

**Agenda / Minutes for the meeting of the executive
Canadian Freelance Union
Zoom Link for meeting canadianfreelanceunion.ca/zoom**

Present: Michelle, Joshua, Setaj, Mohammad, David, Nora, Ethan (ex-officio)

Regrets:

Guests: Roxanne, Paula, Raul

Quorum: 4

Meeting date: May 14, 2020

Standing Items

Approval of Agenda

- Approval of [Minutes](#)
- Current Member Count: 173
- Change from last month: -7

President's Report

- Had a meeting with the Federal Government about labour laws with Nora and Raul
- Attended a May Day rally in solidarity with Venezuela and gave message of support

Coordinator's Report

- Partook in meeting with the Fed. Gov. about labour laws with members of the executive
- Attended International May Day solidarity event with workers in Venezuela.
- Responding to emails/calls and admin work such as press cards, membership clean up in NB
- Developed and sent out numerous CFU letters in lieu of press cards
- Undertook several communications to members, May Day events, CALM newsletter, COVID Fed programs etc.
- Maintained a strong social media presence
- Held weekly online socials
- Organizing online Trivia social event
- Organizing Webinar about COVID and its impact on women
- Followed up with members whose membership was expiring

Unifor Report

- Unifor has been working to set up health and safety plans for safe return to work
- Unifor's Education Program has rolled out online
<https://onlineeducation.unifor.org/>

Treasurer Report

- The old VanCity account is nearly empty which will allow us to fully move to our Alterna Bank account.

Communications

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- Maintaining social media accounts and doing outreach to freelancer groups

New Business

- Contract for Coordinator position
 - Vote to extend Raul Burbano's position until November 30, 2020.
 - Moved by Michelle, Seconded by Setaj, passed by consensus
- Face masks for members
 - Quotes:
 - <https://drive.google.com/open?id=1tprHdmK5jPw4oJsbW6dLWLSyn3dmxDYg>
 - <https://drive.google.com/open?id=1oq8NPF-tVCuHVNVPe06YRvZYQvITp0Yd>
 - Vote to approve up to \$2500 to procure and send face masks to members, after reaching out to members about interest
 - Moved by Michelle, Seconded by Joshua, passed by consensus (Nora abstained)
- Plan for strategy session
- Availability of executive board & any changes to meetings required
- New/Mode subscription

Old Business

- Guidelines for making grievance support public
 - Statement to ask for member's permission to share information about successful grievance mediation
 - Raul & Nora to develop a half page document about what information should be asked for, how the information should be used, and what information the member doesn't want shared.
- Strategy Meeting
 - To set a new date to develop staffing plan for 2020-2021, create a social media strategy, and review survey responses

Regional Reports

- Atlantic
 - N/A
- Quebec
 - N/A
- Ontario
 - N/A
- Prairies (vacant)
 - N/A
- British Columbia
 - N/A

On Hold

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- Press Cards
 - Discuss current requirements and the process of applying for press cards.
 - Will put out a call for membership about process and areas for improvement.
 - Currently National Press Cards say it must be presented with union card and both need to have the same number on it, but Unifor cards don't come with a number. The number on the press card is the number of press cards, not tied to member number.
- Commercial Insurance Provider
 - A lot of complaints against current Insurance Broker, will review options.
- CFU membership cards
 - Nora will discuss with Roxanne about the process of sending cards to new members and members who lapsed.
- [Template contract project](#)
 - Michelle will send email to members in early 2020 & add link to welcome email.
- Online store for [CFU Branded Swag](#)
 - On hold for the moment.
- By law edits
 - By laws have been sent to members, and [posted on the website](#), to be voted on at a future AGM.
 - Meeting in 2020 with Executive to review deeper bylaw changes.

Meeting adjourned at 1:48 pm EST. Motion to adjourn by Michelle seconded by Nora, Passed by Consensus.

Minutes Taken By: Michelle Keep

Michelle Keep

President

Date