

**Present:** Michelle, Joshua, Mohammad, Setaj, Nora  
**Regrets:** Paula, Ethan  
**Guests:** Raul, Roxanne  
**Quorum:** Yes  
**Meeting date:** Feb 11, 2021

## Opening Remarks (5 min)

- Call to Order
- Attendance
- Declaration of Quorum

## Consent Agenda (5 min)

- Approval of Agenda
- President report
- Coordinator report
- Unifor report
- Board minutes [November 2020](#)

*Setaj moved, Nora seconded, no Objections, no Abstentions, Carried by Consensus*

## Action Items for Vote (10 min)

### **Renewing CALM membership & better dissemination of information to members**

- Motion to renew the CALM membership for \$125 for 2021

*Joshua moved, Mohammad seconded, no Objections, no Abstentions, Carried by Consensus*

### **Upgrading Zoom to have second host or alternatives**

- Will be looking at hosting future internal / small meetings on <https://meet.jit.si/>, can also livecast to Facebook
- Will reach out to Unifor if we need any larger Zoom events (i.e. AGM, webinars) but will need to be booked in advance through Roxanne

## 2021 Work Plan (35 min)

### **Strategic Planning Followup**

- Set 1 primary focus
  - Solidarity
- Set 3 major priorities
  - Member events
  - Fee Structure
  - Advocacy & Social Media
- Action Items for next meeting
  - Raul, Setaj, Mohammad: Freelance Arts Festival
  - Michelle: Workplan, following up with Paula & Ethan, set up Jit.si, send out meeting invites for the year

## Freelance Arts Festival and Member Spotlights

- Proposal by Mohammad, Setaj, Raul, Paula and Hernan
- Diversity of Freelance Work Through Arts Festival
- The Festival that Freelancers Build
- Pitch/Budget:

[https://docs.google.com/document/d/1DuZisXMcDHUP4x3F85-rhRyYn\\_XkUDqNbirpYFKDKI4/edit](https://docs.google.com/document/d/1DuZisXMcDHUP4x3F85-rhRyYn_XkUDqNbirpYFKDKI4/edit)

### **Motion to go ahead with planning of the festival.**

*Michelle moved, Nora seconded, no Objections, no Abstentions, Carried by Consensus*

### **Motion to approve an honoraria of \$250 to be paid to members who would present live with a cap of 15 presenters.**

*Nora moved, Michelle seconded, no Objections, no Abstentions, Carried by Consensus*

## Announcements and Next Agenda (5 min)

### **Announcements**

- J-Source - Press Freedom Tracker

### **Meeting Schedule**

- Suggestion to make meetings 1.5 hours on the last Thursday of the month (March 25, April 29, May 27, June 24, July 22, September 30, October 28, November 4 (AGM) 2 hours, November 25)

### **Upcoming Events or Important Days**

Feb 20 - World Day of Social Justice

Mar 8 - International Working Women's Day

### **Topics for next meeting**

- Coordinator position
- Finding new potential members
- Policy Positions & Resolutions

## Adjournment

### **Motion to Adjourn**

- Michelle moved, Nora seconded, Carried by Consensus

#### President Report:

Sent out year end message in English and French to all members

Sent a letter to the High Commissioner of Pakistan in Ottawa demanding the release of Amar Fayaz of the Progressive Youth Alliance in Pakistan, who was released

Set up the Governance Training & Strategy session in January & followed up with Unifor & some board members

General admin & planning

#### Unifor Report:

#### Coordinator Report:

- Helped organized Trivia social event
- Did phone banking to invite members to social
- Partook in CFU Governance Training
- Meeting to brainstorm and plan Arts festival project
- Meeting with J-Source Canada to support Press Freedom Project
- Review needs with Swag provider to start moving forward with selling shirts
- Research for a facilitator for a strategic planning proposal
- Followed up with members in grace period
- Responding to emails/calls and general admin work
- Maintained social media presence

#### Treasurer Report:

#### Regional Reports: