

**Agenda / Minutes for the meeting of the executive
Canadian Freelance Union**
Zoom Link for meeting canadianfreelanceunion.ca/zoom

Oct 10, 2019 @ 1:00 PM EST

1. **Present:** Ethan, Nora, Michelle, Mohammad

Regrets:

Guests: Raul, Paula

Guests regrets:

2. **Review of agenda**

3. **Approval of minutes from previous meetings**

- a. [Sep 12](#): M/S/C: Nora/Michelle/Carried

4. **President's report**

- a. Working on the template contract project
- b. Working with the election committee
- c. Attended Toronto social
- d. Advocated that LabourStart avoid asking designers to work for free for a logo competition. There is now a 250 GBP payment for the winner.

5. **Treasurer report**

- a. NationBuilder issues logging have caused issues. We think it's resolved.
- b. The transition from VanCity to Alterna is almost complete. Paypal transfer should be in place next week. Accounts at VanCity will be closed at the end of year

6. **Coordinator report**

- a. Organized elections committee, drafted and sent out various communications
- b. Organized Toronto Social event and sent out various communications
- c. Worked on a summary document for Bylaw changes
- d. Phone banking Ontario members to attend Toronto social and to join the board
- e. Worked with organizers to develop and plan membership drive for Nov
- f. Member support for press cards, payments and client issues etc.
- g. Attended Climate march on behalf of the union
- h. Meeting with insurance rep. to secure reporting
- i. Finalized all details for Alterna account set up

7. **Report from Unifor / organizing report**

- a. Current numbers: 174 (+10 change from Sep meeting)
 - i.
- b. Member Organizers

- i. Current: [2019 Organizing plan](#) is in process
- ii. Membership drive
 - 1. [Proposed plan](#)
 - 2. Roxanne is working on a big prize and we should know by the end of next week
- c. CLC / Unifor issue
 - i. Nothing to report at this time
- d. Future of the CFU
 - i. There is an ongoing review happening by the new leadership at Unifor of all programs, including community chapters. The CFU executive expressed our interest in participating in this review and our hope for the future.
- e. Member Organizers for the Federal Election
 - i. Roxanne will continue to try to get answers from the office.

8. Old business

a. Template contract project

- i. Designs are ready for review. Construction can begin and will hopefully be done in time for AGM
 - 1. Feedback on the designs was positive

b. Rate card project

- i. Mohammad will deliver for the Nov 14 meeting

c. Committees

- i. Communications
 - 1. Nothing to report
- ii. Grievance support
 - 1. Work on the vignettes has started. Nora/Raul hope to have it completed for the AGM.
- iii. Growth committee
 - 1. Raul will reopen the grievance support request page so non-members can access as a vector for recruitment

d. Online store for CFU Branded Swag

- i. Decided on the My Landlord Doesn't Accept Free option for the graphics
- ii. Next steps:
 - 1. Raul will make a form on the website to ask for interest, include selected graphic and description of the product
 - a. Raul will get product description from Unifor
 - 2. We will review at next meeting the level of interest

e. Delegate to Unifor National Convention, August 19-23, Quebec City

- i. Mohammad will submit a report for the next meeting

f. Legal Support Service Update

- i. The lawyer we were in discussion with is no longer available. Mohammad is searching for other candidates

g. By law edits

- i. Michelle will circulate a document with a summary of changes by next week
- ii. The executive will review and approve the summary at the next meeting

h. AGM

- i. Booked for Nov 21
- ii. Election committee well underway
- iii. Need to do promotion for AGM, prepare agenda and reports
 - 1. Agenda will include
 - a. Elections
 - b. By law changes
 - c. Financial report
 - d. Report of the executive

9. New Business

- a. Translators & Interpreters issue
 - i. Paula is in talks with a group and they may join the CFU or may set up their own chapter

10. Regional director reports

- a. Atlantic Canada
 - i.
- b. Quebec
 - i.
- c. Ontario
 - i.
- d. Prairies
 - i. Position not filled
- e. British Columbia
 - i. Position not filled

11. Confirm next meeting dates

- a. Nov 14,
- b. Dec 12

12. Adjourn