

Federation of Metro Tenants Associations (FMTA)

Volunteer Opportunity

Graphic Designer

The FMTA is recruiting tenants to form a team to help the FMTA with Graphic Design projects.

Some of the tasks involved in this position include:

- Updating FMTA pamphlets, guides and other educational materials for the board
- Creating posters, webpages, graphics and other promotional materials
- Collaborating with FMTA staff on promotional materials

The time commitment required for this position includes:

- Participation in an initial training
- Work with the FMTA Executive Director
- 2-3 hours per project
- Make a one year commitment as a member of the FMTA Team

Expected number of hours per week or month: approximately 2-3 hours per layout project

Firm vs. flexible time: firm for training, flexible for design activities

Skill Requirements

- Experience in graphic design
- Interest in and desire to support tenant issues and the law

Training and Skill Development Opportunities offered:

- Communications experience for a major social agency in Toronto
- Learn about Ontario tenant issues
- Work with FMTA staff
- Working in fields of social services, housing and law

Benefits

- Training
- Letter of reference based on performance upon completion design projects with the FMTA
- Certificate noting the number of hours worked and accomplishments
- Invitation to an FMTA events