

Federation of Metro Tenants Associations (FMTA)

Volunteer Opportunity

Social Media Coordinator

The FMTA is recruiting tenants to form a team to strength the FMTA's social media footprint. Social Media Coordinators will update the FMTA's twitter account, website, facebook and other social media accounts.

Some of the tasks involved in this position include:

- Updating FMTA social media accounts on a daily or weekly basis
- Following trends and postings on both accounts
- Providing information to FMTA on social media activities

The time commitment required for this position includes:

- Participation in an initial training
- Monthly check-ins with FMTA Executive Director
- 1-2 hours per day or week depending on activity
- Make a one year commitment as a member of the FMTA Team

Expected number of hours per week or month: approximately 1-2 hours per day or month depending on activities.

Firm vs. flexible time: firm for training, flexible for social media activity

Skill Requirements

- Experience in using social media
- Interest in and desire to learn about tenant issues and the law

Training and Skill Development Opportunities offered:

- Communications experience for a major social agency in Toronto
- Learn about Ontario tenant issues
- Work with FMTA staff
- Working in fields of social services, housing and law

Benefits

- Training
- Letter of reference based on performance upon completion of 30 hours of work with the FMTA
- Certificate noting the number of hours worked and accomplishments
- Invitation to an FMTA events