

**Agenda / Minutes for the meeting of the executive
Canadian Freelance Union
Zoom Link for meeting canadianfreelanceunion.ca/zoom**

Present: Michelle, Joshua, Setaj, Nora, Ethan (ex-officio)
Regrets: David, Mohammad
Guests: Paula, Raul, Roxanne
Quorum: 4
Meeting date: June 11, 2020

Meeting called to order at 1:34pm EST.

Standing Items

Approval of Agenda

- Approval of [Minutes](#)
- Current Member Count: 183
- Change from last month: +10

President's Report

- Attended the Atlantic Regional Unifor Conference
- Spoke with Stephanie Hughes with the Toronto Star about what the gig economy will look like Post-COVID
- Extended Raul Burbano's contract until November 30, 2020
- Will be sending out a survey of the members to ask them which federal programs they are using and why, and how COVID has impacted them and their thoughts on the future
- Attended Unifor webinar on Working Together for Racial Justice
- Attended CLC webinar on What Are Unions Doing About Anti-Black Racism?
- Will be on the ILERA roundtable on June 26th

Coordinator's Report

- Planned, and rolled out May Trivia social event with Ontario Director
- Planned and rolled out May webinar, Women: Balancing Home, Work, and Community Organizing During COVID-19 with Edmonton organizer
- Planning communication, logistics (trivia questions) for June Trivia Time event with Ontario director
- Call Hub campaign calling members to partake in Trivia social
- Call Hub campaign, called members whose membership expires over 8 wk period
- Responding to emails/calls and admin work such as press cards, membership clean up in NB
- Meeting with the President to review plans for free masks to members. Developed and rolled out on-line order form and communication
- Undertook several communications to members, Unifor education, CALM events,

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etc.

- Maintained strong social media presence
- Meeting with Paula to discuss social media strategy for summer months
- Discussion and planning with Ontario Director for Indigenous day graphics

Unifor Report

- Unifor meeting several times a week about COVID impact
- A lot of members have returned to work, and working on return to work protocols - materials on website
- Research has been working on post pandemic recovery, will be hosting 5 workshops to discuss the roadmap, contains 50+ asks.
- No webinars will be happening in July, but 16 workshops to happen between now and July 1

Treasurer Report

- Vancity account almost empty, suggests we keep the account open for reporting purposes
- **Motion to apply for Canada Emergency Business Account**
 - **Nora moved, Setaj seconded, passed by consensus**
- **Motion for the Treasurer to look into our eligibility for the Canada Emergency Wage Subsidy (CEWS) and apply if we meet the eligibility criteria.**
 - **Nora moved, Joshua seconded, passed by consensus**

Communications

- Paula has been extended until the end of June, and has been working with Raul to create a social media policy for the summer (twitter, facebook, instagram)
- Paula has been training Raul in best practices and what messages we'll be pushing.
- Setaj will be working with Raul on graphics to be shared

Committees

- COVID-19 Committee has been struck and [Terms of Reference](#) have been drafted.
- Email to members has been sent to get interest in joining.
- **Motion to approve the Terms of Reference for the COVID-19 Ad Hoc Committee**
 - **Joshua moved, Nora seconded, Passed by Consensus**

New Business

-

Old Business

- Guidelines for making grievance support public

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- Statement to ask for member's permission to share information about successful grievance mediation
- Raul & Nora to develop a half page document about what information should be asked for, how the information should be used, and what information the member doesn't want shared.
- Strategy Meeting
 - To set a new date to develop staffing plan for 2020-2021, create a social media strategy, and review survey responses
- Template [contract project](#)
 - Michelle will send email to members in early 2020 & add link to welcome email.
 - Add back to work contract - PPE

Regional Reports

- Atlantic
 - N/A
- Quebec
 - N/A
- Ontario
 - N/A
- Prairies (vacant)
 - N/A
- British Columbia
 - N/A

On Hold

- Press Cards
 - Discuss current requirements and the process of applying for press cards.
 - Will put out a call for membership about process and areas for improvement.
 - Currently National Press Cards say it must be presented with union card and both need to have the same number on it, but Unifor cards don't come with a number. The number on the press card is the number of press cards, not tied to member number.
- Commercial Insurance Provider
 - A lot of complaints against current Insurance Broker, will review options.
- CFU membership cards
 - Nora will discuss with Roxanne about the process of sending cards to new members and members who lapsed.
- Online store for [CFU Branded Swag](#)
 - On hold for the moment.
- By law edits

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- By laws have been sent to members, and [posted on the website](#), to be voted on at a future AGM.
- Meeting in 2020 with Executive to review deeper bylaw changes.

Meeting adjourned at 2:14 pm EST. Motion to adjourn by Nora seconded by Joshua, Passed by Consensus.

Minutes Taken By: Michelle Keep

Michelle Keep

President

Date