

**Agenda / Minutes for the meeting of the executive
Canadian Freelance Union
Zoom Link for meeting canadianfreelanceunion.ca/zoom**

Present: Michelle, Paula, Joshua, Mohammad, Ethan (ex-officio), Setaj, Nora
Regrets: David
Guests: Roxanne, Raul
Quorum: 4
Meeting date: November 12, 2020

Meeting called to order at 1:03 pm EST.

Check In (5 minutes)

- What was the most exciting thing that happened to you this month?

Approval of Agenda (1 minute)

Consent Agenda (4 minutes)

- Approval of [Minutes](#)
- Approval of President Report
- Approval of Committee Reports
- Approval of Coordinator Report
- Approval of Unifor Report
- Approval of Director Reports
- Approval of Treasurer Report

Moved by Joshua, seconded by Nora, no objections, no abstentions, passed by consensus.

Changes to Agenda (10 minutes)

- Developing a new strategy for our meetings to be more future focused and strategic in our planning, and spend less time on reports
- Reports will be provided 'for information only' unless there's action items or decisions attached to the items, in which case they should be transferred over to the Action Items for Vote section.
- Reports should be completed 1 week before meetings (first Thursday of the month) and circulated to the board to be read prior to meeting. If a board member wishes to discuss a report, this should be flagged prior to the meeting.
- Meetings will then have more time to discuss the future of the CFU and how we want to get there rather than getting bogged down in details.
- Won't be focusing on old business / items on hold as they'll be transferred to the action work plan unless there's new information or action required.

Action Items for Vote (5 minutes)

- 2020/2021 Budget [Nora]
 - Will be presented to the board prior to the AGM.
 - Regional budget for 2021 and if there should be a national budget for events
- Donate \$300 as a solidarity action sent to 1492 Landback Lane

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- Moved by Setaj, Seconded by Nora, no objections, no abstentions, passed by consensus.

AGM Planning (20 minutes)

- Three trustees have been appointed
- November 26th at 12pm EST
- Elections for Prairies/BC [Raul]
- [Suggested change to bylaws](#) [Ethan]
 - Will be doing more discussion around board numbers and composition in future planning session.
- Board to let President know if anything else should be captured in 2020 report section
- Treasurer to prepare budget report for presentation

Unifor

- Two organizers and half of Coordinator position were paid by Unifor
- Difficult to plan financially for support for the CFU at this point, but maintaining current position.

Announcements and Next Agenda (2 minutes)

- [AGM Agenda sent to board members.](#)
- Next meeting - Board Governance training - will be December 10 at 12pm EST.
- Reports due December 3
- Thursday, November 19 at 4pm EST is BINGO

Closing Comments (5 minutes)

- How did this meeting feel to everyone?
- Are there any changes we should make for next time?

Meeting adjourned at 2:22pm EST. Motion to adjourn by Michelle seconded by Joshua, Passed by Consensus.

Minutes Taken By: Michelle Keep

Michelle Keep

President

Date

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Member Update

- Current Member Count: 170
- Change from October: -2 (172)

President's Report

- Working with Roxanne to develop Governance Training session for early December for all Executive Members
- Attended Capacity Canada Board Governance Bootcamp (3 days)
- Created AGM slides and agenda
- Interview with Chatelaine Magazine about sexual harassment and freelancers

Coordinator's Report

- Working with Ontario Director to plan Nov. social
- Hosted Oct Social with Ontario Director
- Brainstorming storyboard for CFU organizing video with Ontario Director
- Coordinated and rolled out UBI webinar
- Planned solidarity and visit to Caledonia blockade
- Coordinate with the elections committee on numerous communications and action items
- Followed up with members in grace period
- Responding to emails/calls and general admin work
- Maintained social media presence

Committees

- COVID Committee
 - No meeting, and one member had to drop out
 - Will be looking at rescheduling in December
 - Raul to update on standing action items

Regional Reports

- VP: Attending the Eastern Ontario Unifor Council on Nov. 16th at 4pm over Zoom. Attended the first Windsor District Labour Council meeting since COVID started.