthy be elected to the office of Chair of the Board and Vera Boston be elected to the office of Deputy Chair of the Board.

[28 March 2019] Pursuant to rule 32.2 the following classes of Board members were determined:

Member elected positions:

- Vera Boston - 3 year term, due to expire 2021 Annual General Meeting
- Dylan Goldsworthy – 3 year term, due to expire 2021 Annual General Meeting
- Bonnie Renou – 2 year term, due to expire 2020 Annual General Meeting
- Catherine Charleson – 2 year term, due to expire 2020 Annual General Meeting

- Fiona Delahunt – 1 year term, due to expire 2019 Annual General Meeting
- Reeanna Maloney – 1 year term, due to expire 2019 Annual General Meeting

Board appointed positions:

- Claire Febey – appointed for a 3 year term, 28 March 2019 to 28 March 2022
- Tim Christensen – appointed for a 2 year term, 28 March 2019 to 28 March 2021

Honorary Minute Secretary

[7 February 2019] The position of Honorary Minute Secretary, reporting to the Secretary, be created. The Board appoints Melanie Albarella to that position.

Life members

[1 February 2019] Pursuant to rule 9.2.1, the following persons be made a member and life member of the Association: Sue Bothmann, Brian Collingburn, John Finlayson, Julian Gardner, Tessa Hay, Robin Inglis, Michael Kingston, Henrik Lassen, Trevor Williamson and Brian Wright.

Delegation of the Board's power

[28 March 2019] Pursuant to rules 29 and 41, a Board Charter to guide board members, members of the Association and staff as to the role of the board and the conduct of its members, as proposed, is adopted.

[28 March 2019] Pursuant to rules 29, 30 and 47, the following policies are adopted:

- Delegation Policy and Manual,
- Conflict of Interest Policy,
- Risk Management Policy,

[8 March 2019] Pursuant to rule 30, the Finance and Audit Committee Charter is adopted.

[28 March 2019] Pursuant to rule 30, the People Committee Charter is adopted.

Board committee membership

- Finance and Audit Committee

Vera Boston [28 March 2019]
 Tim Christensen [28 March 2019]
 Gerry Schembri [28 March 2019]
 Rosyln Aikman [28 March 2019]
 Naomi Munga [28 March 2019]
 Peter Loukas [28 March 2019]
 Rebecca Middleton [29 April 2019]

- People Committee

Fiona Delahunt [28 March 2019]
 Bonnie Renou [28 March 2019]
 Donna Ross [28 March 2019]
 Glenn Caterer [28 March 2019]