

**Agenda / Minutes for the meeting of the executive  
Canadian Freelance Union**  
**Zoom Link for meeting [canadianfreelanceunion.ca/zoom](https://canadianfreelanceunion.ca/zoom)**

June 13, 2019 @ 1:00 PM EST

**1. Present:** Ethan, Michelle, Mohammed

**Regrets:** Nora

**Guests:** Roxanne and Raul

**Guests regrets:**

**2. Review of agenda**

**3. Approval of minutes from previous meetings**

a. [April 11](#): M/S/C: Michelle, Mohammed: Carried

b. [May 9](#): M/S/C: Michelle, Mohammed: Carried

**4. President's report**

- a. Worked to manage various programs and volunteer opportunities available for members from Unifor (federal election organizing, scholarship opportunities, etc).
- b. Met with Coordinator and Treasurer on separate occasions to troubleshoot issues with NationBuilder, bank accounts, and forms.
- c. Posted RFP for Contract Template development to Upwork.

**5. Treasurer report**

- a. Paypal: the problems with our paypal account run extremely deep. The latest is this: because of how the account was initially set up, and because of changes in federal legislation that happened in January, we have to provide documents that we simply don't have (proof of our business operating with hydro bills, for example). The one thing we do have, a bank statement, says Leslie Dyson and not CFU so that won't work either. I have sent them everything they've asked for: a copy of my license, a copy of our bylaws, motions demonstrating our signing authority change, a copy of aT4 to prove that we've been in contact with CRA. They also want hydro bills and IDs from every board member, at some point. We need to wait for 21 hours and then see if it worked, or try from the start again. PayPal has received everything I've sent since this was first brought to my attention at the start of May and the agent can see that PayPal has simply not followed up on any of the tickets that each submission started.

It might be worthwhile asking ourselves if any of this is worth it and whether or not we should make a full push to get our members to pay via Interac. I will keep you posted but clearly, the account won't be operating for another week. We can withdraw all our money if we want to do that.

- b. I have a call scheduled with Meridian to work out opening a new account there. It should be possible. The main contact has had three weeks of vacation and did not call me back when I first contacted him, mid-May.

## **6. Coordinator report**

- a. Worked with Toronto Social Committee to plan next Social, Under the Jazz umbrella, July 20th
- b. Created NationalBuilder and FB event for social and sent out eblast to members
- c. Created liability insurance form on website
- d. Created grievance support forum on website
- e. Sent out various eblast to membership (federal election organizing, scholarship opportunities etc.)
- a. Continue to support calls and email for paypal issue and CF press passes

## **7. Report from Unifor / organizing report**

- a. Current numbers: 161 (-10 change from May meeting)
  - i. Failing renewal system is really hurting us
- b. Member Organizers
  - i. Current: [2019 Organizing plan](#) is in process
- c. CLC / Unifor issue
  - i. Nothing to report at this time
- d. Issues with Press Cards
  - i. Issues with admin staffing have caused delays, should be resolved, new cards in the mail
- e. Member Organizers for the Federal Election
  - i. 2 people were put forward by CFU
  - ii. Training will happen next week
  - iii. Pay conversation will happen after the organizers are selected

## **8. Old business**

### **a. Template contract project**

- i. Ethan posted the RFP to the membership but did not get any takers
- ii. Ethan still needs to post the RFP to outside locations

### **b. Rate card project**

- i. Results: [https://docs.google.com/document/d/145eHYqYHDro13LYzBfhfrEPdYkGjG\\_R5oXoA0Y97WSE/edit](https://docs.google.com/document/d/145eHYqYHDro13LYzBfhfrEPdYkGjG_R5oXoA0Y97WSE/edit)
- ii. For next meeting, Mohammed will draft a suggested rate chart

### **c. Committees**

- i. Communications
  - 1. Michelle will keep asking members about their interest in doing some writing (etc) and hopefully one of our requests will land when someone has time
- ii. Grievance support

- 1. Nothing this month
    - iii. We'll have a growth committee meeting in September
  - d. **Online store for CFU Branded Swag**
    - i. Michelle will reach out to members who are designers to ask if anyone is willing to design something that can be given to Tina
  - e. **Delegate to Unifor National Convention, August 19-23, Quebec City**
    - i. Next meeting: we will consider what the CFU wants our delegate to say on the mic, and plan out the communications strategy
  - f. **Report from Media Council**
    - i. Report from Nora / Michelle:  
[https://docs.google.com/document/d/19SdMHpB3QWGn1j98NKyDTn\\_eUe\\_c7AlvnQldDWb7oB0/edit](https://docs.google.com/document/d/19SdMHpB3QWGn1j98NKyDTn_eUe_c7AlvnQldDWb7oB0/edit)
    - ii. To discuss at a future meeting:
      - 1. Joining the media council
      - 2. Tier structure for membership fees
  - g. **Legal Support Service Update**
    - i. Mohammed contacted the Ontario list about a potential legal service (something I've raised a few meetings ago). The idea is to give a lawyer a small amount of retainer hours (~10 at a discounted rate of \$150 for a total of \$1500), at which point our members, if they use more than that much time, would pay anything that's needed over that amount (with a cap of 1 hour per member). If it works, we can invest more in this service. I've gotten more feedback than I have from any other email I've sent out, and everyone was very supportive, though one member would prefer support in non-work related issues, which I don't know if we'd want to do if we implement this service. I think it's a pretty innovative service that we should definitely consider implementing, and that it'd be a great way to attract new members while we establish campaigns and advocacy that are more relevant than services. I'm looking forward to feedback on this.
    - ii. Mohammed is going to talk with the Lawyer to about the idea of having the lawyer offer a rate to the members rather than having the CFU bankroll this project.

## 9. New Business

- a.

## 10. Regional director reports

- a. Atlantic Canada
  - i. Attended the Media Council in May
- b. Quebec
  - i. Attended the Media Council in May
- c. Ontario
  - i. See Legal Support Update above

- ii. Planning a social in Ottawa for late June
- d. Prairies
  - i. Position not filled
- e. British Columbia
  - i. Position not filled

**11. Confirm next meeting dates**

- a. Jul 11
- b. Aug 8 - cancelled
- c. Sep 12,
- d. Oct 10,
- e. Nov 14,
- f. Dec 12

**12. Adjourn**